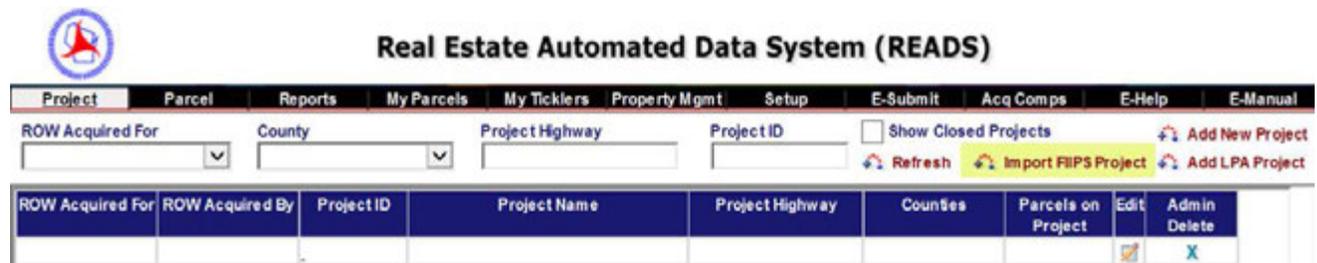


Subject: FW: READS IMPORT FROM FIIPS MANDATORY
Importance: High

From: Kottke, Drew - DOT
Sent: Tuesday, January 19, 2016 8:39 AM
To: DOT DL READS; DOT DL DTSD RE Supervisors
Subject: READS IMPORT FROM FIIPS MANDATORY
Importance: High

This is a STAR related change. READS production has been updated. Starting today projects must be added to READS using the “Import FIIPS Project” button.

IT IS CRUCIAL THAT NEW PROJECTS NOT BE MANUALLY ENTERED!



If any users come across error messages or other issues while importing, contact Camille Wilcox immediately at (608) 266-9490, or email.

Note: The “Add New Project” and “Add LPA Project” icons are still available on the screen for EXCEPTIONAL CASES only. These icons will be removed within the next 6 months, so it is **in your best interest to get in the habit of using the new and improved “import from FIIPS” icon today.**

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608 267-9074