

## Advertisement for **Electronic Bids**

For equipment at the Oconto – J. Douglas Bake Municipal Airport  
Oconto, Wisconsin  
Project no. OCQ1009 – SAP-58

**THIS PROJECT WILL BE ELECTRONICALLY BID. Paper bids will NOT be accepted or allowed.**

Sealed **ELECTRONIC** proposals for the work described herein will be received until **2:00 p.m., local time, Thursday, September 18, 2025**, by the Wisconsin Department of Transportation - Bureau of Aeronautics, on behalf of the Secretary of Transportation, the authorized agent for the City of Oconto and Oconto County, in accordance with Wis. Stat. §114.32(3). Bids will be unsealed (electronically opened) as provided above and will be publicly read. The bid opening will be broadcast live via Teams. The correct meeting and call-in information for the bid opening is:

### Microsoft Teams meeting

**Join on your computer, mobile app or room device**

Meeting ID: 273 385 397 96

Passcode: tLjwfv

**Or Dial in by phone (audio only)**

[+1 608-571-2209](tel:+16085712209)

Phone Conference ID: 186 780 348#

Bid results will be posted as soon as practicable after the close of bids.

The bid results will be posted to the Bureau of Aeronautics' website here as well as BidExpress.com:  
<https://wisconsindot.gov/Pages/doing-bus/aeronautics/airports/arpt-bidinfo.aspx>

<https://bidexpress.com/businesses/51671/home>

**Electronic Bid submittal:** Bids must be submitted via the bidexpress.com bidding service. **No paper bids will be accepted.** Bids will not be accepted past the established deadline for the close of bids.

#### **Description of equipment:**

20-Foot Dual, Flex Wing, Rotary Cutter Attachment

**Contract Completion Time:** 360 Calendar Days

**Proposals/specifications:** Proposal forms are included with the specifications and are subject to the provisions of Wis. Stat. §66.0901(7).

**Plans and specifications:** Plans and specifications can be obtained free of charge and at the following site: <https://bidexpress.com/businesses/51671/home>

**Proposal **ELECTRONIC** Submittal:** This contract is being electronically bid. The bid template within **BidExpress.com** platform established for the project includes all elements required to be submitted with the contract. Required fields are established within the template. Automatic checking of the bid proposal will identify if any required fields are missing and alert the bidder to complete the missing information prior to final submission. Submission of an incomplete bid will result in the bid not being opened, and/or rejected as non-responsive.

**Plan holder registration required:** Plans and specifications are available to anyone after completing a simple registration. **There is NO cost to obtain a registration.** Registration is required to be recorded as a plan holder. Registered plan holders will be notified of important project information such as issuance of addendums or other critical information. Only the prime or general contractor selecting to submit a bid is required to obtain additional Digital ID credentials. Please see the BOA website notice 2 for information on how to register.

<https://wisconsindot.gov/Documents/doing-bus/aeronautics/airports/aerobidmem2.pdf>

**Bidder Digital ID Required:** Firms who select to submit a bid **MUST** also obtain a free digital ID in addition to registering. Obtaining a digital ID is relatively quick, however it may take a couple of days to complete the process. Please request and obtain registration and digital ID's as early as possible to not jeopardize your ability to submit a bid. **There is NO cost to obtain a digital ID.** Please see the BOA website Notice 2 for information on how to obtain a digital ID.

<https://wisconsindot.gov/Documents/doing-bus/aeronautics/airports/aerobidmem2.pdf>

**Cost to bid:** There are two options for bidders to submit bids: A cost of \$35 per project, or a monthly subscription wherein the bidder is able to submit bids for all projects in bidexpress.com system for \$50 per month. Subscriptions can be turned on and off at any time by the registered user. Only the prime or general contractor submitting a bid are responsible for payment.

**Proposal guaranty:** A bid security in the amount of 5% of the total amount of the bid is required for the contract. Each proposal must be accompanied by a bid bond, certificate of annual bid bond, a certified check, bank's draft, bank's check, or postal money order made payable to the Wisconsin Department of Transportation Secretary for 5% of the total amount bid.

The electronic template will allow the following options for meeting the proposal guaranty. E-Verify bid bond (Surety2000 & SurePath), uploading a copy of the bid bond or certificate of annual bid bond, certified check, bank draft, or money order.

Any bid security, other than a E-verified bond or certificate of annual bid bond is provided, the department will require that the apparent two lowest bidders to mail or hand-deliver the original bond, certified check, bank draft, or money order to the Bureau of Aeronautics by close of business two business days following the close of bids and must be received by the Bureau of Aeronautics no later than 5 days from the posting of the bid results.

**Affidavit of non-collusion:** The required affidavit of non-collusion will be incorporated as part of the proposal cover provided to each prospective bidder. Failure to complete the sworn statement will make the bid non-responsive and not eligible for award consideration. By signing the proposal cover each bidder by, or on behalf of the person, firm, association, or corporation submitting the bid, certifies that such person, firm, association, or corporation has not, either directly or indirectly, entered into agreement,

participated in any collusion, or otherwise taken any action, in restraint of free competitive bidding in connection with the submitted bid. This sworn statement will be executed and sworn to by the bidder before a person who is authorized by the laws of the state to administer oaths.

**Pre-bid conference:** A pre-bid conference will not be held on this project. Questions arising from bidders shall be submitted via BidExpress by the posted deadline. Answers will be provided to all plan holders via a subsequent addendum.

For further information, contact Evan Krueger, (608) 267-2333, [evanm.krueger@dot.wi.gov](mailto:evanm.krueger@dot.wi.gov) at the Wisconsin Bureau of Aeronautics.

City of Oconto, Wisconsin and Oconto County, Wisconsin  
Represented by Kristina Boardman, Secretary  
Department of Transportation  
Sponsor's Authorized Agent

EMK

700adev.dotr.10/18/2024