



**STATE OF WISCONSIN  
DEPARTMENT OF JUSTICE**

**J.B. VAN HOLLEN  
ATTORNEY GENERAL**

**Kevin M. St. John  
Deputy Attorney General**

**Division of Law Enforcement Services  
Crime Information Bureau**

**17 West Main Street  
P.O. Box 2718  
Madison, WI 53701-2718  
Phone: 608/266-7314  
Fax: 608/267-1338**

**Mobile Data Terminal PSN Assignment Request**

The following information must be completed and forwarded to CIB prior to assignment and activation of a Physical Station Number (PSN) for the Mobile Data Computer (MDC). Please allow at least one week for the PSN Assignment(s).

All TIME System Users, including MDC users, must complete TIME System training/certification. For more information about TIME System training contact the TIME & Technical Services Unit at [cibtrain@doj.state.wi.us](mailto:cibtrain@doj.state.wi.us).

Use of this MDC may affect your monthly fees billed quarterly by CIB, depending on what your current level of TIME access is. Any billing questions should be directed to 608/267-2235.

If you have any questions regarding PSN assignment, contact Mary Moroney at 608/266-2426. Any general TIME System questions should be directed to Chris Kalina, the TIME System Operations Coordinator at 608/266-7394.

This PSN Request form should be sent to Chris Kalina at the address listed above or by fax (608/267-1338).

<b>Agency Name (your agency)</b>	<b>Agency ORI</b>	
<b>Agency Contact Person</b>	<b>Phone Number</b>	
<b>E-Mail Address</b>	<b>Fax Number</b>	
<b>Agency Street Address</b>	<b>City</b>	<b>Zip Code</b>
<b>Agency through which you will access TIME System (e.g. Wisconsin State Patrol, Dane County Sheriff's Dept., etc.)</b>		
<b>If access is through Wisconsin State Patrol, please indicate your State Patrol District Number:</b>		
<b>Number of PSNs Requested (please provide breakdown below)</b>		
<b>Mobile units:</b>		
<b>In-house units:</b>		
<b>For CIB Use Only:</b>		
<b>PSN(s) Assigned</b>	<b>Date Assigned</b>	
<b>TSCC Notified</b>	<b>Date Activated</b>	