Bid Letting



August 8, 2023

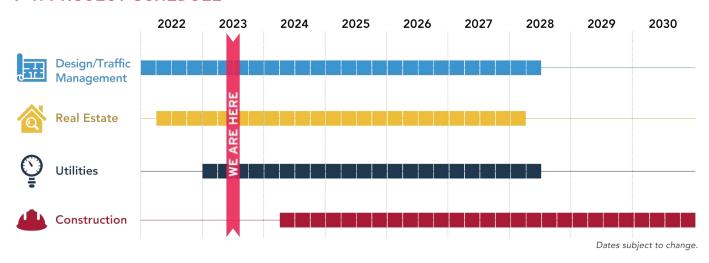
HELPING DISADVANTAGED BUSINESS ENTERPRISES DO WORK WITH WISDOT

I-41 Project and DBE Coaching

What's the connection?

Great progress has been made in 2023 with the I-41 Project which is expected to begin in FFY2024. Below is a snapshot from the 1-41 Project website highlighting where in the process Design, Real Estate, Utilities, and Construction are in relation to the entire project. This project will provide incredible opportunities over the next six years for prime contractors, **DBEs**, and non-DBE subcontractors. This is also a **strategic time** to start thinking ahead and connecting with DBEs.

I-41 PROJECT SCHEDULE



A win-win for the prime contractor industry is partnering with DBEs and forming coaching relationships. **DBE Coaching** is a less formal and shorter-term agreement with a DBE where a prime contractor provides additional guidance with new skills and/or assists DBEs strengthen existing skills. Assisting established DBEs **expand** their work types helps the entire industry so more DBEs are available to provide quotes for certain work types. Included on pg. 8 is the DBE Coaching flyer that explains the benefits of a coaching relationship, such as assisting DBEs:

- Identify strengths, weaknesses, opportunities, and threats/risks
- **Identify opportunities**
- **Overcome obstacles**

As we begin the new triennial in FFY2024, let's continue to collaborate in new and innovative ways.

Specialty Work Items

Fiber Optic NAICS CODES: 237130/238210

- Rsims Construction
- Chicago Voice & Data Authority Corp.
- DND Electric, Inc.
- Hawk Daylighting

Bridge Painting and Staining/Steel Painting NAICS CODES: 238190/238320

- Sanchez Painting Contractors
- Central Painting, Inc
- Legend Painting
- Mincon
- Steel City Contractors, LLC

Clearing and Grubbing -Site Prep

NAICS CODES: 238910/561370

- Alfaro & Son's Contractors, LLC
- Conin Contractor Services, Inc.
- Gibraltar Landscape
- Hoffman Landscape, LLC
- Johnson Operating Services, LLC
- Putnam Construction, LLC
- VanZile Contractors, LLC

Joint Filler / Sealant NAICS CODES: 237310/238990

- Annseal, Inc
- Crowley Construction Corp.
- Interstate Sealant & Concrete, Inc

NEW DBE Firms

- Corona Trucking Dump Trucking
- SB3 Williams Dump Trucking
- Dumping Tons Dump Trucking
- Mack Construction Services Supplier

Expansions

- Erosion Blue Supplier
- Brothers Infrastructure Group (BIG) – Contractor:
 Sewer, Concrete Flatwork,
 Landscaping

NAICS Codes

Prime contractors are responsible for checking DBE NAICS codes on the **UCP DBE Directory** for any work being claimed by a DBE for DBE credit on that project.

Spotlight DBE Firm

Brothers Infrastructure Group Construction (B.I.G.)

