|  |  |  |
| --- | --- | --- |
| **CONSULTANT REPORT FORM** | Submit completed form to Bureau of Aeronautics | Wisconsin Department of Transportation |
| 05/2002 |  |
| 1a. Firm Name / Business Address | 1b. Name of Parent Company, if any | 2. Year Present Firm Established | 2a. Fiscal Year End Date (MM/DD/YY) |
|  |  | 3. Date Prepared (MM/DD/YY) |
| 1a. Submittal is for [ ]  Parent Company [ ]  Branch Office  | 1c. The FIRM holds a current Certificate of Authorization to practice professional engineering from the State of Wisconsin’s Department of Regulation and Licensing per s.443.08 Wis. Stats.[ ]  YES If Yes, Provide License Number: [ ]  NO  | 4. Type of Ownership4a. Minority Owned4b. Female Owned | YES[ ] [ ]  | NO[ ] [ ]  |
| 5. Name, Title, Telephone of not more than Two Principals to Contact1) 2) | 6. Services Offered by Firm |
| 7. Firm Federal Identification Number | 8. E-Mail Address for Firm |
| 9. Present Offices – City, Telephone, FAX Number, Number of Personnel (include separate sheet, if necessary) |  |
|  |  |  |  | 9a. Total Personnel |
|  |  |  |  | 9b. WI Based Personnel |
| 10. Personnel by Discipline- WI-Based/Other |  |  |  |
| \_\_/\_\_ Administrative\_\_/\_\_ Architects\_\_/\_\_ Certified Materials Inspectors\_\_/\_\_ Certified Value Engineering Specialist\_\_/\_\_ Civil Engineers/Design\_\_/\_\_ Civil Engineers/Construction\_\_/\_\_ Draftspersons | \_\_/\_\_ Ecologists\_\_/\_\_ Economists\_\_/\_\_ Electrical Engineers\_\_/\_\_ Environmentalists\_\_/\_\_ Geologists\_\_/\_\_ Hazardous Materials Experts\_\_/\_\_ Hydrologists | \_\_/\_\_ Landscape Architects\_\_/\_\_ Mechanical Engineers\_\_/\_\_ Planners - Urban/ Regional\_\_/\_\_ Project Managers\_\_/\_\_ Real Estate Appraisal, Acquisition Experts\_\_/\_\_ Sanitary Engineers\_\_/\_\_ Soils Engineers | \_\_/\_\_ Structural Engineers\_\_/\_\_ Surveyors\_\_/\_\_ Technicians\_\_/\_\_ Traffic Engineers\_\_/\_\_ Transportation Engineers\_\_/\_\_ Airport Engineers | \_\_/\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 11. Summary of Professional Services Fees Received - Insert Index Number | Last 5 years - Most Recent Year FirstAll Contract Work, Including Overseas |
| Ranges of Professional Services Fees Identified by Index Number1. Less than $100,000 3. $250,000 to $500,000 5. $1 million to $2 million 7. $5 million to $10 million2. $100,000 to $250,000 4. $500,000 to $1 million 6. $2 million to $5 million 8. $10 million or greater |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| 12. Profile of Firm’s Project Experience, Last 5 Years (Please only use Experience Codes listed on Page 4 of this form.) |  |  |  |
| PROFILE CODE | NUMBER OFPROJECTS | TOTAL GROSS FEES(in Thousands) | PROFILE CODE | NUMBER OFPROJECTS | TOTAL GROSS FEES(in Thousands) | PROFILE CODE | NUMBER OFPROJECTS | TOTAL GROSS FEES(in Thousands) |
| 1)2)3) |  |  | 4)5)6) |  |  | 7)8)9) |  |  |

Page 2

13. Brief Resume of Key Persons and Specialists

|  |  |
| --- | --- |
| a. Name and Title | a. Name and Title |
| b. E-Mail Address | b. E-Mail Address |
| c. Years Experience With This Firm With Other Firms | c. Years Experience With This Firm With Other Firms  |
| d. Name of Previous Firms with which Associated | d. Name of Previous Firms with which Associated |
| e. Education Degree(s)/Year/Specialization | e. Education Degree(s)/Year/Specialization |
| f. Active Registration Year First Registered/Discipline/State in which Registered  | f. Active Registration Year First Registered/Discipline/State in which Registered |
| g. Value Engineering Certification Year Last Certified/Value Engineering References | g. Value Engineering Certification Year Last Certified/Value Engineering References |
| h. Membership in Professional Organizations  | h. Membership in Professional Organizations |
| i. Other Experience and Qualifications Relevant to the Proposed Project | i. Other Experience and Qualifications Relevant to the Proposed Project |

 Page 3

|  |
| --- |
| 14. Project Examples, Last 5 Years |
| PROFILE CODE | P, C, JV, or IE | PROJECT NAME AND LOCATION | OWNER NAME AND ADDRESS | CONSTRUCTION COST OR STUDY COST | COMPLETION DATE ACTUAL OR ESTIMATE |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| 15. This Firm is knowledgeable of WISDOT’s planning, design, and construction standards, policies, criteria, and practices for federal-aid airport projects.  (As contained in the Federal Aviation Administration advisory circulars and pertinent Federal Aviation regulations.) | [ ]  YES | [ ]  NO |
| 16. Name, Title of Person Completing this Form | Area Code – Telephone Number |  |  |

Page 4

Experience Profile Codes for use with Articles 10 and 12.

The codes listed below are taken from page 3 of General Services

Administration Agency form SF254. The experience codes listed

are the types of experience of interest to the Department. Do not

list other types of experience.

001 Acoustics: Noise Abatement

002 Aerial Photogrammetry

004 Air Pollution Control

005 Airports: Navaids; Airport Lighting; Aircraft Fueling

006 Airports: Terminals & Hangers; Freight Handling

201 Airports: Planning

202 Airports: Design and Paving

011 Bridges

025 Dams - Earth, Rock; Dikes; Levees

028 Ecological & Archeological Investigations

032 Energy Conservation: New Energy Sources

033 Environmental Impact Studies: Assessments or Statements

046 Highways; Streets; Airport Paving; Parking Lots

047 Historical Preservation

059 Landscape Architecture

062 Lighting - Streets

078 Planning - Community, Regional, Areawide and State

087 Railroad; Rapid Transit

092 Rivers; Canals; Waterways; Flood Control

094 Roadside Development

097 Soils & Geologic Studies; Foundations

101 Structural Design; Special Structures

102 Surveying; Platting; Mapping; Flood Plain Studies

104 Storm Water Handling & Facilities

1. Testing & Inspection Services
2. Traffic & Transportation Engineering

112 Value Analysis

117 Zoning & Land Use Studies