

Date: March 3, 2016

To: Regional Operations Managers  
Regional Maintenance Supervisors

From: Ned Grady  
Highway Maintenance Engineer

*Subject:* Performance Based Maintenance (PBM) 2016 Pilot Program General Guidance

The purpose of this memo is to provide direction and general guidance on the administration of CY 2016 PBM Pilot Program Projects.

The CY 2016 PBM Pilot Program continues the use of performance based or unit cost reimbursement, differing from the existing actual cost reimbursement structure of the RMA. Maintenance activities for the CY 2016 PBM Pilot Program Projects were selected to address substantive deficiency on the state highway network.

This additional guidance is meant to supplement the Agreement for Performance Based Maintenance 2016 Pilot Program. This guidance supports the consistent administration, communication, and transparency of decisions made by region staff statewide. Attached are the copies of the following documents:

- [Regional Administration Guidance of 2016 PBM Pilot Program Projects](#)
- [Documentation Guidance for 2016 PBM Pilot Program Projects](#)
  - [DT1349 – Source Materials Report](#)
  - [County's Daily Report for Bridge Crack Sealing and Protective Surface Treatment](#)
  - [County's Daily Report for Crack Treatments](#)
- [Contract Modification Guidance for 2016 PBM Pilot Program Projects](#)
- [Dispute Resolution Guidance for 2016 PBM Pilot Program Projects](#)
- [Railroad Flagging and Railroad Protective Liability Insurance guidance](#)