



GENERAL INFORMATION

Processing hours: DMV technical staff is available to help with any on-line system problems Monday through Friday 8:00 a.m. to 5:00 p.m., however processing can take place outside of this time frame. Some planned outages may occasionally occur. These outages will be communicated with sufficient lead-time to allow for any necessary contingency plans. DMV technical support staff can be reached at 800-362-3050.

Web Access Management System (WAMS): For logon ID and password questions contact the WAMS Internet site at <https://on.wisconsin.gov/>

Agent Partnership Unit (APU): For questions related to the completion of electronic title/registration applications, contact DMV's Agent Partnership Unit at 608-266-3566 between the hours of 8:00 AM and 4:30 PM, Monday through Friday or email your question to AgentPartnershipUnit@dot.wi.gov

Dealer Licensing Unit (DLU): For questions regarding the sign-on process, user ID, user roles, or password questions, call DMV's Dealer Licensing Unit at 608-266-1425. Phones are answered between the hours of 8:00 AM and 4:30 PM, Monday through Friday. You can also email your questions to DealerLicensingUnit@dot.wi.gov

eMV11 Home Page: For general information about eMV11 including the sign-up process and frequently asked questions visit the eMV11 Home Page at <http://www.wisconsin.gov/Pages/dmv/dlr-agents/dlr-ttl-reg/main.aspx>

eMV11 User Manual: Access the eMV11 User Manual at: <http://www.wisconsin.gov/Pages/dmv/dlr-agents/dlr-ttl-reg/manual.aspx>

INITIAL SETUP

Signing up for eMV11

Wisconsin dealerships can sign up for eMV11 at

<http://www.wisconsin.gov/Pages/dmv/dlr-agents/dlr-ttl-reg/access.aspx>

For questions regarding the sign-on process, user ID, user roles, or password questions, call DMV's Dealer Licensing Unit at 608-266-1425. Phones are answered between the hours of 8:00 AM and 4:30 PM Monday through Friday. You can also email your questions to DealerLicensingUnit@dot.wi.gov

Internet Address for eMV11

Access the eMV11 processing site at <https://trust.dot.state.wi.us/emv/emvservlet>

Bank Account Information

Upon accessing the eMV11 application, your electronic fund transfer information must be entered by performing the steps below before processing any title or inquiry transactions. Refer to the User Manual Section 8 for step-by-step instructions.

- Select Bank Account Information and Forms from the Main Menu choices.
- Select ACH Maintenance.
- Select Add from Bank Account screen.

Enter Bank Name, Routing Number, and Account Number. Select Add Bank Account

Adobe Reader:

 You will need the Adobe Reader (provided free of charge) to view PDF files. For more information about getting your free copy of the Adobe Reader, visit WisDOT's Software information page at:

<http://wisconsin.gov/Pages/global-footer/software.aspx>

Adobe Reader Settings:

Each computer that will be using eMV11 will need to have the Adobe Reader settings adjusted prior to processing. When you click a PDF link on a web page, it can open either within the web browser or directly in Acrobat or Reader. Each browser has its own settings to control how PDFs open.

To change the display behavior, follow the instructions for your browser at:

<http://helpx.adobe.com/acrobat/using/display-pdf-browser-acrobat-xi.html>

GETTING STARTED

WISCONSIN DEPARTMENT OF TRANSPORTATION
Doing Business

WAMS
WEB ACCESS
MANAGEMENT SYSTEM

User ID:

Password:

Login

[Register for a Wisconsin User ID.](#)
[Edit your Profile.](#)
[Change your password.](#)
[Forgot your password.](#)

Getting Started: Enter your WAMS logon ID and password. Use the underlined links highlighted in blue for help. For additional questions, visit the WAMS Internet site at <https://on.wisconsin.gov/>

WELCOME PAGE

WISCONSIN DEPARTMENT OF TRANSPORTATION

Doing Business

Welcome to Wisconsin e-MV11, an interactive system designed to assist you in verifying owner and vehicle information and completing title and registration application submission to the [Wisconsin Department of Transportation](#).

Help links appear throughout the e-MV11 application to assist you with your electronic processing. Simply click on any underlined word (such as Wisconsin Department of Transportation in the above paragraph) to receive additional information about the underlined topic.

If the help link information does not answer your processing question, DMV's Agent Partnership Unit is available to provide you with assistance Monday through Friday, 7:00 a.m. - 4:30 p.m.

Phone 608-266-3566 or email DOTDealseMV11@dot.state.wi.us to contact DMV's Agent Partnership Unit.

Select dealership on whose behalf you are processing.

