



# Civil Air Patrol License Plate Information and Application

MV2961 7/2015 s.341.14(6r)(f)9m Wis. Stats.



## How to apply

1. To order non-personalized Civil Air Patrol plates, mark first option and go to step 7.
2. To order personalized Civil Air Patrol plates, mark second option and choose 1–6 characters.
3. If you choose 6 characters, **no spaces are allowed**.

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If you choose 5 or fewer characters, you may request up to two spaces between any of the characters. Indicate this request with diagonal lines as shown here.

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4. Use capital letters or numbers. The letter **O** and the number zero are the same. The following are not acceptable: small letters, symbols, signs, hyphens, apostrophes, etc. Carefully distinguish between: letters **L** or **I** and number **1**, letter **S** and number **5**, letter **G** and number **6**, letter **Z** and number **2**, letter **B** and number **8**, letters **U** and letter **V**.
5. For personalized plate message availability, please visit: [wisconsindmv.gov/personalizedplatelookup](http://wisconsindmv.gov/personalizedplatelookup)
6. Provide meaning of request, i.e. what does this represent?
7. If the vehicle that you wish to register with Civil Air Patrol plates is already titled in your name, send:
  - » A copy of your Certificate of Registration or complete the vehicle description on the application.
  - » A \$15 issuance or personalized plate fee plus the annual registration fee if the current plates expire within the next 3 months.
  - » A photocopy of your Civil Air Patrol ID card.
8. If the vehicle is **not** titled in your name, send:
  - » A completed title application: [MV1](#) (Private Sale) or [MV11](#) (Dealer Sale).
  - » The title assigned to you.
  - » All required fees, including annual registration fee.
  - » Additional \$15 issuance or personalized plate fee.
  - » A photocopy of your Civil Air Patrol ID card.
9. Make check or money order payable to: **Registration Fee Trust**.
10. Mail all required items to:
 

**WisDOT**  
**Special Plates Unit**  
**P O Box 7911**  
**Madison, WI 53707-7911**

## Who is eligible?

- ▶ An owner, lessee, or trust beneficiary who is either a current or retired member of the Civil Air Patrol.

## Vehicles that qualify

Civil Air Patrol plates are available for:

- ▶ An automobile.
- ▶ A motor home (Annual registration only).
- ▶ A private truck, dual purpose motor home or dual purpose farm truck that has a gross weight of 8,000 pounds or less.
- ▶ A farm truck that has a gross weight of 12,000 pounds or less.

## Fees needed

- ▶ The **\$15** issuance fee or the annual \$15 personalized plate fee. Issuance fees will be deposited into the Veterans Trust Fund, Department of Veteran Affairs.
- ▶ The **annual registration fee**, if your current plates expire within 3 months.

## Plates required in 2 days

- ▶ To legally operate your vehicle, you must display license plates within two business days of purchase.
- ▶ If you do not have current plates, apply to a DMV Customer Service Center or an agent authorized by DMV to obtain a temporary plate while your Civil Air Patrol plate order is processed. An agent may charge a plate fee and/or service fee.

## Personalized plate information

- ▶ A \$15 personalized plate fee is required **each** year in addition to the regular registration fee.
- ▶ WisDOT may refuse to issue or may recall after issuance a request that is misleading or may be offensive to good taste or decency.
- ▶ No refund or adjustment will be made for a change of choice or spacing after the plate has been ordered or if the application is unclear or incorrectly completed.
- ▶ Plates will be mailed 3–4 weeks after you receive the new Certificate of Registration.

