

# Contracting Process

**Jillene Fehrman**  
Proposal Management Chief

34<sup>rd</sup> Annual DBE Workshop and Golden Shovel Awards  
Ingleside Hotel - Pewaukee WI

**February 19, 2020**



# Contracting Process

## Agenda

- HCCI Home Page
  - <https://wisconsindot.gov/Pages/doing-bus/contractors/hcci/default.aspx>
- Contractors Checklist
  - <https://wisconsindot.gov/hccidocs/bidder-approval-contractors-checklist.pdf>
- Contracting and Letting Process

# HCCI Site

<https://wisconsindot.gov/Pages/doing-bus/contractors/hcci/default.aspx>

## Highway Construction Contract Information

### Highway Construction Contract Information

[HCCI](#)

[Bid letting](#)

[Contract payments](#)

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## General notices to contractors

Welcome. Within this website you will be able to view all the information and documents needed relating to the WisDOT Highway Construction Contract Information (HCCI).

### Bidding contract information

Bidding for highway construction projects is conducted under the authority provided in [Wisconsin Statutes 84.06 \(2\)\(a\)](#) Bids, Contracts. Contracts shall be awarded to the lowest competent and responsible bidder as determined by the department.

- See [Standard Spec 102](#) as well as [Facilities Development Manual \(FDM\)](#).

### Contractor tips

- Required steps for prime and subcontractors from advertisement through contract execution. [View checklist](#).
- Electronic bidding [best practice](#) provided by Bid Express™. (April 9, 2015)
- Request to be a plan holder and/or eligible bidder. DT1633, [Bidder Proposal Request System \(BPRS\)](#), [users guide](#).

2019

- **Electronic Bidding: Project Bids must be used to submit an electronic bid beginning with the May 21, 2019 letting**

- At Info Tech, Inc., seamless upgrades are a top priority, and we strive to provide open communication whenever we make changes that may affect your use of the Bid Express® service at <https://www.bids.com>. You are receiving this email because there is new bid preparation software that



# Contractors Checklist

<https://wisconsindot.gov/hccidocs/bidder-approval-contractors-checklist.pdf>

## Highway Construction Contract Information Contractors Checklist

### ☐ Review advertisement

Highway construction lettings typically take place the second Tuesday of each month and WisDOT advertisements are typically posted to the HCCI website 5 weeks prior to the letting date. Advertisements can be found on the HCCI (Highway Construction Contract Information) website: <http://wisconsindot.gov/Pages/doing-bus/contractors/hcci/bid-let.aspx>. Razing and Removing advertisements can be found on the same site below the bid letting schedule.

### ☐ Registration

Contractors must be registered with WisDOT in order to be listed as a plan holder or eligible bidder. To register, please visit: <http://app.mycom.com/wisdot/>.

If you have any questions or difficulties registering, please contact:

Paul Ndon - (414) 438-4588 – [paul.ndon@dot.wi.gov](mailto:paul.ndon@dot.wi.gov) or Suki Han - (608) 267-3849 – [suki.han@dot.wi.gov](mailto:suki.han@dot.wi.gov)

If you believe you are already registered and have forgotten your Vendor ID please contact Paul or Suki. Do not register twice. Once you have registered you will receive a vendor ID. You will need this number when submitting your request to bid and/or to be listed as a plan holder.

### ☐ Prequalification

Prior to submitting your request to bid you will need to submit a prequalification packet. These can be found at the HCCI website: <http://wisconsindot.gov/Pages/doing-bus/contractors/hcci/prequal.aspx>. Subcontractors do not have to be prequalified.

**Reminder:** Prequalification packets must be received in our office no later than 10 business days prior to the letting date. If you have any questions regarding prequalification please contact Mickey Wagner at (608) 267-4012.

### ☐ Annual bid bond

If you are bidding electronically you must submit an annual bid bond. These are located on our HCCI website:

<http://wisconsindot.gov/Documents/formdocs/dt1304.doc>

The original bond with accompanying signatures, seals and notaries must be received in our office no later than 11:45 a.m. the day prior to the letting.

### ☐ Request to be a plan holder

After you have registered and received your vendor ID number you must submit a DT1633 request to be a plan holder electronically via the HCCI website. Complete sections A, B, and D of the form. If there are no errors you will automatically receive confirmation of your submittal via email. This will be sent to the email address you enter at the top of the form.