Tyrone Johnson is the founder and president of B.I.G. with over 25 years of experience in project management, construction management and engineering leading projects in the



public and private sector. B.I.G provides services in surveying, inspecting, and constructing underground stormwater/sewer systems; heavy highway infrastructure and construction including concrete flatwork – sidewalks, curb and gutter, landscaping services, civil engineering and more. Visit B.I.G.'s website for additional information. www.bigunderground.com

NAICS Codes:

561730 - Landscaping Services

237310 – Highway, Street, and Bridge Construction:
Concrete paving – Flatwork, Sidewalk, Curb and Gutter

237110 – Water and Sewer Line and Related Structures Construction:
Water and Sewer Construction

238110 - Poured Concrete Foundation and Structure Contractors

236220 - Commercial and Institutional Building Construction

238910 - Site preparation Contractors: Building Demo

541330 - Civil Engineering Services

236115 - New Single-Family Construction

237990 - Horizontal Drilling

562998 - All Other Misc. Waste Management Services

DBE Opportunities Per Region and Proposal

Each month, Benjie Hayek, our DBE Program Engineer, identifies DBE sub-contractable opportunities as well as DBEs who have NAICS Codes specific to specialty work items. Please encourage your estimating teams to review the attached region and proposal breakdown (pgs. 9-12) and use it as an additional resource in your solicitation and outreach efforts.

- Review the proposal(s) your company is bidding on and the selected work types identified in your solicitation
- Compare that against the WisDOT DBE Opportunities breakdown per region and proposal
- Are there DBE opportunities your company is missing and/or did not consider?

If you have any questions, reach out to Benjie to discuss:

Benjie Hayek, DBE Program Engineer benjie.hayek@dot.wi.gov / (608) 712-8915

Upcoming Stakeholder Meetings and Events

We invite all prime contractors to participate in the below meetings and events.

Your feedback is an important part of how we shape and improve the DBE Program. These meetings are meant to communicate important upcoming changes as well as provide a forum to prime contractors to ask questions and voice concerns.

DBE Stakeholder Advisory Committee

DBE Stakeholder Advisory Committee operates in the Southeast region and works with WisDOT on approaches to achieving greater DBE participation and strategies to monitor progress, communicating upcoming transportation projects and learning about opportunities to partner with other firms, acting as a liaison to communities and creating and implementing strategies for cultivating a diverse workforce

NEXT MEETING: July 27, 2023 10:00 am - 12:00 pm CST

TEAMS meeting invite to the DBE Stakeholder Advisory Committee meeting can be found **here**.

Call in information: 608-571-2209 Phone Conference ID: 823 230 709#

Trans-AC Meeting

This is an industry stakeholder group meeting where current updates and issues are discussed with construction industry and DBE Program staff. All are welcome to attend – we encourage feedback and questions.

NEXT MEETING: September 19, 2023 1:00 pm – 3:00 pm CST

TEAMS meeting invite to the Trans-AC Meeting can be found **here.**

Call in information: 608-571-2209 Phone Conference ID: 446 312 332#



2023 MAASTO Annual Meeting

The Mid-America Association of State Transportation Officials (MAASTO) Annual Meeting will feature Michael Staude, WisDOT Compliance Chief. He will present "WisDOT's Highway Construction Workforce Partnership" on August 15, 2023 at 4:00 pm. There are many other great sessions and opportunities to network during the conference. More than 500 transportation leaders and professionals from the ten MAASTO states will be in attendance.

August 14 – 16, 2023 Baird Center, 400 W. Wisconsin Ave. Milwaukee, WI

38th ANNUAL DBE WORKSHOP & NETWORKING SUMMIT February 28-29, 2024

Glacier Canyon Conference Center 45 Hillman Road Wisconsin Dells. WI 53965







self performing work

Please remember to evaluate any DBE quote for a work type that your company is considering self-performing with more scrutiny.

Prime contractors can almost always perform the work for less cost. If your company submits a GFE request we look at both the percentage difference and dollar difference as it relates to the total bid amount.

