

**ABBREVIATIONS USED IN FDM CHAPTER 19**

ADA - Americans with Disabilities Act  
AFE - Authority of Expenditure  
ASP – Additional Special Provision  
BHO – Bureau of Highway Operations  
BOS – Bureau of Structures  
BPD – Bureau of Project Development  
BSHP – Bureau of State Highway Programs  
BTLRRH – Bureau of Transit, Local Roads, Railroads and Harbors  
BTO - Bureau of Traffic Operations  
BTS – Bureau of Technical Services  
BTS-EPDS – Bureau of Technical Services - Environmental Process and Documentation Section  
BTS-ESS - Bureau of Technical Services - Environmental Services Section  
BTS-RE – Bureau of Technical Services – Real Estate  
CAiCE - Computer-Aided Civil Engineering  
CEF – Cost Effectiveness Finding  
CMM - Construction and Materials Manual  
CO – Central Office  
DBE - Disadvantaged Business Enterprise  
DNR - Department of Natural Resources  
DPI – Dots per Inch  
DSR - Design Study Report  
DTIM - Division of Transportation Investment Management  
DWD - Department of Workforce Development  
EDA - Economic Development Administration  
FHWA – Federal Highway Administration  
FOIA - Freedom of Information Act  
HCCI - Highway Construction Contract Information  
HPC - Highway Planning Committee  
LFA – Local Force Account  
LIP – Letting Implementation Plan  
LPA - Local Public Agency  
MQ - Miscellaneous Quantity  
OPA - Office of Public Affairs  
PD – Project Development  
PD – Proposal Development  
PDF - Portable Document Format  
PDS - Project Development Section  
PLE - Permanent Limited Easements  
PLP – Proposal Letting Process  
PM – Proposal Management  
PPJ – Proprietary Product Justification  
PPP – Proposal Preparation Process

PS&E – Plans, Specials and Estimate  
QMP - Quality Management Program  
QPRR - Quarterly PS&E's Received Report  
REPM – Real Estate Program Manual  
RHS - Railroads & Harbors Section  
ROW – Right Of Way  
RRPL - Railroad Protective Liability Insurance  
SDD – Standard Detail Drawing  
SHA - State Highway Agency  
SHRM - State Highway Rehabilitation/Maintenance  
SOI - Schedule of Items  
SoRD - Summary of Review Documentation  
STSP – Standardized Special Provision  
TEA - Transportation Economic Assistance  
TLE – Temporary Limited Easement  
TMP - Transportation Management Plan  
USR – Utility Status Report

**Bureau of Project Development (BPD), Proposal Management Section, Contract Development & Data Analysis Unit:**

Role	Name	Phone Number	Email Address
Addendum, Requests to Change PS&E Date, FasTrak and Late PS&E Requests	Section mailbox	N/A	dotdtsdbpdproposalmanagementsection@dot.wi.gov
Special Provisions Reviewer, STSPs	Angie Clary	266-3811	angela.clary@dot.wi.gov
Special Provisions Formatting, Assembling Proposals	Cindy Moy	266-1631	cindy.moy@dot.wi.gov

**BPD, Project Services Section, Project Oversight Unit:**

Region	Name	Phone Number	Email Address
SW	Rob Reukema	267-4496	robert.reukema@dot.wi.gov
SE	Richard Herrick	266-8495	richard.herrick@dot.wi.gov
NC	DanTyler	267-7945	daniel.tyler@dot.wi.gov
NE	Brian Revello	266-2782	brian.revello@dot.wi.gov
NW	Margaret Wischoff	261-6116	peggy.wischoff@dot.wi.gov

**BPD, Project Services Section, Division Major Projects:**

Region	Name	Phone Number	Email Address
Mega Projects SE	Will Anderson	266-8663	william.anderson@dot.wi.gov
Mega Projects All Else	John Stolzman	266-2760	john.stolzman@dot.wi.gov
Alternative Contracting	Larry Jones	267-7954	larry.jones@dot.wi.gov

**BPD, Project Services Section, Proposal Development Unit:**

Region	Name	Phone Number	Email Address
NE, NC	Cyle Haag	266-5563	cyle.haag@dot.wi.gov
SW, NW	Jane Englebretsen	266-9889	jane.englebretsen@dot.wi.gov
SE, N-S Fwy	Carl Bujanowski	266-3812	carl.bujanowski@dot.wi.gov
Local<\$1 Mil	David Domabyl	266-1020	david.domabyl@dot.wi.gov

