

**From:** [DOT DTSD CO Utility Coordination](#)  
**To:** [DOT DL DTSD Utility Coordinators](#); [Unrath, Casey - DOT \(DTSD Consultant\)](#); [Cornnell, Kevin](#); ["scook@bloomcos.com"](#); [Schowalter, Steve](#); ["tim.pluth@eauclairewi.gov"](#)  
**Cc:** [DOT DTSD CO Utility Coordination](#); [DOT DL DTSD PDS BPD Chiefs](#); [DOT DL DTSD Technical Services Chiefs](#)  
**Subject:** Status of Utility Parcels in June 14, 2016 Letting  
**Date:** Thursday, April 07, 2016 12:02:18 PM  
**Attachments:** [Utility Exceptions List for June Ad Mtg.xlsx](#)

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## **This notice is for projects that are to be advertised in the WIDOT June 14, 2016 letting.**

**The due date for these tasks or exception approvals is: Thursday, April 28, 2016.**

Attached is a list of projects that are in the **June 14, 2016 Letting** and are not clear for letting from a utility perspective.

**NEW:** The spreadsheet attached includes embedded pdf files for each project that is not clear as of today or a note to refer to a tied project id. Locate your project within the table, and open the .pdf file in the last column (column labeled "Revisions Necessary"). The file will be labeled: "#####\_usr\_PSE\_review.pdf" This document will include the mark ups and revisions needed in order to clear this project from a utility coordination perspective. The Project ID link in the spreadsheet will take you into the PS&E tracking database.

All USR and Special Provision corrections/revisions require an E-Submit. You may email a *copy* of the revised documents to:

DOT DTSD CO Utility Coordination.

If the parcels have not yet been acquired, indicate the status of the parcels in the database and when you expect to have them completed.

Clear the projects in the database by **Thursday, April 28, 2016.**

If you anticipate that these issues will not be fully resolved by **Thursday, April 28, 2016**, obtain necessary **APPROVALS** in the Exception part of the PS&E tracking application. Attend or participate in a meeting or conference call as scheduled with central office. List each issue and when you expect to have them completed (specific date). Any project with issues that are not resolved will not be recommended for letting.

**AD MEETING DATE: TUESDAY, May 3, 2016**

The database will be used to determine if projects are clear for advertising. **If there is no exception on the project, ALL projects should have region clearance in PS&E Trak. Check region clearance when the project exception is cleared from Statewide Bureau's.**

Note: All questions regarding this procedure should be directed to Michelle Ledzian.

All replies to DOT DTSD CO Utility Coordination – PLEASE - REMEMBER:  
**PROJECT ID AND PROPOSAL # IN SUBJECT LINE**

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