Schedule of Items



BPD has simplified the way bid items are

identified. It is now in an Excel spreadsheet and includes all bid items for each proposal for easier sorting and at a glance viewing instead of going through each proposal to view the Schedule of Items within the proposal documents. Please look for this spreadsheet under the bid letting advertisement on the HCCI webpage.

ertisement

- 🖪 Advertisement Revised
 - o Proposal 002:
 - Non-mandatory pre-bit
 - Thursday, June 22,
 - Meeting access info
 - o Proposal 010:
 - Advertised June 20, 2023
- Schedule of Items (bid items). This advertisement. This will be available.
- A Counter sheet A Work Rating D

General Bid Letting Reminders

The DBE staff is not available by telephone or by email to answer questions during bid lettings (Tuesday–Wednesday). Please direct any questions you have to Madalena Maestri (madalena.maestri@dot.wi.gov (608) 267-2093) and avoid sending individual emails to the DBE staff.



The <u>WisDOT Bid Letting Resource Guide</u> is an updated document that combined "Tips for Making your Bid Responsive" and the newsletter "Bid Day Reminders". This document is online and was also sent to prime contractors as a stand-alone document in May 2023. We encourage all prime contractor to review and refer to this document for any bid letting related questions.



The DBE office will now be sending an email to prime contractors when proposals are awarded or rejected as reminder to contact all DBEs (assigned or neutral) identified on the DT1506 at bid time of the updated proposal status.



The <u>UCP DBE Directory</u> has been **updated** and **re-formatted**. Work Classifications and NAICS Codes columns are now consolidated and much easier to navigate.

When searching for DBE firms, use Column C "Work Classification" to filter for work types.

We encourage all prime contractors to become familiar with the new directory format and **welcome any feedback.**



Bid Letting Binder: There is a lot of information online to assist prime contractors with the bid letting and GFE process. In addition to reviewing this information online, consider keeping an updated bid letting binder. Instead of searching for emails if you have a question, maintain a binder with the following sections:

- Monthly Bid Letting Newsletters
- WisDOT Bid Letting Resource Guide
- **GFE Tool Kit**
- GFE Tool Kit Appendix
- Outdated DBE Contact Reminder
- eSubmit Instructions
- Internal processes, procedures, policies & GFE data tracking

This binder can also be used as a training manual for new employees.

build your company website as a DBE resource

Your company website can be a one-stop shop for all DBE related information. Direct DBEs to your website in your solicitation letter and/or email and consider incorporating the following elements into the DBE section of your website:

- Current bid letting information and upcoming DBE Opportunities
- Recent Projects that included DBEs. With DBE permission, add pictures
- DBE Testimonials and/ or DBE Statistics that highlight your company's commitment to DBE partnership
- Encourage DBE
 Utilization (DBE trucking, materials and/or supplies)
 from hiring subcontractors and provide the link to the UCP DBE Directory
- Provide Links back to recorded workshops as mentioned in GFE Reminders in the solicitations between bid lettings section (pg.6)

DBE Solicitation and Outreach Reminders



Why should prime contractors update DBE and/or Hiring Subcontractor Solicitations?

The previous example of the DBE solicitation was in use for many years and very text heavy. Many prime contractors used this same version; meaning there was little differentiation between prime contractors and DBEs received identical solicitations. There was not an emphasis on a separate solicitation to hiring subcontractors to utilize DBEs, DBE suppliers and/or DBE trucking or to highlight DBE successes. For any prime contractor who has had a GFE 1:1 session, your company knows that solicitation revisions have been a focus for FFY2022 and FFY2023.

Updated solicitations are a fundamental part of an overall DBE/GFE strategy that re-brands *your company's* DBE message.



What makes a solicitation to DBEs and/or Hiring Subcontractors effective?

- Plain language stated concisely to communicate various pieces of information
- Inclusive language that your company will accommodate smaller work packages (when feasible) and that your company welcomes DBE questions about proposals
- Use of bullet points
- Interesting use of graphics and/or pictures that define your company brand
- DBE success data that includes specific projects such as:

Project 1234-00-01 / April 2022 Letting DBE Project Goal: 4.00% DBE Goal Achieved: 17.88%

 Similar messaging that is highlighted on your company website (see tips in column to the left)

