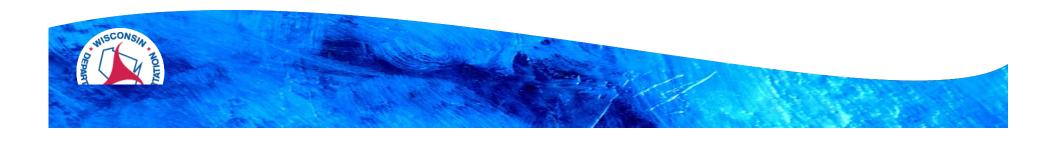
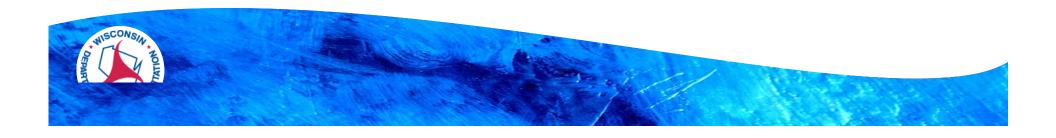
## 2016 DBE Workshop Golden Shovel

Don Greuel Feb 11, 2016



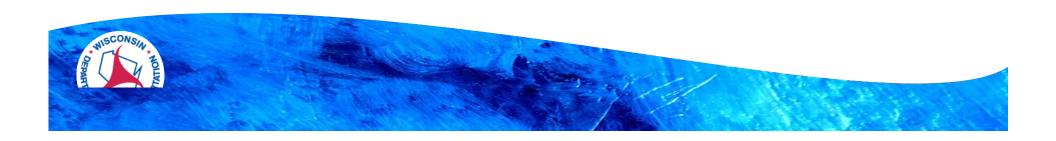
# **Best Practices from a DBE Contracting Perspective**

- Claims Process
- Subcontract Agreements
- Field Work Best Practices
- ASP 4



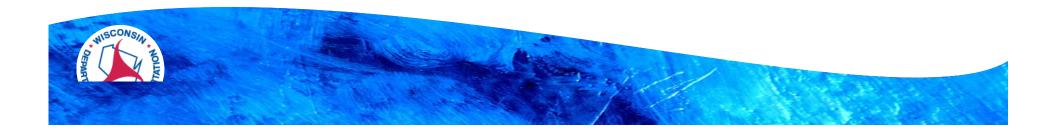
### SS 105.13 Claims Process

- Notice of Claim
- Submission of Claim
- Content of Claim
- Review by the Region
- Review by the Bureau
- Review Panel
- Referred to Dispute Review Board



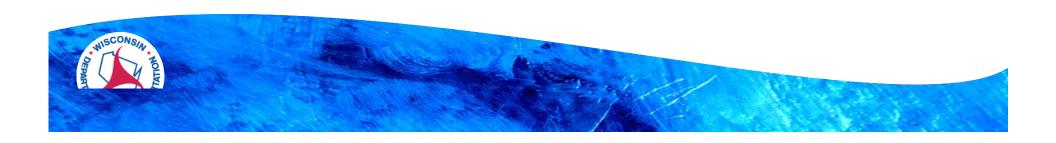
## **Subcontract Agreements**

- Work items
- Mobilization
- Retainer
- Schedule



#### Field Work - Best Practices

- Attend Pre-construction Mgt
- Attend Weekly Mgt
- Closely review the special provisions and specs (material/construction/payment... requirements)
- Measure work item quantities daily
- Check quantities with Project Leader on a weekly basis
- Notify Project Leader, timely, of any possible "changed conditions"
- Check the "Construction Payment Viewing System" with every pay estimate



## ASP 4

- ▶ 10 days to pay
- Exceptions
  - Notice to DOT and Subcontractor
  - Justification