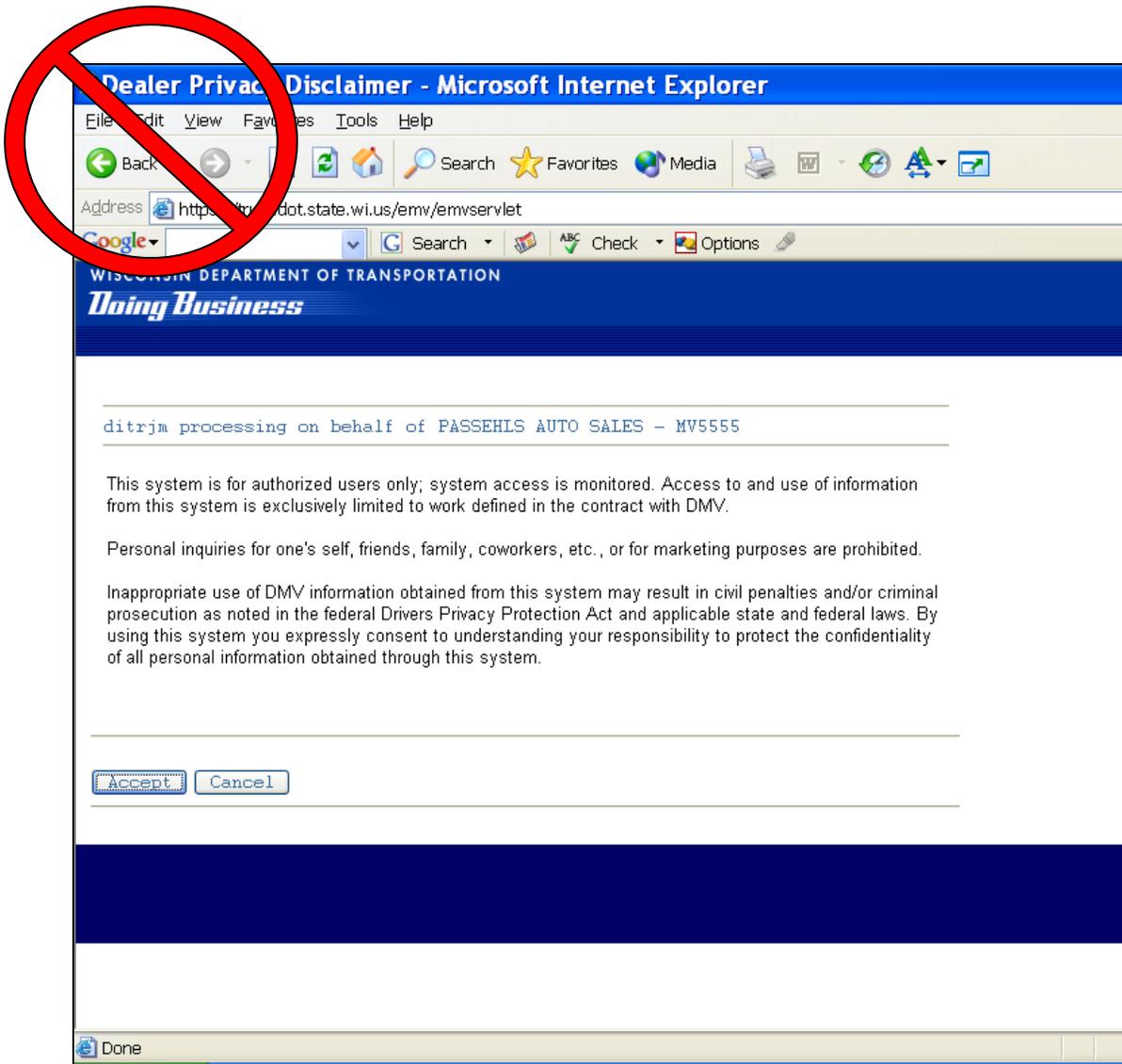
Select Organization 

Ok

Cancel

Select **OK** to continue.

PRIVACY DISCLAIMER



Select **Accept** to continue.

Processing Tip: DO NOT use the Internet browser arrows (Back and Forward) to navigate. To move from page to page in eMV11, use the controls at the bottom or top of each page.

MAIN MENU SCREEN

Main Menu

ditclm processing on behalf of PASSEHLS AUTO SALES - MV5555

This system has been designed to walk you through each available transaction. Simply select the appropriate radio button and click "Next" to begin the step-by-step instructions.

Title/Registration Processing

Vehicle Inquiry

Retrieve for update and complete VIN:
Reference number:

View Reports

Bank Account Information and Forms

Junk Vehicle VIN:

Reset (cancel) transaction VIN:
Reference number: Title number:

Add Temporary Plate to Log (Applications not processed electronically)

Title Processing for Truck registering IRP

Navigation tip: To move from page to page in e-MV11, be sure to use the controls at the top or bottom of each page. **Don't use the "Back" or "Forward" buttons on your browser.**

Note: This tool requires a Java-enabled browser, such as Netscape Navigator v 6.0 and above, or Microsoft Internet Explorer v 5.0 and above.

Menu Options

- 1. Title/Registration Processing:** Select to process applications
- 2. Vehicle Inquiry:** Select to view vehicle information on record with DMV
- 3. Retrieve for update and complete:** Select to complete applications that you have started and pended (saved).
- 4. View Reports:**
 - Mark applications processed as mailed into DMV for imaging
 - Reprint eMV11 receipts for applications already processed
 - View your log of Temporary Plates issued
 - View report of applications completed
 - View report of applications pended (saved but not yet completed)
- 5. Bank Account Information and Forms:**
 - Accessing/changing bank account information (ACH role required)
 - Print a blank "Mail to DOT" form
 - Order additional yellow mailing labels
 - Print Correction Request form

- e. Links to eMV11 Home Page and User Manual.
6. **Junk Vehicle:** Add Junk brand to vehicle. See Section 9 of this manual for complete instructions.
 7. **Reset (cancel) transaction:** You can cancel a transaction before 8 p.m. the same day it is completed. You can cancel a transaction that has been pended (but not yet completed) indefinitely.
 8. **Add Temporary Plates to log:** To issue Temporary Plates for applications that could not be completed using eMV11 or situations not involving eMV11 processing.
Examples:
 - a. A Temporary Plate reissue due to a lost or stolen plate.
 - b. The application had to be mailed to DMV for processing (e.g. possible parking citations) and a Temporary Plate was issued to the customer.