



# Traffic Guidelines Manual

ORIGINATOR State Traffic Engineer		13-1-2
CHAPTER 13	Traffic Regulations	
SECTION 1	Through Highway Declarations	
SUBJECT 2	Approval Process	

## CHANGES TO THE DECLARATIONS

From time to time, it becomes necessary to make changes in the Declarations. Changes *may* be required due to additions to the state trunk system, deletions from the system, rerouting or renumbering of highways, reconstruction of intersections, or changes in traffic conditions.

Since the exceptions are arranged in geographic order it is desirable that the exceptions for concurrent routes be listed under each appropriate highway number, not just the lowest numbered route. Intersecting state trunk highways must be investigated and exceptions corrected where necessary, under each appropriate highway number.

## THE APPROVAL PROCESS

Whether a proposal involves creation of a new exception paragraph, or the revision or deletion of an existing paragraph, the Region prepares their recommended exception paragraphs for each through highway route and intersection involved. The authority for approval resides with the designated Region approval authority. A copy of the approved declaration is to be sent to the Central Office of Traffic to serve as information for others, and to provide a back up record.

## TEMPORARY CHANGES DUE TO CONSTRUCTION

Where construction activities result in necessary temporary changes in arterial arrangements, it is suggested that the Regional office write the changes in the form of declarations as a memo to file. It is not necessary to send a copy to the Central Office.