**SOLE SOURCE PROVIDER APPROVAL**

Wisconsin Department of Transportation

DT1517 10/2014

|  |  |  |
| --- | --- | --- |
| State Project ID | Highway/Street | Estimated Contract Cost |
| Project Description | | |
| Scope of Service | | |
| Justification for Sole Source Approval | | |
| If this Sole Source was Unavailable, how would this project be accomplished and who would perform the work | | |

|  |  |  |
| --- | --- | --- |
| **Sole Source  Consultant Information** | Firm Name | |
| Contact Name | | (Area Code) Telephone Number |
| Address, City, State, ZIP Code | | |

|  |  |
| --- | --- |
| Detailed estimate of hours and costs for the project was developed by | DOT Estimate Attached |
| Central Office Office  WisDOT Region | Yes  No |

|  |  |
| --- | --- |
| Prepared By *(name and title)* | Date *(choose)*  Date |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| ***WisDOT Use Only*** *\* CARS Required Values* | | | | | | |
| **\*Contract Phase** |  | | | **Date of Request** | Date | |
| **\*Status** | Project Status | | | **\*Contract Function** | Contract Function | |
| **\*Project Limits** |  | | | **\*Program Code** | Program Code | |
|  | **\*Federal Funding %** | % | |
|  | **\*ARRA** | Yes  No | |
| **\*County** | County List | | | **\*DBE % Goal** |  | |
| **\*Region/Bureau** | Region/Bureau | | | **\*DBE Waiver** | Yes  No | |
| **Sole Source Provider Request**  Approved  Not Approved | | | If NOT Approved, Give Reason: | | | |
| **Selection for Small Purchase Contract Approved by:** see [FDM 8-5-5](http://wisconsindot.gov/Pages/doing-bus/eng-consultants/cnslt-rsrces/rdwy/fdm.aspx) Sole Source Providers | | | | | | **Assigned Fixed Fee**  **%** |
| **Approval Signature**  *(Brush Script font)* | |  | | | | Date *(choose)*  Date |

DTSD Statewide Consultant Engineer / DTIM Administrator / WisDOT Region Local Program Contact

For Statewide Consultant Engineer’s Approval, send form to [DOTConsultantServicesApproval@dot.wi.gov](mailto:DOTConsultantServicesApproval@dot.wi.gov?subject=DT1515%20Local%20Design%20Selection%20Approval)