**Bureau of Traffic Operations (BTO), Traffic Engineering Section:**

Region	Name	Phone Number	Email Address
Marking	Debby Kozol	243-3392	deborah.kozol@dot.wi.gov
Signing	Jay Hille	243-5981	jay.hille@dot.wi.gov
Traffic Signals	Joanna Bush	261-5845	joanna.bush@dot.wi.gov
ITS	Dean Beekman	(414) 227-2154	dean.beekman@dot.wi.gov
Work Zone	Peter Amakobe	261-0138	peter.amakobe@dot.wi.gov

**BTO, System Operations and Electrical Engineering Section, Electrical Engineering and Electronics Unit:**

Region	Name	Phone Number	Email Address
All	Ahmet Demirbilek	(414) 220-6801	ahmet.demirbilek@dot.wi.gov

**Bureau of Highway Maintenance, Highway Maintenance and Roadside Management Section:**

Area of Concern	Name	Phone Number	Email Address
Pre and Post-PS&E, Veg. Management	Leif Hubbard	267-6884	leif.hubbard@dot.wi.gov
Pre and Post-PS&E, Veg. Management	Christa Wollenzien	266-3943	christa.wollenzien@dot.wi.gov

**Bureau of Technical Services, Environmental Services or Environmental Process & Documentation Sections:**

Area of Concern	Name	Phone Number	Email Address
Native Vegetation/Wetlands	Alyssa Barrette	266-1017	alyssa.barrette@dot.wi.gov
Asbestos/Hazardous Materials	Shar TeBeest	266-1476	sharlene.tebeest@dot.wi.gov
Archeological Sites	Jim Becker	261-0137	james.becker@dot.wi.gov

Utility Example

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ID: 5100-07-71	Contract ID: 20131112004	Contract Type: LET	FHWA Oversight: NO	SWB Cleared: No
Title: CASHTON-ONTARIO	Federal ID: WISC 2013458	Region: SW	County: MONROE	Region Cleared: No
Limits: CASHTON ELY TO BRUSH CREEK BRIDGE	Concept: RECONDITION	Route: STH 33	Status: A	PSE Date: 05/01/2013
Manager: VANDER WIELEN, ANTHO	Supervisor: GREGAS III, JOSEPH A	Leader:		

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**Subject Area:** UTL  
**Subject:** UTLs not acquired  
**Author:** Gary Jackson  
**Add Date:** 04/29/2013  
**Note:** There have been some late plan changes that require utility redesign and cost revisions to 2 utility estimates. Time has also been included for DOT CO Utility Section review time. All parcels are expected to be acquired by 6-28-13. Gary Jackson 4-26-13.

Questions about the content of this page:

Contact Name: [WISDOT Computer Help Desk](#) 1-800-362-3050

UTL Exceptions

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ID: 5100-07-71	Contract ID: 20131112004	Contract Type: LET	FHWA Oversight: NO	SWB Cleared: No
Title: CASHTON-ONTARIO	Federal ID: WISC 2013458	Region: SW	County: MONROE	Region Cleared: No
Limits: CASHTON ELY TO BRUSH CREEK BRIDGE	Concept: RECONDITION	Route: STH 33	Status: A	PSE Date: 05/01/2013
Manager: VANDER WIELEN, ANTHO	Supervisor: GREGAS III, JOSEPH A	Leader:		

**UTILITY EXCEPTION:**

<input type="button" value="Clear Utility Exception"/>	<b>Exception Recommendation By:</b> Julie DeBauche	<b>Anticipated Completion Date:</b> 09/19/2013
<input type="button" value="Clear Exception"/>		<b>Exception: If Set Now Cleared?</b> false

Reason exception is required:	<input type="text" value="Parcel(s) not clear for letting"/> <small>These Parcel(s) have some late plan changes that require utility redesign and cost revisions to 2 utility estimates. Time has also been included for DOT CO Utility Section review time. All parcels are expected to be acquired by 6-28-13. Gary Jackson</small>
Reason exception is required:	<input type="text" value="None"/>
Reason exception is required:	<input type="text" value="None"/>
Reason exception is required:	<input type="text" value="None"/>

Mitigation step required:	<input type="text" value="None"/>
---------------------------	-----------------------------------

**Approvals:**

<input type="button" value="TSS Response Approved"/>	<b>Exception Approval By:</b>		<b>Exception Approval Date:</b>	
<input type="button" value="PDS Response Approved"/>	<b>Exception Approval By:</b>		<b>Exception Approval Date:</b>	
<input type="button" value="ETS Response Approved"/>	<b>Exception Approval By:</b>		<b>Exception Approval Date:</b>	

<https://tms1.dot.state.wi.us/pse/projectDetails.do?method=viewUtilException>[8/15/2013 6:45:56 PM]