HCCI website - <http://wisconsindot.gov/Pages/doing-bus/contractors/hcci/default.aspx>

Proposal request application - <https://trust.dot.state.wi.us/bprs/>

User documentation - <http://wisconsindot.gov/hcciDocs/dt1633-proposal-request-users-guide.pdf>

### ☐ Request to be bidder

Once you have registered and submitted all of the required documentation you must submit a DT1633 request to bid prime via the HCCI website. Complete sections A-D. If there are no errors you will automatically receive confirmation of your submittal via email. Once your request has been processed you will receive an email with your bidder status. This email will list all of the proposals on which you were approved to bid. It will also list those you were not approved to bid along with the reason. Both emails will be sent to the address you entered earlier. Below are the links to the HCCI website and the proposal request application:

**WisDOT will not accept DT1633s submitted after 11:45 a.m. the day before the letting.**

HCCI website - <http://wisconsindot.gov/Pages/doing-bus/contractors/hcci/default.aspx>

Proposal request application - <https://trust.dot.state.wi.us/bprs/>

User documentation - <http://wisconsindot.gov/hcciDocs/dt1633-proposal-request-users-guide.pdf>

### ☐ Electronic bidding

Please note that you must have a digital ID before you can bid electronically via Bid Express. This should be obtained a few weeks prior to the bid letting. Please go to the following website to obtain a digital ID: [www.bidx.com](http://www.bidx.com)

**Reminder:** You must have an Annual Bid Bond on file prior to bidding electronically.

### ☐ Bidding by paper

If you are requesting to bid by paper you do not need an annual bid bond, however, you will need to submit a proposal bid bond or other acceptable proposal guaranty. Acceptable proposal guaranty options can be found in section 102 of the standard specifications: <http://wisconsindot.gov/Pages/doing-bus/eng-consultants/cnsit-rsroes/rdwy/stdspec.aspx>

There is a \$75 processing fee for paper bids. Once your request is processed we will send you a confirmation email. This email will list all of the proposals for which you were approved to bid. It will also list those you were not approved to bid along with the reason. Please keep in mind that all paper bid requests must be approved by the proposal management chief. If you have any questions concerning your paper bid you can contact him at (608) 266-3721.

Your bid documents will be mailed via standard USPS within one business day of your approval to bid. The bid documents will include:

1. An original bidding proposal
2. An electronic bid waiver form
3. A bidding envelope

All of these documents should be returned together in the bidding envelope. It is very important that the envelope remain sealed until it is received by us.

If you are requesting to bid by paper you must give the department a sufficient amount of time to have the bids mailed to you. Bidders should be aware of USPS standard delivery timeframes. If you do not feel that standard mail will deliver your documents to you in a timely manner you may contact us to have your documents sent over night via FedEx or UPS. If you would like this service you must supply your own account number for the carrier. WisDOT will not be responsible for the carrier's fee.

### ☐ Awards

Awards are typically made by the department on the Friday following the letting day. Sometimes proposals remain on hold after the initial awards are made due to other circumstances surrounding the bid or project. If this happens, the proposal will be awarded upon approval by the department. Once awards are made, you can begin following the execution process via the contract log. The contract log is located on the HCCI website: <http://wisconsindot.gov/Pages/doing-bus/contractors/hcci/contrct-info.aspx>

If you are awarded a project, you will receive your contract package via standard USPS mail. These are mailed within one business day of the award. The contract package will include:

- |  |                                      |
|--|--------------------------------------|
| 1. The award letter                      | 4. The corresponding proposal(s)     |
| 2. Two contracts                         | 5. Report of three low bids received |
| 3. DBE documents (for federal contracts) | 6. All required posters              |

### ☐ Contract documents

Once you are notified of your award, you will have 10 days to return all documents necessary to execute your contract.

This includes:

1. The original contracts (including seals, signatures and bonding)
2. DBE documents (these should be sent directly to the DBE office)
3. And the 30% rule document which can be found on our HCCI website: <http://wisconsindot.gov/Pages/doing-bus/contractors/hcci/contrct-info.aspx>

If you have questions concerning your contract documents please contact the WisDOT Bureau of Project Development at (608) 266-1631.

### ☐ Contract execution

After all required documentation is submitted and approved we will execute the contract. Please note that the DBE documents are approved by the DBE office and we cannot execute your contract until we have an approved DBE commitment form directly from them.

Once the contract is executed you will receive an execution letter and an original executed contract. If you have any questions regarding your contract once it has been executed please contact the DOT regional office or the project manager listed on the advertisement. Do NOT begin work on any project until you have received a "notice to proceed" from the region.

WisDOT Project Development Section  
[DOTDOTSDHighwayConstructionHCCI@dot.wi.gov](mailto:DOTDOTSDHighwayConstructionHCCI@dot.wi.gov) - (608) 266-1631

# Contracting Process

## Registration

- Register with WisDOT
  - A vendor number is required to be listed as a plan holder or an eligible bidder
  - Contact Paul Ndon or Suki Han

### ☐ Registration

Contractors must be registered with WisDOT in order to be listed as a plan holder or eligible bidder. To register, please visit: <https://wisdot.ecomply.us/Login.aspx>. If you have any questions or difficulties registering, please contact:

Paul Ndon - (414) 438-4584 – [paul.ndon@dot.wi.gov](mailto:paul.ndon@dot.wi.gov) or Suki Han - (608) 267-3849 – [suki.han@dot.wi.gov](mailto:suki.han@dot.wi.gov)

If you believe you are already registered and have forgotten your Vendor ID please contact Paul or Suki. Do not register twice. Once you have registered you will receive a vendor ID. You will need this number when submitting your request to bid and/or to be listed as a plan holder.

