**Proposal Requirements and Conditions Instructions**

General: This document alerts and enumerates important requirements that may or may not be included in the General Requirements and Covenants with which the bidders must comply before and during submission of bids.

Procedure:

1. Format the "Proposal Requirements and Conditions" so as to assure a uniform arrangement and appearance with the Bureau's standard.
2. Include the unaltered copy of the "Proposal Requirements and Conditions" in the bound Proposal for all projects.