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ID: 1060-33-72	Contract ID: 20130910002	Contract Type: LET	FHWA Oversight: YES	SWB Cleared: No
Title: ZOO IC, WATERTOWN PLANK INTERCHANGE	Federal ID: WISC 2013420	Region: SE	County: MILWAUKEE	Region Cleared: No
Limits: WATERTOWN PLANK INTERCHANGE	Concept: CONST/BRIDGE REPLACEMENT	Route: USH 45	Status: A	PSE Date: 05/01/2013
Manager: FUJERL, KURT G	Supervisor: ROSELLE, JASON M	Leader:		

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**Subject Area:** UTL

**Subject:** Parcels to acquire. final usr required

**Author:** Julie DeBauche

**Add Date:** 07/09/2013

**Note:** Parcels to acquire. Final USR required. JD 7/9/2013

Questions about the content of this page:  
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UTL Exceptions

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ID: 1060-33-72	Contract ID: 20130910002	Contract Type: LET	FHWA Oversight: YES	SWB Cleared: No
Title: ZOO IC, WATERTOWN PLANK INTERCHANGE	Federal ID: WISC 2013420	Region: SE	County: MILWAUKEE	Region Cleared: No
Limits: WATERTOWN PLANK INTERCHANGE	Concept: CONST/BRIDGE REPLACEMENT	Route: USH 45	Status: A	PSE Date: 05/01/2013
Manager: FUJERL, KURT G	Supervisor: ROSELLE, JASON M	Leader:		

UTILITY EXCEPTION:

<input type="button" value="Clear Utility Exception"/>	<b>Exception Recommendation By:</b> Sandra Ratz	<b>Anticipated Completion Date:</b> 09/19/2013
<input type="button" value="Clear Exception"/>		<b>Exception: If Set Now Cleared?</b> false

Reason exception is required:	<input type="text" value="E61"/> <small>Thank you for your utility plan changes that require utility redesign and need coordination for 1 utility notification. Your fee will be waived for the first 20 utility notification review items. All permits are required to be completed by 1-21-13. Early Termination.</small>
Reason exception is required:	<input type="text" value="None"/>
Reason exception is required:	<input type="text" value="None"/>
Reason exception is required:	<input type="text" value="None"/>

Mitigation step required:	<input type="text" value="None"/>
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Approvals:

<input type="button" value="TSS Request Approval"/>	<b>Exception Approval By:</b> Claudia Peterson	<b>Exception Approval Date:</b> 06/27/2013
<input type="button" value="PCS Request Approval"/>	<b>Exception Approval By:</b> Roberto Gutierrez	<b>Exception Approval Date:</b> 06/27/2013
<input type="button" value="ETS Approval"/>	<b>Exception Approval By:</b>	<b>Exception Approval Date:</b>

Real Estate Examples

**Project View Note Details**

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ID: 3042-00-73	Contract ID: 20131210002	Contract Type: LET	FHWA Oversight: NO	SWB Cleared: No
Title: LOWELL - HARTFORD	Federal ID: WISC 2013507	Region: SW	County: DODGE	Region Cleared: Yes
Limits: CTH P INTERSECTION	Concept: CONST OPS/INTERSECTION IMPROVEMENTS	Route: STH 60	Status: A	PSE Date: 08/01/2013
Manager: BALACHANDRAN, LALITH	Supervisor: STROBEL JR, WILLIAM	Leader:		

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**Subject Area:** RE  
**Subject:** RW Cert  
**Author:** James Kuehn  
**Add Date:** 07/30/2013  
**Note:** Right of way Cert Status 1 was sent to Lalitha Balachandran, SW Region Project Manager on 7/31/13. Jim Kuehn

Questions about the content of this page:  
 Contact Name: WisDOT Computer Help Desk 1-800-362-3050

**RE Exceptions**

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ID: 1206-07-78	Contract ID: 20131112014	Contract Type: LET	FHWA Oversight: YES	SWB Cleared: No
Title: MOUNT HOREB - MADISON	Federal ID: WISC 2013495	Region: SW	County: DANE	Region Cleared: No
Limits: RAYMOND RD TO MADISON BELTLINE	Concept: CONST OPS/RECSTE	Route: USH 18	Status: A	PSE Date: 08/01/2013
Manager: CHASE, WAYNE R	Supervisor: STEINER, JOHN J	Leader:		

