



# Traffic Guidelines Manual

ORIGINATOR Bureau of Highway Maintenance		13-2-12
CHAPTER 13	Traffic Regulations	
SECTION 2	Trucking	
SUBJECT 12	OSOW Inspection Requests and Waiver Procedure	

## Purpose

To provide a process for annual vehicle and driver inspections or waivers for specialized transport vehicles that require a permit to travel in Wisconsin and are reviewed under TGM 13-2-10 and TGM 13-2-11 of this chapter.

## Definitions

OOS – Out of Service violations for the purposes of this section are violations that are significant including but not limited to Brakes, Frame, Suspension, Tires, couplings or any other significant physical feature necessary for safe mobility of the vehicle. OOS for lighting that can be fixed and signed off on would not be considered in the review of a carrier for the purposes of this guidance.

FMCSA – Federal Motor Carrier Safety Administration

## Procedure

Process	Carrier in Regulatory Compliance	Carrier not in Compliance
ISS	Below 65	Above 65
NAS 7 - Out of Service (OOS)	No OOS w/in 24 months	OOS in last 24 – Order Inspection
396 for Truck and Trailer*	Submit for file	Do not request

1. All house/building movers (other than mobile homes and modular home carriers) shall be ordered for inspection as part of every permit application.
2. BHM OSOW Freight Unit to check ISS on the first of every month for all carriers that have NAS 7 inspections that will be over 12 months old in OSOW Freight Unit Database within 30 days from the 1<sup>st</sup> of the month:
  - a. If a carrier is new to Wisconsin, record is significantly out of date, or not in the OSOW Freight Unit Database than that carrier shall be ordered for inspection.
  - b. All carriers who have an ISS score of 65 or greater BHM to request inspection at next permit request if load originates in Wisconsin.
  - c. For loads originating outside Wisconsin and where inspections are required by any other states in route to Wisconsin DMV shall request a signed copy of that

- inspection. The out of state inspection shall have no Out of Service (OOS) violations and is only good for permit the carrier is applying for at the time of application. If subsequent permit requests originate outside Wisconsin carrier shall supply an inspection with no OOS violations from the other state. BHM will repeat the process at the time of the carrier's permit request for a load originating in Wisconsin and order an inspection if necessary.
- d. If a carrier is inspected and found to have OOS violations for lights or other items that can be fixed and signed off on by DSP carrier shall be able to proceed with their load at that time.
3. BHM to submit list of carriers identified under item 2 above and ask DSP to check these carriers for OOS violations in Wisconsin within the last 24 months from the date of the request.
    - a. If no OOS violations are found for last 24 months - proceed to 3 b if there are OOS proceed to 3c.
    - b. DMV to request STANDARD OPERATING PROCEDURE (SOP's) and 396 (carrier's annual self-inspection) submittal from carrier.
    - c. If there are OOS violations found for the last 24 months from date of request BHM shall order inspection at next permit request (skip task 4 and 5 below). BHM to continue to repeat item 3c on an annual basis until carrier is free of OOS violations for a period of 24 consecutive months from the date of a permit request.
  4. DMV to request most recent copy of FMCSA annual inspection (aka 396) performed by company or other authorized agency for the tractor and trailer units supplied as part of permit request. DMV to provide copy to BHM. This should be repeated annually even if the carrier is in compliance.
  5. For item 4, Carrier has 30 calendar days from the date of request to comply.

### Non-Compliance

1. If carrier is not waived for inspection in accordance with this procedure and fails to comply with a request for inspection twice – subsequent permits shall be held until compliant per DMV discretion. DMV to provide BHM OSOW Freight Unit with any waivers of inspection requirement and reason (i.e. not originating Wisconsin). BHM to provide list of non compliant carriers who have not responded to inspection requests to DMV to monitor carrier applications in the event the carriers:
  - Next permit dimensions and or weight do not meet requirement for review by BHM – OSOW Freight Unit\*
  - Next permit would be on a previously approved route that does not require BHM – OSOW Freight Unit review
2. If a carrier who is initially granted a waiver fails to provide to DMV a FMCSA 396 self inspection form in accordance with items 4 & 5 above of this procedure the carrier shall be consider non compliant and their annual inspection waiver is revoked until they either submit to and pass an inspection or provide the requested documentation.
3. BHM OSOW Freight Unit will provide DMV with a monthly list of carriers if any that fall subject to Non Compliance item 2 above.

\*OSOW Inspections requested by OSOW Freight Unit are for loads in excess of 16 wide, 140 feet long, or 270,000 pounds, or any combination thereof or wind industry components.