# Contracting Process

## Prequalification

The image displays two overlapping screenshots of the Wisconsin Department of Transportation (WisDOT) website. The top screenshot shows the 'Highway Construction Contract Information' page, which includes a sidebar with a list of links and a main content area with general notices to contractors. The bottom screenshot shows the 'Prequalification information' page, which includes a sidebar with a list of links and a main content area with prequalification details. A red arrow points from the 'Prequalification' link in the sidebar of the top screenshot to the 'Prequalification information' page in the bottom screenshot.

**Highway Construction Contract Information**

DMV ONLINE SERVICES | DMV INFO | DOING BUSINESS | TRAVEL | SAFETY | PROJECTS AND STUDIES | ABOUT WISDOT

Search Wisconsin DOT

**Highway Construction Contract Information**

- HCCI
- Bid letting
- Contract payments
- Contracting information
- DBE
- Emergency services directory
- Expedited lettings
- Labor, wages and EEO information
- Master contract schedule
- Partnering initiative
- Prequalification
- Preliminary plans
- Questions and answers
- Training

**General notices to contractors**

Welcome. Within this website you will be able to view all the information the WisDOT Highway Construction Contract Information (HCCI).

**Bidding contract information**

Bidding for highway construction projects is conducted under the authority of the Wisconsin Statutes, Chapter 218. Bids, Contracts. Contracts shall be awarded to the lowest compliant bidder by the department.

- See Standard Spec 102 as well as Facilities Development Manual

**Contractor tips**

- Required steps for prime and subcontractors from advertisement checklist.
- Electronic bidding [best practice](#) provided by Bid Express™.
- Request to be a plan holder and/or eligible bidder. DT1633, Bidder Guide.

**2018**

- The January 8, 2019, letting has been moved to January 15, 2019. Questions and Answers and Addenda, as needed. (November 7, 2018)
- Effective July 12, 2018, the Eligible Bidders and Plan Holder registration process has been moved to the Bidder Proposal Request System (BPRS). The email address that you would like contacted for bid information is: [mary1.wagner@dot.wi.gov](mailto:mary1.wagner@dot.wi.gov) (November 7, 2018)

**Prequalification information**

DMV ONLINE SERVICES | DMV INFO | DOING BUSINESS | TRAVEL | SAFETY | PROJECTS AND STUDIES | ABOUT WISDOT

Search Wisconsin DOT

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The prequalification renewal period is now biennial. Please review the expiration date on your prequalification letter. WisDOT will not consider requests to alter the renewal date.

- [Prequalification Policy](#)
- [Prequalification Statement form DT1621](#)
- [Prequalified Contractors List](#)

**Mailing Address:**  
Wisconsin Department of Transportation  
Bureau of Project Development, Rm S437  
P.O. Box 7916  
Madison, WI 53707-7916

**Shipping Address:**  
Wisconsin Department of Transportation  
Bureau of Project Development  
4822 Madison Yards Way, Rm S437  
Madison, WI 53705

If you have prequalification questions, please contact:  
Mickey Wagner  
(608) 267-4012  
[mary1.wagner@dot.wi.gov](mailto:mary1.wagner@dot.wi.gov)

# Contracting Process

## Prequalification

- Prequalification

- Only required if bidding as a Prime Contractor
- Received no later than 10 business days prior to letting
- Contact Mary (Mickey) Wagner (608) 267-4012

☐ **Prequalification**

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**Reminder:** Prequalification packets must be received in our office no later than 10 business days prior to the letting date. If you have any questions regarding prequalification please contact Mickey Wagner at (608) 267-4012.

# Contracting Process

## Annual Bid Bond

- Annual Bid Bond

- Required for electronic bidding
- Requires original signatures, seals, and notaries
- Received no later than 11:45 am the day before letting

☐ **Annual bid bond**

If you are bidding electronically you must submit an annual bid bond. These are located on our HCCI website:

<https://wisconsin.gov/Documents/formdocs/dt1304.docx>

The original bond with accompanying signatures, seals and notaries must be received in our office no later than 11:45 a.m. the day prior to the letting.

# Letting Process

## Bid Letting Information

### Highway Construction Contract Information

#### Highway Construction Contract Information

HCCI

Bid letting

Contract payments

Contracting information

DBE

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#### 2019

- **Electronic Bidding: Project Bids must be used to submit an electronic bid beginning with the May 21, 2019 letting**
  - At Info Tech, Inc., seamless upgrades are a top priority, and we strive to provide open communication whenever we make changes that may affect your use of the Bid Express® service at <https://www.bidx.com>. You are receiving this email because there is new bid preparation software that you are required to use for Wisconsin DOT for the letting of May 21, 2019, and beyond. You will need to create a new Info Tech Digital ID for this software one time, and then use that Digital ID when bidding with all agencies using the new software. (May 23, 2019)

# Letting Process

## Bid Letting Information

### Construction bid letting - General process overview

#### Highway Construction Contract Information

HCCI

Bid letting

Contract payments

Contracting information

DBE

Emergency services  
directory

Expedited lettings

Labor, wages and EEO  
information

Master contract  
schedule

Partnering initiative

Prequalification

Preliminary plans

Questions and answers

Training

The Wisconsin Department of Transportation's (WisDOT) process for bidding on highway construction projects is outlined in the State of Wisconsin, Department of Transportation, Standard Specifications for Highway and Structure Construction.