**REAL ESTATE EXCEPTION**

<a href="#">Create RE Exception</a>	<b>Exception Recommendation By:</b> James Kuehn	<b>Anticipated Completion Date:</b> 09/16/2013
<a href="#">Clear RE Exception</a>		<b>Exception: If Set Now Cleared?</b> false
Reason exception is required:	parcels are not acquired yet 7/31/13 Parcel 29 not acquired. Purchase agreement being signed. Closing or Award no later than September 16th before the scheduled Ad Meeting date of October 1, 2013. James	
Reason exception is required:	None	
Reason exception is required:	None	

Letting Date	PSE Due	PSE Submitted To FHWA	AD Meeting	Ad on WISDOT Internet Site
<b>Tuesday</b>				
	<b>2013</b>			
14-May-2013 11-Jun-2013 9-Jul-2013	Feb 1	Mar 18, 13 Apr 15, 13 May 13, 13	Apr 2, 13 Apr 30, 13 May 28, 13	Apr 9, 13 May 7, 13 Jun 4, 13
13-Aug-2013 10-Sep-2013 12-Nov-2013	May 1	Jun 17, 13 Jul 15, 13 Sep 16, 13	Jul 2, 13 Jul 30, 13 Oct 1, 13	Jul 9, 13 Aug 6, 13 Oct 8, 13
10-Dec-2013 14-Jan-2014 11-Feb-2014	Aug 1	Oct 14, 13 Nov 18, 13 Dec 16, 13	Oct 29, 13 Dec 3, 13 Jan 2, 14	Nov 5, 13 Dec 10, 13 Jan 7, 14
11-Mar-2014 8-Apr-2014	Nov 1	Jan 13, 14 Feb 10, 14	Jan 28, 14 Feb 25, 14	Feb 4, 14 Mar 4, 14
	<b>2014</b>			
13-May-2014 10-Jun-2014 8-Jul-2014	Feb 1	Mar 17, 14 Apr 14, 14 May 12, 14	Apr 1, 14 Apr 29, 14 May 27, 14	Apr 8, 14 May 6, 14 Jun 3, 14
12-Aug-2014 9-Sep-2014 11-Nov-2014	May 1	Jun 16, 14 Jul 14, 14 Sep 15, 14	Jul 1, 14 Jul 29, 14 Sep 30, 14	Jul 8, 14 Aug 5, 14 Oct 7, 14
9-Dec-2014 13-Jan-2015 10-Feb-2015	Aug 1	Oct 13, 14 Nov 17, 14 Dec 15, 14	Oct 28, 14 Dec 2, 14 Dec 30, 14	Nov 4, 14 Dec 9, 14 Jan 6, 15
10-Mar-2015 14-Apr-2015	Nov 1	Jan 12, 15 Feb 16, 15	Jan 27, 15 Mar 3, 15	Feb 3, 15 Mar 10, 15
	<b>2015</b>			
12-May-2015 9-Jun-2015 14-Jul-2015	Feb 1	Mar 16, 15 Apr 13, 15 May 18, 15	Mar 31, 15 Apr 28, 15 Jun 2, 15	Apr 7, 15 May 5, 15 Jun 9, 15
11-Aug-2015 8-Sep-2015 10-Nov-2015	May 1	Jun 15, 15 Jul 13, 15 Sep 14, 15	Jun 30, 15 Jul 28, 15 Sep 29, 15	Jul 7, 15 Aug 4, 15 Oct 6, 15
8-Dec-2015 12-Jan-2016	Aug 1	Oct 12, 15 Nov 16, 15	Oct 27, 15 Dec 1, 15	Nov 3, 15 Dec 8, 15

