**NEGOTIATION DIARY**

lpa2058 12/07 (Replaces LPA3032)

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| Owner | | | |
| Address | | | Area Code – Telephone Number |
| Date-Initiation of Negotiations | Date Brochure Sent | 60th Day to Receive Owner's Appraisal | 1099 Amount |
| Offering Price | Date Approved | Alternate Offer (a, b) | Date Approved |
| Revised Offer | Date Approved | Administrative Settlement | Date Approved |

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| On |  | I, the negotiator, (gave)(sent) the subject property owner a copy of the |
| right of way plat, our appraisal(s), and other required documents. | | |

Under "REMARKS" below, the Real Estate Agent should indicate persons present, attitude of owner, owner's appraisers, owner's attorney, owner's asking price, information regarding buildings, improvements, extended occupancy, fixture apportionment, date to vacate buildings, and any pertinent data regarding items such as drainage, driveways, fencing, title lines, wells, dry wells, etc. Remarks are not to be necessarily limited to the foregoing. Delete blank rows to create a narrative using your computer rather than completing the form by hand, if you prefer.

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| DATE &  AGENT | REMARKS |

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| Project ID | County | Owner | Parcel No.: |

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