- All bidders of prospective highway construction projects are "prequalified" by the department to ensure that the bidder has "competency and responsibility to perform the work."
- Bid letting **advertisements** are posted approximately five weeks prior to the bid letting.
  - [2020 advertisement schedule](#)
- **Plan holder and eligible bidder** listings are posted ten days prior to the letting date (Friday, Monday, Wednesday, Friday and Monday at noon the day before the letting)
- Bidders submit a sealed bid for a prospective highway construction project to the department.
- All highway construction projects have a bid opening. Upon opening and reading the prospective bids, the department posts **apparent bids** at approximately 9:30 a.m. on the day of the letting.
- WisDOT proceeds through a process of awarding and executing the highway construction contract. The award process involves comparison and analysis of the bids in order to look for irregularities and to ensure the eligibility of the bidder.
- Upon completion of this process the contract is awarded to the "lowest responsible bidder."
- The highway construction contract is then executed by the Governor upon receipt of the contract, the contract bond and all other department-required forms.
- After each highway bid letting, WisDOT makes awards and publishes the **all bids received** report for each awarded contract.
- Reports are available online for the current and previous year.

Wisconsin Department of Transportation (WisDOT) Highway Construction Bid Lettings occur on the second Tuesday of each month.

Bid lettings information by letting date:

- [2020](#)
- [2019](#)
- [2018](#)
- [2017](#)



Razing and removals information by date:

- [2019](#)
- [2018](#)
- [2017](#)

[View future lettings schedule.](#)

# Letting Process

## Bid Letting Information

### Construction bid letting - General process overview

#### Highway Construction Contract Information

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[Questions and answers](#)

[Training](#)

Wisconsin Department of Transportation (WisDOT) Highway Construction Bid Lettings occur on the second Tuesday of each month.

#### 2020 bid lettings information by date

<a href="#">January 14</a> (December 10, 2019)	<a href="#">February 11</a> (January 7, 2020)	<a href="#">March 10</a> (February 4, 2020)	April 14
May 12	June 09	July 14	August 11
September 15	October 13	November 10	December 08

#### 2019 bid lettings information by date

#### Razing and removals

- [2019](#)
- [2020](#)

[View future lettings schedule.](#)

For questions regarding the content of this page, contact:

Bureau of Project Development  
4822 Madison Yards Way  
4th Floor South, Room S437  
Madison, WI 53705  
Phone: (608) 266-1631  
Fax: (608) 267-1862  
[hcci.dtid@dot.wi.gov](mailto:hcci.dtid@dot.wi.gov)

# Contracting Process

## Letting Information

### Bid letting information - March 10, 2020

#### Highway Construction Contract Information

[HCCI](#)

[Bid letting overview](#)

#### 2020 Bid letting schedule

[January 14](#)

[February 11](#)

[March 10](#)

[April 14](#)

[May 12](#)

[June 09](#)

[July 14](#)

[August 11](#)

[September 15](#)




[October 13](#)

[November 10](#)

Vendors who are approved by WisDOT to be eligible bidders or plan holders and who want to remain confidential, will not appear on the lists of eligible bidders or plan holders on the HCCI website or [Bid Express™](#). It is the responsibility of the vendor to ensure that they have been approved as an eligible bidder before submitting a bid.

Vendors who choose to be confidential are still contractually obligated, as all eligible bidders are, that by submission of the bid, the bidder contractually commits to all applicable laws, regulations and procedures, including any coordination with subcontractors and DBE community.

#### Pre-bid information

- Pre-bid meeting
  - Nothing scheduled at this time
-  [Advertisement](#)
  - Pre-Bid Requirements for Native American Hiring, see the special provisions, within the online proposal, for more information.
    - Proposal 003
    - Proposal 023
    - Proposal 030
    - Proposal 031
    - Proposal 036
-  [Counter sheet](#)
- [Plans and Proposals](#) (links directly to the ftp site to view plans and proposals for this letting)
-  [Proposal status](#) (report listing the status of each proposal in this letting)
- [Request to be an eligible bidder or plan holder](#) (opens online proposal request application)

# Letting Process

## Counter Sheet

DEPARTMENT OF TRANSPORTATION  
DIVISION OF TRANSPORTATION SYSTEM DEVELOPMENT

Letting Date: March 10, 2020

No.	Project ID	County	Highway	Name of Road	Class
1	1011-01-64, WISC 2020 108 <i>Brad Schultz, (608) 242-8038 / {MAD}</i>	Dane	IH 39	Madison - Portage, USH 151 to River Road, 2 Locations	AK
2	1111-05-61, WISC 2020 065 <i>Brad Schultz, (608) 242-8038 /</i>	Columbia & Dane	USH 151	Sun Prairie - Beaver Dam, Structures B-11-74, -75, and B-13-288	AH

A. General Construction

B. Grading

C. Concrete Pavement

D. Asphaltic Pavement

E. Gravel and Crushed Stone

F. Structures

G. Rail Construction or Rehabilitation

H. Bridge Painting

I. Street or Airport Lighting

J. Building Construction

K. Incidental Construction

# Letting Process

## Advertisement

**1. Madison - Portage, USH 151 to River Road, 2 Locations;** Dane County; 1011-01-64, WISC 2020 108; IH 39; 0.379 Miles; Excavation, Base, HMA Pavement, Pavement Marking, Concrete Barrier, and Storm Sewer.