GFE

Approval Percentages
Per Region/Per Awarded
Projects YTD through
July 2023

NE Region – 12.50% 4 GFE Approvals 32 Awarded Projects

SW Region - 3.28% 2 GFE Approvals 61 Awarded Projects

SE Region – 2.04% 1 GFE Approval 49 Awarded Projects

NC Region – 0.00% O GFE Approvals 25 Awarded Projects

NW Region – 0.00% 0 GFE Approvals 44 Awarded Projects

NOTE:

As of July 2023, all FFY2023 proposals with federal funds have been awarded.

line item analysis

If your company receives an incomplete DBE quote and/or only a portion of a quote is being used, please use the **LINE ITEM ANALYSIS** tab instead of marking up quotes. This often comes up in quotes for landscaping, guard rail and/ or grading. A LINE ITEM ANALYSIS assists our office in understanding your company's awarding decision.

GFE Reminders

The best way to demonstrate GFE is by meeting the assigned goal.



NEW! In July 2023, there were 3 proposals and 0 GFE Requests. We are continuing to finish this federal fiscal year strong with only 7 GFE approvals (YTD).



An updated version of the DBE Outreach Tab (pg. 13) is now available. We recommend that you copy and paste any existing DBE Outreach information onto this tab and then update the current tab in the **DT1202 Excel Workbook** with this version.



What is considered **Assistance** for a GFE Request? A variety of proposal specific activities can be considered DBE assistance. Some examples include, but are not limited to:

- Information included in your DBE solicitation letter and/or website: Where plans/specs can be found, who to contact at your company if a DBE has questions and/or the quote deadline
- · Assistance with Attachment A's
- Assistance with plans & specs, such as: printing out larger size plans for a DBE and/or answering plan questions
- Assistance on where to find proposal information on the WisDOT HCCI webpage
- Any questions regarding the proposal and/or quote preparation



Please review and update (if needed) the **selected work types** included in your solicitation letter, email and/or website against the region and proposal breakdown attached to this newsletter.



Solicitations **between bid lettings** are a great way to communicate with DBEs and keep your company's message current in the months where your company might not be bidding. As noted in the GFE Best Practice Workshop, consider creating (3) different types of emails:

- **1. PROJECT UPDATE.** Provide a brief update on a recent project that includes DBE participation.
- 2. DID YOU KNOW? Link back to WisDOT's webpages for previously recorded workshops such as Navigating the Highway Construction Contract Information (HCCI) website and Basic Plan Reading and highlight a few points your company thinks are important for DBEs to know.
- **3. CASE STUDY.** Highlight an unusual or typical obstacle encountered with heavy highway construction and recommended resolution.

These solicitations can be included in future GFE requests.

WisDOT News

There are a lot of great changes and innovations happening within WisDOT.

So, from time to time, we will share other news not related to bid lettings and DBEs. We hope you find this information valuable to share with your office staff and well as other people you know who might benefit from this important information.

Official WI map unveiled

The latest edition of the official Wisconsin state highway map was unveiled.

The map's theme is "Wonders of Wisconsin" and includes several updates since it was last printed in 2019:

- Population figures based on 2020 Census data.
- Amtrak Service inset map was updated with the latest service data.
- Villages incorporated since 2019 were added.
- Wisconsin's six welcome centers were added.

Printed copies of the map can be picked up free of charge at many locations, including rest areas, welcome centers and travel information centers.

Laminated, no-fold wall posters can be ordered as well here. A great addition to your staff conference room!

DMV unveils new driver license, ID cards

DMV's new Wisconsin driver license and identification (ID) cards have new design elements built within the cards to make them more resistant to fraud.



"Wisconsin DMV continues to stay on the leading edge of technology by incorporating the next generation of updated security features into our driver licenses and ID cards," Secretary Craig Thompson said. "Our residents can be proud of the modernized new cards and also the efforts DMV takes to secure their credentials."

The new cards feature:

- Beautiful, artistic, hard-to-replicate designs.
- Transparent windows visible on the card's right edge and back bottom edge – the nation's first.
- A distinct 'flipping effect' showing the secondary photo then, at another angle, showing the year of birth.
- The familiar orange DONOR dot is now nestled in the larger sugar maple leaf which you can feel.

