

BUREAU/DISTRICT MEMORANDUM
DT-5-69

State of Wisconsin/Department of Transportation

		Number
		Section 14
Division Highways	Subject Coordination of Design Development Activities	
Bureau/District Engineering		
State Highway Engineer <u>HLF /s/</u> Director or District Head	File Retention <u>X</u> Until Canceled <u> </u> Optional or Superseded	

Development of new and improved designs is an important ongoing part of providing and maintaining highways. Design details and specifications are developed or modified in consideration of material costs and availability, function, practicality, contractor capabilities, project requirements, and performance experience. This activity is time consuming, not only for developing and evaluating ideas, but also for data gathering, which frequently requires that inquiries be made to material suppliers, fabricators, contractors, and other states or agencies.

These design development improvements occur in the Design Section, which has the responsibility for developing Standard Detail Drawings, and in the districts during the development of project plans. This dispersion of effort has worked effectively; however, when uncoordinated, it may result in duplication of effort, pursuit of unworthy ideas, and potentially poor relationships with industries and outside governmental agencies.

So that these problems can be avoided and design development activities be conducted in more organized manner, all future design development work shall be handled by, through, or coordinated with the Design Section.