



WisDOT e-Contracting Committee Meeting

When: Wednesday, August 17, 2016

Time: 9:00 am – 12:00 pm

Location: Madison Hill Farms – Waukesha Room 701

DOT TEL DTSD SWB TConf3 888-808-6929 Access Code 7753302

ATTENDEES:

<input checked="" type="checkbox"/>	Sharon Bremser	<input checked="" type="checkbox"/>	Bill Strobel
	Beth Cannestra		Mike Treazise
<input checked="" type="checkbox"/>	Nate Czech	<input checked="" type="checkbox"/>	Brenda Veaser
<input checked="" type="checkbox"/>	Randy Knoche	<input checked="" type="checkbox"/>	Mike Bakalars
<input checked="" type="checkbox"/>	Mike Kretschmer		Darin Blang
<input checked="" type="checkbox"/>	Dan Meinen	<input checked="" type="checkbox"/>	Joe Bunker
	Biren Patel	<input checked="" type="checkbox"/>	Troy Gagner
	Mitch Patoka	<input checked="" type="checkbox"/>	Derek Hungness
<input checked="" type="checkbox"/>	Diane Phaneuf		Mike Statz
<input checked="" type="checkbox"/>	Mark Ploederer	<input checked="" type="checkbox"/>	Brian Wilson
	Jeff Stewart		
Time	Lead	Topic	
9:00 AM	Dan	Introductions	
9:05 AM	Sharon	New Items	
		<ul style="list-style-type: none"> • No new items 	
9:05 AM	Sharon/Joe	ACEC Quarterly Meeting summary	
		<ul style="list-style-type: none"> • Groups representatives report back to ACEC about progress of scope and fee groups • ACEC is up to speed on e-contracting effort • The progress of e-contracting was well received by ACEC 	
9:10 AM	Sharon/Mike/Joe/Dan (other scope and fee members)	Classification/Title/Wage Ranges	
		<ul style="list-style-type: none"> • Classifications were discussed with key business liaisons and updated accordingly • Need to work with scope and fee teams to make sure our titles are correct, for instance, an understanding that a "Project Leader" is a "Project Engineer" • Wage levels assigned based on national survey results • Not all job titles have a low level of salary, and not all job titles have a high level of salary range • Classification sheet on spreadsheet – need to further refine the position description 	

		<ul style="list-style-type: none"> • For estimate of work, WisDOT will pick the salary level (low, medium, high). The dollar amount used will be the mid-point multiplied by the hours • In negotiations, we will have the real firm and wages • As we move forward after the system is implemented, we will be updating the salary ranges with updated ranges • Location of the spreadsheet is here <ul style="list-style-type: none"> ○ Note, initial review of applicable wage ranges was noted and can be considered a draft ○ If a cell in the spreadsheet is colored green, the wage range applies. If there is no color in the cell, the wage range does not apply
9:30 AM	Sharon	<p>Schedule overview</p> <ul style="list-style-type: none"> • Statement of Deliver 1 (SOD) complete – project scoping and estimating • SOD2 complete – estimating • SOD3 is work in progress • Working with Aurigo on integration with PeopleSoft and CARS • Will be testing application by WisDOT and consultants in October • Documentation and Training to come later in 2016 • Need to discuss how to train in Masterworks <ul style="list-style-type: none"> ○ Jobs aids, videos, presentation at Transportation Improvement Conference • Need to notify firms of Masterworks product
9:50 AM	Dan	<p>Masterworks Demo</p> <ul style="list-style-type: none"> • Demo of Masterworks from Project Initiation, Scoping, Budget, Solicitation Details and Bi-monthly Solicitation • Need to discuss with Aurigo team how to handle joint venture log in • Masterworks will allow for subs to enter in their initial estimates in application to submit to prime in a secure manner
10:50 AM	All	Break
11:05 AM	All	<p>Review Classification Worksheet</p> <ul style="list-style-type: none"> • Renamed titles, removed wage ranges • Update of this spreadsheet is here (same link as above)
		Action Items

		<ul style="list-style-type: none">• If consultants have good projects for WisDOT to replicate in Masterworks, please send them to Dan Meinen or Mitch Patoka<ul style="list-style-type: none">○ Will also need to replicate projects with amendments○ Will want construction contracts, actual cost, specific rate, lump sum, cost per unit basis of payment
11:45 AM		Adjourn