**Guaranty Required:** \$40,000.00

**Estimate of Principal Items:** Excavation Common, 351 CY; Base Aggregate Dense, 555 Ton; Marking Epoxy, 5,700 LF; Construction Staking, 2,944 LF; Construction Staking, 7 Each; Construction Staking, 1 LS; Culvert Pipe Corrugated Steel, 9 LF 15"; Storm Sewer Pipe Reinforced Concrete, 900 LF 18"; HMA Pavement, 826 Ton; Removing Asphaltic Surface Milling, 4,448 SY; Tack Coat, 451 Gals; Concrete Barrier Type S32, 940 LF.

**DBE Goal:** 3 %

**Contract Completion Date:** June 26, 2020

# Letting Process

## Plans and Proposals

### Bid letting information - March 10, 2020

#### Highway Construction Contract Information

[HCCI](#)

[Bid letting overview](#)

#### 2020 Bid letting schedule

[January 14](#)

[February 11](#)

[March 10](#)

[April 14](#)

[May 12](#)

[June 09](#)

[July 14](#)

[August 11](#)

[September 15](#)




[October 13](#)

[November 10](#)

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    - Proposal 031
    - Proposal 036
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# Letting Process

## Plans and Proposals

**FTP directory /dtsd/hcci/plansandproposals/2020/03March\_10/ at ftp.dot.wi.gov**

To view this FTP site in File Explorer: press Alt, click View, and then click Open FTP Site in File Explorer.

[Up to higher level directory](#)

02/04/2020 01:22PM	7,104,333	<a href="#">20200310001plan.pdf</a>
02/04/2020 01:29PM	1,242,132	<a href="#">20200310001proposal.pdf</a>
02/04/2020 01:22PM	7,344,039	<a href="#">20200310002plan.pdf</a>
02/04/2020 01:29PM	1,235,144	<a href="#">20200310002proposal.pdf</a>
02/04/2020 01:22PM	35,509,140	<a href="#">20200310003plan.pdf</a>
02/04/2020 01:29PM	1,347,463	<a href="#">20200310003proposal.pdf</a>
02/04/2020 01:22PM	15,752,421	<a href="#">20200310004plan.pdf</a>
02/04/2020 01:29PM	611,206	<a href="#">20200310004proposal.pdf</a>
02/04/2020 01:22PM	68,927,801	<a href="#">20200310005plan.pdf</a>
02/04/2020 01:29PM	3,424,231	<a href="#">20200310005proposal.pdf</a>
02/04/2020 01:22PM	9,755,081	<a href="#">20200310006plan.pdf</a>
02/04/2020 01:29PM	1,203,337	<a href="#">20200310006proposal.pdf</a>
02/04/2020 01:22PM	14,713,475	<a href="#">20200310007plan.pdf</a>
02/04/2020 01:29PM	1,120,431	<a href="#">20200310007proposal.pdf</a>
02/04/2020 01:22PM	30,739,988	<a href="#">20200310008plan.pdf</a>
02/04/2020 01:29PM	1,227,131	<a href="#">20200310008proposal.pdf</a>
02/04/2020 01:22PM	52,767,413	<a href="#">20200310009plan.pdf</a>



# Letting Process

## Plans and Proposals

[illegible]

<b>HIGHWAY WORK PROPOSAL</b> Wisconsin Department of Transportation 06/2017 s.66.0901(7) Wis. Stats.		Proposal Number: <b>001</b>
<u>COUNTY</u> Dane	<u>STATE PROJECT</u> 1011-01-54	<u>FEDERAL</u> WISC 2020108
<u>PROJECT DESCRIPTION</u> Madison - Portage; Ush 151 To River Road (2 Locations)		<u>HIGHWAY</u> IH 039

This proposal, submitted by the undersigned bidder to the Wisconsin Department of Transportation, is in accordance with the advertised request for proposals. The bidder is to furnish and deliver all materials, and to perform all work for the improvement of the designated project in the time specified, in accordance with the appended Proposal Requirements and Conditions.

Proposal Guaranty Required: \$40,000.00 Payable to: Wisconsin Department of Transportation	Attach Proposal Guaranty on back of this PAGE.
Bid Submittal Date: March 10, 2020 Time (Local Time): 9:00 am Contract Completion Time June 26, 2020	Firm Name, Address, City, State, Zip Code  <div style="text-align: center;"> <b>SAMPLE</b>  <b>NOT FOR BIDDING PURPOSES</b> </div>
Assigned Disadvantaged Business Enterprise Goal 3%	This contract is exempt from federal oversight.