Get updates and alerts from your favorite social media accounts.

Facebook

Wisconsin Department of Transportation

Wisconsin State Patrol

Projects on Facebook

I-41 News

Wisconsin Plan 94

Wisconsin Zoo Interchange North Leg Project

YouTube

WisDOT Channel

Podcast

Transportation Connects Us

LinkedIn

Wisconsin Department of Transportation

Instagram

Wisconsin DOT

Twitter

WisconsinDOT

<u>511WI</u>

Wisconsin State Patrol

Regions on Twitter

WisDOT North Central

WisDOT Northeast

WisDOT Northwest

WisDOT Southeast

WisDOT Southwest

Projects on Twitter

WIS441I41NEWS

WisconsinPlan94

DBE COACHING



by a Prime Contractor or Professional Consultant

WHAT IS DBE COACHING?

DBE coaching is when a prime contractor or professional consultant meets with a DBE subcontractor or subconsultant to help optimize their performance and ability to achieve successful outcomes on WisDOT projects.

Coaching can help a DBE advance in their trade by teaching new skills and strengthening existing skills. The DBE coach can assist with creating an action plan in coordination with the DBE Office to achieve specific outcomes, such as setting up office efficiencies, identifying niche areas of work and potential work type expansions, and suggesting areas for training. A coach may observe the DBE practice specific skills and recommend areas for improvement.

DBE coaching can also provide encouragement and help DBEs gain confidence in their abilities, become stronger in their assigned NAICS code work areas, and propose expansions where applicable.

The coach helps the DBE gain insight into their strengths and identify areas for growth as they move along the path to successfully contracting with WisDOT.

Coaches provide guidance and expertise for working on WisDOT projects and help DBEs:



- Identify opportunities
- Improve productivity
- Overcome obstacles
- Stay focused and motivated
- Set business-related goals and objectives to create a path to success
- Identify strengths, weaknesses, opportunities, and threats/risks
- Evaluate prime contracting goals

CONTACT DBE PROGRAM SUPPORT TO HELP YOU EVALUATE YOUR GOALS AND DETERMINE IF COACHING CAN HELP YOU MEET YOUR OBJECTIVES.

ROSALIND ROBERSON Civil Rights Urban Outreach Strategist rosalind.roberson@dot.wi.gov (414) 266-1172

SW REGION						
PROPOSAL NUMBER	001	002	003	004	005	012
DBE GOAL	1%	4%	2%	2%	4%	1%
COUNTY	Columbia	Sauk	Sauk	Grant	Dane	Columbi
Road work-Asphalt Paving/Tack; Concrete Paving; Patching; Flumes; Removals	Х	Х	х	Х	х	х
Bridge Work/Demolition/Approaches/Slope Paving/Deck Repair-Overlay/ Pile Driving			х		х	
Iron Work/Bar Steel/Reinforcing Steel/Drilled Tie-Dowel Bars	Х		х	х	х	х
Structures/Bar Steel/Railing/Cofferdams / Endwalls/Removals * Asbestos Removal			Х	х	х	
Surface Treatment/Sealer			Х	Х	Х	
Bridge Painting *Pigmented Surface Sealer				*X	*X	
Excavation/Grading *Contaminated Soils	Х	X	х	х	х	х
Milling/Pulverize and Relay/Rumble Strips	Х	Х	х	х	х	х
Curb & Gutter/Sidewalk/Detectable Warning Yellow/Temporary Pedestrian/ Removals - Appurtenant concrete work - Driveways *Colored Concrete/Stamping		х			х	х
Drainage: Culvert/Storm Sewer-Inlets-Manholes/Pipe/Grates/Removals; *Surface Drains	х	X/*X		х	X/*X	х
Pipe Underdrain Wrapped/Unwrapped		Х	х	х		
Electrical Work/Lighting/Traffic Signals/Poles Pedestals/Bases/ Loop Detector/Removals *Fiber Optic *ITS		х			х	
Beam Guard/Cable Barrier/Removals	Х	Х	х		х	х
Erosion Control/Dust Control/Riprap/Turbity barrier	Х	Х	х	х	х	х
Clear and Grubbing		Х		х	х	х
Landscaping		Х	х	Х	х	х
Field Office	Х		Х	Х	Х	х
Pavement Cutting/Drilling/Sawing	Х	Х	х	Х	х	х
*Crack Damage Survey			*X			
Pavement Marking/Temporary Marking/Locating No Passing Zones/Removals	Х	Х	Х		Х	х
Signs/Posts Markers/Removals		Х	х	Х	х	Х
QMP/Material Testing	Х	X	х	Х	х	Х
Construction Staking	Х	Х	х	Х	х	Х
Traffic Control *Temporary Concrete Barrier	Х	Х	х	X/*X	X/*X	Х
Material Supplier	Х	Х	х	х	х	х
Trucking: Excavation, Aggregates, Slurry, Asphalt, Millings, Temporary Concrete Barriers, Removals *Contaminated Soil Hauling	х	х	х	х	х	х

