**SUBJECT: WisDOT request for comment and notification of Federal undertaking under 36 CFR 800 (Project ID HERE)**

**WisDOT Project: [XXXX-XX-XX]**

**Highway/Termini: [STH 01: First Ave. to Second St.]**

**County: [Insert County]**

**Township, Range, Section: [insert TRS; example: T30N, R26E, 24]**

The Wisconsin Department of Transportation (WisDOT), in cooperation with the Federal Highway Administration (FHWA), is considering an undertaking located [insert at/on description of project location--highway, termini, county, length, etc.]. The proposed [insert improvement concept per PMM 05-10-05] undertaking will consist of the following:

[insert brief description of what will occur--reconstruction, adding lanes, other ground disturbing activities. Describe project actions in a manner that is understood by the public and include ground disturbing footprint (i.e. does not extend beyond existing gravel shoulder). Avoid technical/engineering verbiage when possible. Attach a project location map identifying the project termini.]

* **Action one (i.e. replacing pavement)**
* **Additional action (i.e. curb and gutter replacement)**
* **Additional action (i.e. ada ramp upgrades)**
* **Additional action (i.e. beam guard and culvert replacement)**
* **Additional action (i.e. pavement marking and signing)**

Attached is information regarding the proposed undertaking to assist you in providing comments regarding the determination of the area of potential effect (APE) and potential impacts to historic properties and/or burial sites.

WisDOT would be pleased to receive any comments your tribe wishes to share regarding the determination of the APE or potential impacts to historic properties and/or burials in this undertaking. Additionally, you may use this opportunity to request consultation pursuant to 36 CFR 800.3.  WisDOT understands that your tribe is a sovereign nation and as such has the discretion to consult government to government with the FHWA directly. Also other environmental studies may be conducted to include endangered species survey, contaminated material investigations, soil testing and right-of-way surveys. Results of these studies will assist the engineers in the design to avoid, minimize or mitigate the proposed project’s effect upon cultural and natural resources. If WisDOT identifies the potential for historic properties to be affected, you will be provided more information.

To ensure your comments are considered during this early phase of project development, WisDOT requests a response within 30 days of receipt of this letter.

If your tribe wishes to become a consulting party under Section 106 of the National Historic Preservation Act or would like to receive additional information regarding this proposed project, please reply to this email or contact:

**WisDOT Project Manager: [insert name]**

**Phone: [insert phone number]**

**Address:[insert address]**

EC: Regional Tribal Liaison

Tribal Leader

CC: Johnathan Buffalo, NAGPRA Rep. – Sac and Fox Tribe of the Mississippi in Iowa

Cultural Preservation Office - Iowa Tribe of Oklahoma

[The two CCs above must be sent hard copy notice]

Attachments: Project Location Map

[*Insert* other attachments]