Wisconsin Online application troubleshooting guide

Requirements:

- Must use Internet Explorer if ordering Single Trip Permits (No other browser will work).
- Default browser for Windows 10 is Microsoft Edge which will not work with our application.
- Must have Java version 8 or older installed on your PC. (Java 9 versions will not work).
- Pop-up Blocker must be turned off.
- ActiveX Filtering must NOT be checked (found in IE tools dropdown box)

My map will not load when I submit for routing

Step One: Delete Java history

- 1. Close all Internet Explorer browser tabs and sessions.
- 2. Go to Start menu and type "Java" in the search box, **if no Java is found** go to <u>java.com</u> to download the latest version and then skip to Step Two below.
- 3. Select "Configure Java" or Java (32 bit) from list. (This will open Java Control Panel).
- 4. On General tab select "Settings".
- 5. Select "Delete Files".
- 6. Select all three options.
- 7. Select "OK".
- 8. Select "OK" again.
- 9. Select "Apply" then "OK".

Step Two: Delete browser history

- 1. Open new Internet Explorer.
- 2. Select "Tools" (if Tools is not visible, right click on top of page and check "Menu Bar" you should now be able to see Tools).
- 3. Open Tools and go to "Internet Options".
- 4. On bottom of General tab under Browsing history select "Delete".
- 5. Make sure Temporary Internet files, Cookies, and History are checked and Select "Delete" on bottom of box.
- 6. Select "Apply" then "OK" on next screen.

Step Three: Turn off Pop-up Blocker

- 1. Open "Tools" again.
- 2. Go to "Internet options".
- 3. Go to "Privacy" tab.
- 4. Deselect "Turn on Pop-up Blocker" if it is checked.
- 5. Select "Apply" then "OK" at bottom of window.

Step Four: Add Wisconsin OSOW application to your Java Exception Site List.

- 1. Search for "Java" in the search window
- 2. Select "Configure Java" to open Java Control panel
- 3. Select "Security" tab
- 4. Select "Edit site List"

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- 5. Select "add"
- 6. Paste https://trust.dot.state.wi.us/osow/osowservlet into box
- 7. Select "OK"
- 8. Select "OK" to exit control panel

Step Five: Log into OSOW permit application

- 1. Say, 'Yes', 'Set', or 'Grant Always' to any Pop-up boxes that appear.
- 2. Map should load when you submit for routing. It could take 1 minute or more to load.

I get message "403 forbidden" when I try to Login

• Usually means that <u>Step B</u> in WAMS setup has not been completed.

I get "Authentication Cards" page when I try to login from my favorites

- You are using an invalid link from your saved links
- Save this link to your favorites
 - o https://wisconsindot.gov/Pages/dmv/com-drv-vehs/mtr-car-trkr/osow-autosys.aspx

I get message "Web page declined to show page"

- You may need to delete cookies
 - o Close out all internet explorer pages and tabs
 - Open new Internet Explorer page
 - Tools/Internet options/Browsing history (General tab)/Delete
 - Temporary internet files/Cookies/History/Delete
 - Close out of Internet explorer
 - Try to log back in again

If your issues have not been resolved contact OSOW Permit Unit

- E-mail: <u>Oversize-permits.dmv@</u>dot.wi.gov
- Call: (608) 266-7320

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