



# e-MV11 APPLICATION

Wisconsin Department of Transportation (WisDOT)  
MV2703 3/2015

Wisconsin Division of Motor Vehicle (DMV)  
Dealer and Agent Section, CS Unit  
Telephone: (608) 266-1425  
FAX: (608) 267-0323

**Important:** Please do not fax this form until the individual(s) listed below have obtained a Wisconsin User ID and password from the Wisconsin Web Access Management System (WAMS) at: <https://on.wisconsin.gov>.

Dealership Number	Date (mm/dd/yyyy)
Dealership Name	(Area Code) Telephone Number
Dealership Contact Name	(Area Code) FAX Number
Type of Request (check only one) <input type="checkbox"/> Initial e-MV11 access for dealership <input type="checkbox"/> Existing e-MV11 dealership to add/change individual(s)	

The following individual(s) should be granted e-MV11 authorization on behalf of the dealership shown above for the role(s) indicated. **Note:** To grant authorization the email address listed for each individual must correspond with the email address that they used to create their logon.

Last Name	First Name	Email Address <i>(this address MUST correspond with the email address used to create logon id)</i>	Role Number(s) <i>(see below)</i>

### Role Numbers

- Process:** Allows a person to complete transactions and perform inquiry. (Note: At least one person at the dealership must be designated with this role.)
- Maintain ACH:** Allows a person to maintain the dealership's ACH (Automated Clearing House) account information that transfers the funds electronically. (Note: At least one person at the dealership must be designated with this role. If an individual needs authorization to both process and maintain ACH indicate: 1, 2 on the Role Number line above.)
- No Issue Allowed:** A person with this role will be able to enter title application information and perform inquiry, but will not be able to complete the transaction.
- Inquiry Only:** This role will limit the person's access to the inquiry function on the system.
- Remove:** This choice will result in DMV deleting the person's access to e-MV11. You must remove a person's access when the individual authorized on behalf of the dealership is no longer employed by the dealership.
- Junk Only:** This role will limit the person's access to the junk function on the system.

- I (we) agree that individuals authorized on behalf of the dealership with access to DMV data will only access the data for business related purposes and will comply with all state and federal laws and regulations regarding use of any DMV information.
- I (we) agree to indemnify DMV against any intentional or unintentional actions on the part of the user regarding use of the DMV information. The personal data shall be treated as confidential information and shall not be published or re-disclosed, except as authorized by state and federal law. The individuals authorized on behalf of the dealership will not sell DMV data. All users are required to adhere to all provisions under the Driver Privacy Protection Section of the Violent Crime Control and Law Enforcement Act of 1994 (DPPA), and the policies and procedures of the DMV regarding data confidentiality and security. Some of the DMV data elements requested are defined by the federal DPPA as personal identifiers. Unauthorized use or release of the data may result in civil or criminal penalties.
- I (we) hereby authorize the Wisconsin Department of Transportation to initiate debit entries to my (our) Checking Account/ Savings Account indicated during e-MV11 processing and to debit the same to such account. I (we) acknowledge that the origination of Automated Clearing House (ACH) transactions to my (our) account must comply with the provisions of U.S. law. This authorization is to remain in full force and effect until WisDOT has received written notification from us (dealership) of its termination in such time and manner as to afford WisDOT a reasonable opportunity to act on it.

Print Name
Title

**X**

(Authorized Signature)

(Date – mm/dd/yyyy)