Coordination Plan Worksheet

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| **Priority of Goal** | **Strategy/Goal to support 4 – 5 year coordinated plan** | **Activities** | **Person(s)**  **Responsible** | **Timeline/**  **Deadline** | **Roadblocks to Implementation** |
| **1** | Increase urban/rural transportation mobility options and/or service for the transportation disadvantaged. | Improve/expand service hours, geographic coverage, driver assistance, same-day service  Establish/expand volunteer driver/escort programs to deliver services  Increase the availability of accessible vehicles  Hire a mobility manager (MM) to perform any of the above tasks | * County ADRC * Local Provider ABC, XYZ, and NOP | * Hire Mobility Manager by 20XX * Increase one new route each year * The rest are ongoing | * Lack of funding * Lack of coordination by providers * Lack of participation by the public |
| **2** | Coordinate and consolidate transportation services and resources. | Hire a mobility manager to lead county collaboration and coordination initiative  Collaborate with county/city/non-profit agencies to consider joint purchasing options for fuel, vehicle maintenance, driver training and substance abuse testing  Share use of operational resources, (vehicles, facilities, and support services)  Contract with common service providers and permit co-mingling of clients | * ADRC * All transit providers | * Hire Mobility Manager by 20XX * Transportation Coordination committee should meet three times a year to increase coordination efforts | * Lack of funding * Lack of coordination by providers * Lack of participation by the public * Lack of the ability to share vehicles when more than one agency needs them at the same time. |
| **3** | Develop and improve communication of transit options and resources. | Coordinate dispatch by sharing of centralized call center  Create and publicize listing of county and/or regional transit services  Administer a travel training program for transit users  Develop county-regional website of transit schedules, procedures, and opportunities | * Dispatch Center XYZ * ADRC * Mobility Manager | * Dispatch service should attend coordination meetings to ensure all are on board * MM will need to help coordinate services | * Lack of funding for travel training * Lack of funding for website * Lack of participation by all transit providers. |
| **4** | Analyze and procure IT solutions for data management and scheduling of resources. | Install tools that improve data integrity, fare collection, cost sharing/allocation, billing, reporting and transfers  Implement tools that support live dispatch | * Dispatcher * Mobility Manager | * Research new software in 20XX * purchase software in 20XX | * Lack of funding * Lots of time and effort to train staff members |