^{*} Indicates specialty item

SE REGION		
PROPOSAL NUMBER	006	007
DBE GOAL	2%	4%
COUNTY	Milwaukee	Waukesha
Road Work -Asphalt Paving/Tack Concrete Paving Patching; Flumes; Removals	Х	Х
Bridge Work/Demolition/Approaches/Slope Paving/Deck Repair-Overlay/Pile Driving	х	x
Iron Work/Bar Steel/Reinforcing Steel/Drilled Tie- Dowel Bars	Х	Х
Structures/Bar Steel/Railing/Cofferdams /Endwalls/Removals *Asbestos Removal	х	Х
Surface Treatment/Sealer	Х	
Bridge Painting *Pigmented Surface Sealer	X/*X	
Excavation/Grading *Contaminated Soils	х	Х
Milling/Pulverize and Relay/Rumble Strips	Х	Х
Concrete Barrier Permanent		Х
Curb & Gutter/Sidewalk / Detectable Warning Yellow / Temporary Pedestrian/Removals - Appurtenant concrete work - Driveways *Colored Concrete/Stamping	х	X/*X
Drainage: Culvert/Storm Sewer- Inlets- Manholes/Pipe/Grates/Removals *Surface drains	Х	Х
Pipe Underdrain Wrapped/Unwrapped		Х
Electrical Work/Lighting/Traffic Signals/Poles Pedestals/Bases/Loop Detector/Removals *Fiber Optic *ITS	X/*X	X/*X
Beam Guard/Cable Barrier/Removals	Х	Х
Erosion Control/Dust Control/Riprap/Turbity barrier	х	Х
Clearing and Grubbing	х	Х
Gates/Fence/Removal	х	Х
Landscaping	х	Х
Field Office	х	х
Pavement Cutting/Drilling/Sawing	х	х
Pavement Marking/Temporary Marking/Locating No Passing Zones/Removals	х	х
Signs/Posts Markers/Removals	х	х
QMP/Material Testing	х	х
Construction Staking	х	х
Traffic Control *Temporary Concrete Barrier	X/*X	Х
Material Supplier	х	Х
Trucking: Excavation, Aggregates, Slurry, Asphalt, Millings, Temporary Concrete Barriers, Removals *Contaminated Soil Hauling	х	х

