

Compass Advisory Team Meeting
Via Conference Call
July 11, 2006

Meeting Notes

Participants: John Corbin, Dan Fedderly, John Kinar, Jason Lahm (for Brett Wallace), Scott Schnacky, Tom Walther, Jack Yates and Scott Bush.

1. Team Membership

- Scott S. provided an introduction to Scott B., the new Compass Program Manager. Scott B. started in his new job in late March and his focus has been on scheduling the training sessions and preparing training materials.
- Replacements will be sought for Gary Kennedy with Manitowoc County, Mike Burns with the WisDOT Southeast Region, and Joe Nestler with the WisDOT Bureau of State Highway Programs. The WCHA Board of Directors will be recommending a replacement for Gary at their July 17th board meeting.

2. Compass Training

- Twelve people (2 from WisDOT, 10 from counties) have registered for the 2-day introductory course in Wisconsin Rapids.
- Five 1-day refresher courses are scheduled around the state. All WisDOT region contacts are registered for a course and Scott B. is following up with three counties to get their Patrol Superintendent registered.
- One of the two 1-day refresher courses scheduled in the North Central Region has been cancelled due to low enrollment. Registrants have been contacted and provided options to attend one of the other five sessions.
- The curriculum for the 1-day refresher was totally revamped in 2005 and will be used again this year. Interactive exercises have been updated for 2006 including a new refresher questionnaire, Rating Sheet exercise and quiz on the 2005 conditions and targets. A section has also been developed to provide a status on the program and an update on how program data is being used by WisDOT.
- The 2006 training team is the same as last year, with the exception of Scott B. taking over for the previous Program Manager. The team includes Ed Kazik, Brown County Patrol Superintendent; Jerry Jagmin, Lincoln County Patrol Superintendent; Dennis Newton, Marking and Signing Supervisor with the WisDOT Southeast Region; Leif Hubbard, Landscape Architect with the WisDOT Bureau of Highway Operations; and Scott B. A training "dry run" practice was held last week.

- Management from each region will provide opening remarks at each session to emphasize support for the program and use of the data.
- Scott B. asked the team about alternate methods for providing annual training such as through web or computer-based formats. Tom felt it is more effective to require the face-to-face training sessions.

3. 2005 Compass Report

- Changes to this report include adding information on bridges, expanding the time trend analysis to three years and summarizing information by the new region organizational structure.
- Final comments were requested from the Advisory Team. Scott B. will work with the UW to finalize the report and create an Executive Summary. The reports will be posted to the Compass website and he will email links to the final reports to WisDOT and county personnel. A summary of the report will also be included in the training packets.
- Tom felt it was important to finalize the report and post it on the web prior to the training sessions. Scott B. will get this completed by the end of July.
- With the Program Manager position filled, the Advisory Team will take a more active role in reviewing the draft report next year.

4. Maintenance Targets for 2006 and 2007

- WisDOT has re-timed the process for establishing targets so that this information can provide guidance as the 2007 Routine Maintenance Agreements are finalized with counties.
- The regional WisDOT Operations Supervisors developed the proposed targets. The draft targets will be reviewed and approved by the Operations Managers and Dave Vieth at their August meeting.
- The final targets will be distributed to the team and appropriate WisDOT and county personnel.

5. Schedule Next Meeting

- Scott B. asked about availability in October and will contact other team members who were not on the conference call. He will email the meeting date to the team. The meeting will be held in Wisconsin Rapids to equalize travel for the statewide team.
- Potential agenda items include:
 - training summary
 - review contribution categories
 - analyze pavement data by collection schedule
 - quality assurance field work
 - price tags and Highway Operations Story
 - frequency of field collected data for select features
 - review winter performance measures
 - review databases: Signal View, Marking View and culverts