

## WisDOT REGIONAL CONTACTS

### **North Central Region - (715) 365-5732**

*Adams, Florence, Forest, Green Lake, Iron, Langlade, Lincoln, Marathon, Marquette, Menominee, Oneida, Portage, Price, Shawano, Vilas, Waupaca, Waushara and Wood counties.*

### **Northeast Region - (920) 492-5728**

*Brown, Calumet, Door, Fond du Lac, Kewaunee, Manitowoc, Marinette, Oconto, Outagamie, Sheboygan and Winnebago counties*

### **Northwest Region - (715) 392-7977**

*Ashland, Barron, Bayfield, Buffalo, Burnett, Chippewa, Clark, Douglas, Dunn, Eau Claire, Jackson, Pepin, Pierce, Polk, Rusk, Sawyer, St. Croix, Taylor, Trempealeau and Washburn counties.*

### **Southeast Region - (262) 548-5668**

*Kenosha, Milwaukee, Ozaukee, Racine, Walworth, Washington and Waukesha counties*

### **Southwest Region - 608/242-8040 608/785-9051**

*Columbia, Crawford, Dane, Dodge, Grant, Green, Iowa, Jefferson, Juneau, La Crosse, Lafayette, Monroe, Richland, Rock, Sauk and Vernon counties.*

### **Out-of-State Applicants Only - 608/266-8216**

WisDOT DBE Office, Madison WI

Office of Business Opportunity & Equity  
Compliance Room 451  
4802 Sheboygan Avenue  
PO Box 7965  
Madison, WI 53707-7965

[www.dot.wisconsin.gov](http://www.dot.wisconsin.gov)

## DOING BUSINESS WITH WISDOT

Every year, WisDOT spends \$600 to \$700 million on highway, airport and transit projects. Because the Department receives Federal dollars for much of this work, some must go to small disadvantaged businesses, including those owned and controlled by minorities and women.

If you are a woman, minority or other socially and economically disadvantaged construction-related business owner, you may be eligible for DBE certification to compete for WisDOT projects.

WisDOT's DBE Program is governed by the Federal Government's Code of Federal Regulations (CFR) 49, Part 26 under Title VI of the Civil Rights Act of 1964 and abides by the equal opportunity parameters.



Wisconsin Department of Transportation  
Office of Business Opportunity & Equity Compliance, Room 451  
4802 Sheboygan Avenue  
P. O. Box 7965  
Madison, WI 53707-7965



## WisDOT's DBE PROGRAM

Brought to you by the Wisconsin  
Department of Transportation — WisDOT



Office of Business Opportunity & Equity Compliance

# WisDOT DBE

## Are MBEs and EBEs eligible?

Certification **does not** qualify you to compete for WisDOT projects as a DBE. You **must** have Disadvantaged Business Enterprise (DBE) certification to qualify.

## How can I become WisDOT DBE-certified?

First, you should be aware of the DBE Eligibility criteria:

### ❑ Disadvantaged Status

Claims of minority status will be evaluated by WisDOT, and some claims do get rejected. WisDOT may also determine, on a case-by-case basis, individuals who do not belong to any of these groups, may also be considered to be socially disadvantaged.

### ❑ Ownership

The business must be at least 51% owned by a socially and economically disadvantaged person(s), such as African American, Native Americans, Hispanic, Asian- Pacific, Asian-Indian Americans, and/or Women.



### ❑ Small Business Status

The firm (including its affiliates) must be a small business as defined by Small Business Administration standards. It must not have annual average gross receipts over \$ 23.98 million in the previous three fiscal years. This threshold is adjusted periodically for inflation by the US-DOT. Depending on the type of work, the revenue cap can be as low as \$ 7.5 million.

### ❑ Independence

The business must not be tied to another firm in such a way that it compromises the applicant firm's independence and the disadvantaged owner's control.

### ❑ Personal Net Worth

The disadvantaged owner's personal net worth (not including primary residence and ownership in the business) may not exceed \$1.32 million to qualify as "economically disadvantaged."

## I meet the criteria. Now what?

1. You may obtain a DBE Application from the WisDOT DBE Website. You should fill in the application form electronically before printing. Submit the completed application to the WisDOT Regional Office nearest you and attention to the **Labor Compliance Coordinator**.
2. When you submit your completed application, WisDOT will check it for documentation. If necessary, we may call and ask you for more information.
3. Once we verify your application contains at least the basic required documentation, an onsite visit will be scheduled. WisDOT will access your business and schedule in person interviews.

## How long does it take?

If your application is complete, the process should take about 90 days. The Regional Office staff will forward the application to Central Office. When we have to check information, make changes, or call and ask you to send us some- thing more, the process can take much longer.

## Once I'm certified, then what?

Then it's time for you to get busy building good relationships with prime contractors. You'll likely work with WisDOT as a subcontractor, so get to know the primes who work with us.



Submit **competitive** bids to them for WisDOT highway, airport and transit projects. WisDOT has programs to help you.



## DBE Support Services

Following certification, Support Services are available to firms **free** of charge.

## Programs to Assist DBEs

In addition, WisDOT offers two programs designed to help DBEs make connections and begin working with Prime contractors:

- **Mentoring Connection:** a 6-month program to help you network in the industry and connect with a suitable Prime contractor.
- **Mentor-Protégé:** an extension of Mentoring Connection, this is a 3-year contractual program in which DBEs work with their Prime mentors

*IMPORTANT NOTE: Applicants carry the burden of proof regarding their eligibility and must demonstrate that they meet all requirements concerning group membership or individual disadvantage, business size, ownership and control.*