This certifies that the undersigned bidder, duly sworn, is an authorized representative of the firm named above; that the bidder has examined and carefully prepared the bid from the plans, Highway Work Proposal, and all addenda, and has checked the same in detail before submitting this proposal or bid; and that the bidder or agents, officer, or employees have not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this proposal bid.

Do not sign, notarize, or submit this Highway Work Proposal when submitting an electronic bid on the Internet.

Subscribed and sworn to before me this date \_\_\_\_\_

(Signature, Notary Public, State of Wisconsin)

(Bloder Signature)

(Print or Type Name, Notary Public, State Wisconsin)

(Print or Type Bidder Name)

(Date Commission Expires) \_\_\_\_\_

(Bioder Title)

Notary Seal

Type of Work:	For Department Use Only
Excavation, Base, HMA Pavement, Pavement Marking, Concrete Barrier, Storm Sewer	

Notice of Award Dated \_\_\_\_\_

Date Guaranty Returned

# Letting Process

## Request to be a Plan Holder or Eligible Bidder

### Bid letting information - March 10, 2020

#### Highway Construction Contract Information

[HCCI](#)

[Bid letting overview](#)

#### 2020 Bid letting schedule

[January 14](#)

[February 11](#)

[March 10](#)

[April 14](#)

[May 12](#)

[June 09](#)

[July 14](#)

[August 11](#)

[September 15](#)




[October 13](#)

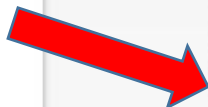
[November 10](#)

Vendors who are approved by WisDOT to be eligible bidders or plan holders and who want to remain confidential, will not appear on the lists of eligible bidders or plan holders on the HCCI website or [Bid Express™](#). It is the responsibility of the vendor to ensure that they have been approved as an eligible bidder before submitting a bid.

Vendors who choose to be confidential are still contractually obligated, as all eligible bidders are, that by submission of the bid, the bidder contractually commits to all applicable laws, regulations and procedures, including any coordination with subcontractors and DBE community.

#### Pre-bid information

- Pre-bid meeting
  - Nothing scheduled at this time
-  [Advertisement](#)
  - Pre-Bid Requirements for Native American Hiring, see the special provisions, within the online proposal, for more information.
    - Proposal 003
    - Proposal 023
    - Proposal 030
    - Proposal 031
    - Proposal 036
-  [Counter sheet](#)
- [Plans and Proposals](#) (links directly to the ftp site to view plans and proposals for this letting)
-  [Proposal status](#) (report listing the status of each proposal in this letting)
- [Request to be an eligible bidder or plan holder](#) (opens online proposal request application)



# Letting Process

Request to be:

- Plan Holder
- Eligible Bidder

State of Wisconsin  
Department of Transportation

[Reset](#) | [Exit](#)

### Proposal Request

**DT1633**  
Letting Date:  Vendor ID:  [Lookup](#)


#### Section A

Firm Name:   
Street Address:   
City, State, ZIP Code:   
Contact Person:  Contact Email Address:   
Telephone Number:  FAX Number:

#### Section B

- To be listed as a Plan Holder, check the column marked Plan Holder below.
- To request to bid as Prime Contractor, check the column marked Bid as Prime below and complete section C.
- To request to be a Confidential Bidder, check the column marked Confidential. Plan Holders are not considered to be confidential.
- If no boxes are checked, you will **not** be listed as a Plan Holder or be considered to bid as a Prime Contractor.

Plan Holder	Bid as Prime	Confidential	Proposal Number	Description of Proposal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>



#### Section C

If requesting to bid as a **Prime Contractor**, this section **must** be completed.  
Requests for bidding proposals **must** be on file with the Bureau of Project Development **no later than 11:45 AM of the last business day preceding the letting** and **must** include **ALL** outstanding work.

☐ I am requesting to bid by paper.

Notification of bid eligibility will be sent via email to the contact person listed on this form, and no paper proposal will be sent. You **MUST** have a current Annual Bid Bond on file with the Wisconsin DOT to bid online.

#### Outstanding Work

We, the above identified firm, declare that the following statements of incomplete work are true, accurate, and complete as of:\*\*

The dollar amount of **ALL** incomplete work according to the engineer's, architect's, or owner's latest estimate, now under contract as follows.