Letting Date	PSE Due	PSE Submitted To FHWA	AD Meeting	Ad on WISDOT Internet Site
<b>Tuesday</b>				
9-Feb-2016		Dec 14, 15	Dec 29, 15	Jan 5, 16
8-Mar-2016 12-Apr-2016	Nov 1	Jan 11, 16 Feb 15, 16	Jan 26, 16 Mar 1, 16	Feb 2, 16 Mar 8, 16
	<b>2016</b>			
10-May-2016 14-Jun-2016 12-Jul-2016	Feb 1	Mar 14, 16 Apr 18, 16 May 16, 16	Mar 29, 16 May 3, 16 May 31, 16	Apr 5, 16 May 10, 16 Jun 7, 16
9-Aug-2016 13-Sep-2016 8-Nov-2016	May 1	Jun 13, 16 Jul 18, 16 Sep 12, 16	Jun 28, 16 Aug 2, 16 Sep 27, 16	Jul 5, 16 Aug 9, 16 Oct 4, 16
13-Dec-2016 10-Jan-2017 14-Feb-2017	Aug 1	Oct 17, 16 Nov 14, 16 Dec 19, 16	Nov 1, 16 Nov 29, 16 Jan 3, 17	Nov 8, 16 Dec 6, 16 Jan 10, 17
14-Mar-2017 11-Apr-2017	Nov 1	Jan 17, 17 Feb 13, 17	Jan 31, 17 Feb 28, 17	Feb 7, 17 Mar 7, 17
	<b>2017</b>			
9-May-2017 13-Jun-2017 11-Jul-2017	Feb 1	Mar 13, 17 Apr 17, 17 May 15, 17	Mar 28, 17 May 2, 17 May 30, 17	Apr 4, 17 May 9, 17 Jun 6, 17
8-Aug-2017 12-Sep-2017 14-Nov-2017	May 1	Jun 12, 17 Jul 17, 17 Sep 18, 17	Jun 27, 17 Aug 1, 17 Oct 3, 17	Jul 5, 17 Aug 8, 17 Oct 10, 17
12-Dec-2017 9-Jan-2018 13-Feb-2018	Aug 1	Oct 16, 17 Nov 13, 17 Dec 18, 17	Oct 31, 17 Nov 28, 17 Jan 2, 18	Nov 7, 17 Dec 5, 17 Jan 9, 18
13-Mar-2018 10-Apr-2018	Nov 1	Jan 16, 18 Feb 12, 18	Jan 30, 18 Feb 27, 18	Feb 6, 18 Mar 6, 18
	<b>2018</b>			
8-May-2018 12-Jun-2018 10-Jul-2018	Feb 1	Mar 12, 18 Apr 16, 18 May 14, 18	Mar 27, 18 May 1, 18 May 29, 18	Apr 3, 18 May 8, 18 Jun 5, 18
14-Aug-2018	May 1	Jun 18, 18	Jul 3, 18	Jul 10, 18

Letting Date	PSE Due	PSE Submitted To FHWA	AD Meeting	Ad on WISDOT Internet Site
<b>Tuesday</b>				
11-Sep-2018 13-Nov-2018		Jul 16, 18 Sep 17, 18	Jul 31, 18 Oct 2, 18	Aug 7, 18 Oct 9, 18
11-Dec-2018 8-Jan-2019 12-Feb-2019	Aug 1	Oct 15, 18 Nov 12, 18 Dec 17, 18	Oct 30, 18 Nov 27, 18 Jan 2, 19	Nov 6, 18 Dec 4, 18 Jan 8, 19
12-Mar-2019 9-Apr-2019	Nov 1	Jan 14, 19 Feb 11, 19	Jan 29, 19 Feb 26, 19	Feb 5, 19 Mar 5, 19
	<b>2019</b>			
14-May-2019 11-Jun-2019 9-Jul-2019	Feb 1	Mar 18, 19 Apr 15, 19 May 13, 19	Apr 2, 19 Apr 30, 19 May 28, 19	Apr 9, 19 May 7, 19 Jun 4, 19
13-Aug-2019 10-Sep-2019 12-Nov-2019	May 1	Jun 17, 19 Jul 15, 19 Sep 16, 19	Jul 2, 19 Jul 30, 19 Oct 1, 19	Jul 9, 19 Aug 6, 19 Oct 8, 19
10-Dec-2019 14-Jan-2020 11-Feb-2020	Aug 1	Oct 14, 19 Nov 18, 19 Dec 16, 19	Oct 29, 19 Dec 3, 19 Jan 2, 20	Nov 5, 19 Dec 10, 19 Jan 7, 20
10-Mar-2020 14-Apr-2020	Nov 1	Jan 13, 20 Feb 17, 20	Jan 28, 20 Mar 3, 20	Feb 4, 20 Mar 10, 20
	<b>2020</b>			
12-May-2020 9-Jun-2020 14-Jul-2020	Feb 1	Mar 16, 20 Apr 13, 20 May 18, 20	Mar 31, 20 Apr 28, 20 Jun 2, 20	Apr 7, 20 May 5, 20 Jun 9, 20
11-Aug-2020 8-Sep-2020 10-Nov-2020	May 1	Jun 15, 20 Jul 13, 20 Sep 14, 20	Jun 30, 20 Jul 28, 20 Sep 29, 20	Jul 7, 20 Aug 4, 20 Oct 6, 20
8-Dec-2020 12-Jan-2021 9-Feb-2021	Aug 1	Oct 12, 20 Nov 16, 20 Dec 14, 20	Oct 27, 20 Dec 1, 20 Dec 29, 20	Nov 3, 20 Dec 8, 20 Jan 5, 21
9-Mar-2021 13-Apr-2021	Nov 1	Jan 11, 21 Feb 15, 21	Jan 26, 21 Mar 2, 21	Feb 2, 21 Mar 9, 21

