



# Continuous Improvement at WisDOT



## Projects Completed

This summary includes all improvement projects completed in the fiscal year. The department also tracks projects completed by individuals earning their Lean Yellow Belt.



## Annual Hours Repurposed

The number of staff hours adapted or used for a new purpose because of the improvement. For example, a process is moved on-line saving time and allowing staff to work on other processes.



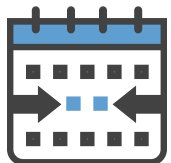
## Annual Cost Savings

The total saved on ongoing facility, utility, office supplies and equipment, continuing education or travel costs. For example, the department can get a better price on computers from a new vendor, so it develops a contract with the new vendor.



## One-Time Cost Savings

One-time savings due to decisions to no longer purchase a product or service, or temporarily changing a way a service is offered. For example, the department decides to no longer purchase physical telephones for employees because employees can now make telephone calls through Microsoft Teams or Skype; or meetings temporarily scheduled virtually, eliminating travel expenses.



## Lead Time Reduction (Days)

Reduction in the time between the beginning of a process and the end results. An example of this would be the time between applying for a license and receiving the license.



## Process Steps Eliminated

This metric represents how many individual steps were removed from a process after it was improved. For example, if a process currently takes 27 steps to complete and the improvement eliminates 11 steps, the process should be more efficient.