**Note: If you have no incomplete work, write "NONE" below.**

**\*\* TOTAL INCOMPLETE**

**\*\* Amount includes only that work for which you are responsible with your own crews and equipment.**

Upload Attachment:  [Browse...](#)

#### Section D

# Letting Process

## Quotes – Directly to Prime Contractor

### Bid letting information - March 10, 2020

#### Highway Construction Contract Information

[HCCI](#)

[Bid letting overview](#)

#### 2020 Bid letting schedule

[January 14](#)

[February 11](#)

[March 10](#)

[April 14](#)

[May 12](#)

[June 09](#)

[July 14](#)

[August 11](#)

[September 15](#)

[October 13](#)

[November 10](#)

[December 08](#)

#### Past lettings

[2019 Bid letting  
schedule](#)

[2019 Razing and  
removals](#)

Vendors who are approved by WisDOT to be eligible bidders or plan holders and who want to remain confidential, will not appear on the lists of eligible bidders or plan holders on the HCCI website or [Bid Express™](#). It is the responsibility of the vendor to ensure that they have been approved as an eligible bidder before submitting a bid.

Vendors who choose to be confidential are still contractually obligated, as all eligible bidders are, that by submission of the bid, the bidder contractually commits to all applicable laws, regulations and procedures, including any coordination with subcontractors and DBE community.

#### Pre-bid information

- Pre-bid meeting
  - Nothing scheduled at this time
- [Advertisement](#)
  - Pre-Bid Requirements for Native American Hiring, see the special provisions, within the online proposal, for more information.
    - Proposal 003
    - Proposal 023
    - Proposal 030
    - Proposal 031
    - Proposal 036
- [Counter sheet](#)
- Plans and Proposals (links directly to the ftp site to view plans and proposals for this letting)
- [Proposal status](#) (report listing the status of each proposal in this letting)
- Request to be an eligible bidder or plan holder (opens online proposal request application)

#### Questions and Answers

- [Submitted questions and answers](#)

#### Addenda (-soi requires updated schedule of items from [Bid Express™](#))

- No addenda at this time

#### Reports

- [List of contractors that are approved/eligible bidders](#)
- [List of contractors that are plan holders](#)
- [As read/apparent bid results](#) (listing of bid results as the bids were submitted)
- [Corrected summary of all bids received](#) (listing of bids after corrections are made)
- [All bids received](#) (project bid information is posted after the project has been awarded)
  - REMINDER: Per ASP 3, the DT1506 (without exhibits) must be received before a proposal can be awarded.
- [Debarred, suspended and ineligible contractors](#)



# Letting Process

## Quotes – Directly to Prime Contractor



Wisconsin Department of Transportation

02/10/2020 12:52:56

### Eligible Bidders List Letting: February 11, 2020

Page 2

Proposal Number: 002





Vendor Number	Vendor Name / Address	Phone Number	Fax Number Email Address
APS000	AMERICAN PAVEMENT SOLUTIONS, INC. PO BOX 13007 GREEN BAY, WI 54307-3007	(920)662-9662 bmichiels@ameripavement.com	(920)662-9655
FA06	FAHRNER ASPHALT SEALERS, LLC 2800 MECCA DRIVE PLOVER, WI 54467	(715)341-2868 mike.frodl@fahrnerasphalt.com	(715)341-1054
IN34	INTERSTATE SEALANT & CONCRETE, INC. S40 W24211 ROCKWOOD WAY WAUKESHA, WI 53189	(262)547-6316 sleppert@interstatesealant.com	(262)547-6844
PA70	PAYNE AND DOLAN, INC PO BOX 781 WAUKESHA, WI 53187-0781	(262)524-1700 padquotewi@payneanddolan.com	(262)524-1845

# Letting Process

## Quotes – Posted on Bid Express

**Bid Express**<sup>®</sup>

Welcome [Jillene.fehrman@dot.wi.gov!](#)  
Logout

     
MyBidx Messages Admin Help

February 15, 2020 04:33 PM CST

WIDOT Lettings Search Advantage Bid Tab Analysis **Small Business Network**

Wisconsin Department of Transportation ▼

[SBN Landing Page](#) [Contact Bid Express](#)

[SBN for Prime Contractors](#)

**Bid Express SBN® - Subcontractor View**

**Sub-quote Requests** [View my Work Types](#) | [View Hidden](#)

Sub-quote Request ▼	Letting	Call Order - Proposal	Expiration	Company Name	
<a href="#">View Sub-quote - 10695</a>	<a href="#">03/10/2020</a>	<a href="#">007 - 20200310007</a> Sauk	03/09/2020	Concrete Structures Inc.	<a href="#">Hide</a>
<a href="#">View Sub-quote - 10693</a>	<a href="#">03/10/2020</a>	<a href="#">006 - 20200310006</a> Rock	03/09/2020	Concrete Structures Inc.	<a href="#">Hide</a>
<a href="#">View Sub-quote - 10692</a>	<a href="#">03/10/2020</a>	<a href="#">004 - 20200310004</a> Rock	03/09/2020	Concrete Structures Inc.	<a href="#">Hide</a>
<a href="#">View Sub-quote - 10691</a>	<a href="#">03/10/2020</a>	<a href="#">026 - 20200310026</a> Green Lake	03/09/2020	Northeast Asphalt Inc.	<a href="#">Hide</a>
<a href="#">View Sub-quote - 10690</a>	<a href="#">03/10/2020</a>	<a href="#">040 - 20200310040</a> Green	03/10/2020	James Peterson Sons, Inc.	<a href="#">Hide</a>

**Also Available**  
[Sponsored Accounts](#)

# Letting Process

## Apparent Bids

### Reports

-  List of contractors that are approved/eligible bidders
-  List of contractors that are plan holders
-  As read/apparent bid results (listing of bid results as the bids were submitted)
-  Corrected summary of all bids received (listing of bids after corrections are made)
-  All bids received (project bid information is posted after the project has been awarded)
  - REMINDER: Per ASP 3, the DT1506 (without exhibits) must be received before a proposal can be awarded.
-  Debarred, suspended and ineligible contractors



WISCONSIN DEPARTMENT OF TRANSPORTATION  
APPARENT BID RESULTS FOR THE LETTING OF  
February 11, 2020

PROPOSAL	BIDDER NAME	BID AMOUNT	ORDER
001	ROCK ROAD COMPANIES, INC.	\$15,988,631.29	1
	PAYNE AND DOLAN, INC	\$16,672,903.97	2
002	PAYNE AND DOLAN, INC	\$517,692.66	1
	FAHRNER ASPHALT SEALERS, LLC	\$599,019.20	2
	INTERSTATE SEALANT & CONCRETE, INC.	\$600,419.20	3
	AMERICAN PAVEMENT SOLUTIONS, INC.	\$672,759.20	4
003	MICHELS CORPORATION	\$9,431,671.01	1
	ZIGNEGO COMPANY, INC.	\$9,591,862.53	2
	NORTHEAST ASPHALT, INC	\$9,849,092.85	3

# Contracting Process

## Contact Awards and Executions

- Awards

- Review bids
- Receive concurrences from interested parties
- Received DBE information
- Project is clear to award

- Executions

- DBE Utilization approved
- 30% Prime contractor participation
- Payment and Performance Bond
- Approval from the Secretary and the Governor

# Contracting Process

## Contact Awards and Executions

The screenshot displays the Wisconsin Department of Transportation (WisDOT) website. The header includes the Wisconsin.Gov logo and navigation links for Agency Directory and Online Services. The main navigation bar features categories like DMV ONLINE SERVICES, DMV INFO, DOING BUSINESS, TRAVEL, SAFETY, PROJECTS AND STUDIES, and ABOUT WISDOT. A search bar is located on the left. A red arrow points to the search bar, and another red arrow points to the 'Contract Logs' link in the 'DOING BUSINESS' dropdown menu. The 'Contract Logs' page is shown, featuring a sidebar with 'Highway Construction Contract Information' links (HCCI, Bid letting, Contract payments, Contracting information, DBE) and a main content area with a description of the contract log and a list of fiscal years (FY 2020, FY 2019, FY 2018). A red arrow points to the 'Fiscal Year (FY) 2020' link.

Wisconsin.Gov

Agency Directory Online Services

State of Wisconsin  
Department of Transportation

DMV ONLINE SERVICES ▾ DMV INFO ▾ DOING BUSINESS ▾ TRAVEL ▾ SAFETY ▾ PROJECTS AND STUDIES ▾ ABOUT WISDOT ▾

Search Wisconsin DOT

Engineers and consultants ▾  
Contractors ▾  
Civil rights and compliance  
Purchasing ▾  
Local government ▾  
Aeronautics ▾  
Real estate / Right of way use ▾  
Freight / Economic Dev ▾

HCCI  
Training (Contractor)  
Contract payments (HCCI)  
Contract Logs

Contract log

Highway Construction  
Contract Information

HCCI  
Bid letting  
Contract payments  
Contracting information  
DBE

WisDOT contracts processed by the Bureau of Project Development go through standard procedures before being executed. The contract log tracks the status of contracts from award to execution. It includes a brief description of each project, the name and bonding information of the contractor awarded the project, the date contract documents were sent to and returned by the contractor, the execution date, and other pertinent information related to the execution process.

The log is maintained by the Bureau of Project Development and is updated daily. If you have any questions pertaining to contract execution please contact the Bureau of Project Development at (608) 266-1631.

- Fiscal Year (FY) 2020
- Fiscal Year (FY) 2019
- Fiscal Year (FY) 2018

# Contact Awards and Executions

## Feb 11, 2020

[illegible]

The background features a light gray gradient with several overlapping, semi-transparent wavy lines in shades of blue and yellow. A faint grid pattern is also visible, particularly on the right side of the image.

**Thank You**  
**Questions?**

**Jillene (Jill) Fehrman, P.E.**  
Proposal Management Chief  
Phone: (608) 266-3721  
[jillene.ferhman@dot.wi.gov](mailto:jillene.ferhman@dot.wi.gov)

**Christa Schaefer**  
State Transportation Landscape Architect  
(608) 266-3943  
[christa.schaefer@dot.wi.gov](mailto:christa.schaefer@dot.wi.gov)

**Mark Polega**  
State Transportation Landscape Architect  
608 266-6791  
[mark.polega@dot.wi.gov](mailto:mark.polega@dot.wi.gov)