^{*} Indicates Specialty Item

NE REGION	
PROPOSAL NUMBER	
DBE GOAL	
COUNTY	Outagamie
Road Work -Asphalt Paving/Tack Concrete Paving Patching; Flumes; Removals	Х
ron Work/Bar Steel/Reinforcing Steel/Drilled Tie- Dowel Bars	Х
Structures/Bar Steel/Railing/Cofferdams /Endwalls/Removals *Asbestos Removal	Х
Excavation/Grading *Contaminated Soils	Х
Milling/Pulverize and Relay/Rumble Strips	Х
Curb & Gutter/Sidewalk / Detectable Warning Yellow / Temporary Pedestrian/Removals - Appurtenant Concrete Work - Driveways *Colored Concrete/Stamping	х
Drainage: Culvert/Storm Sewer- Inlets- Manholes/Pipe/Grates/Removals *Surface drains	Х
Pipe Underdrain Wrapped/Unwrapped	Х
Electrical Work/Lighting/Traffic Signals/Poles Pedestals/Bases/Loop Detector/Removals *Fiber Optic *ITS	Х
Beam Guard/Cable Barrier/Removals	Х
Erosion Control/Dust Control/Riprap/Turbity barrier	Х
Clearing and Grubbing	Х
Gates/Fence/Removal	Х
Landscaping	Х
Field Office	Х
Pavement Cutting/Drilling/Sawing	Х
Pavement Marking/Temporary Marking/Locating No Passing Zones/Removals	Х
Signs/Posts Markers/Removals	Х
QMP/Material Testing	Х
Construction Staking	Х
Traffic Control *Temporary Concrete Barrier	х
Material Supplier	х
Trucking: Excavation, Aggregates, Slurry, Asphalt, Millings, Temporary Concrete Barriers, Removals *Contaminated Soil Hauling	х

^{*} Indicates Specialty Item

NC REGION			
PROPOSAL NUMBER	NO PROJECTS		

PROPOSAL NUMBER	
DBE GOAL	2%
COUNTY	Bayfield
Road Work -Asphalt Paving/Tack Concrete Paving Patching; Flumes; Removals *Joint Filing	X/*X
Excavation/Grading *Contaminated Soils	х
Milling/Pulverize and Relay/Rumble Strips	х
Curb & Gutter/Sidewalk/Detectable Warning Yellow/Temporary Pedestrian/Removals - Appurtenant Concrete Work - Driveways *Colored Concrete/Stamping	Х
Orainage: Culvert/Storm Sewer- Inlets- Manholes/Pipe/Grates/Removals *Surface drains	х
Pipe Underdrain Wrapped/Unwrapped	х
Electrical Work/Lighting/Traffic Signals/Poles Pedestals/Bases/Loop Detector/Removals *Fiber Optic *ITS	х
Frosion Control/Dust Control/Riprap/Turbity Barrier	х
Clearing and Grubbing	х
andscaping	х
Field Office	х
Pavement Cutting/Drilling/Sawing	х
*Crack Damage Survey	*X
Pavement Marking/Temporary Marking/Locating No Passing Zones/Removals	х
Signs/Posts Markers/Removals	Х
QMP/Material Testing	Х
Construction Staking	Х
Traffic Control *Temporary Concrete Barrier	Х
Material Supplier	Х
Trucking: Excavation, Aggregates, Slurry, Asphalt, Millings, Temporary Concrete Barriers, Removals *Contaminated Soil Hauling	

^{*} Indicates Specialty Item

REMINDER:

INCLUDE OUTREACH ACTIVITIES WITHIN THE LAST 12 MONTHS AND/OR ON-GOING ACTIVITIES THAT YOUR COMPANY PARTICIPATES IN ON A ROUTINE AND CONSISTENT BASIS

STRIVE TO DO (1) DBE OUTREACH ACTIVITY BETWEEN BID LETTINGS

EXAMPLES OF DBE OUTREACH INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING:

- 1. Post on your company website and/or send communication to DBEs in-between bid lettings on topics such as: recent project updates where DBEs were utilized, helpful tips such as "How to Navigate the HCCI Website" and/or a brief case study spotlighting a common and/or unusual project issue.
- 2. Work with CBO's (Community Based Organizations) and schools to recruit new job candidates.
- 3. Become actively involved in industry Stakeholder Committees and/or Meetings. Please visit (https://wisconsindot.gov/Pages/doing-bus/civil-rights/dbe/public-meetings.aspx) for stakeholder meeting information.
- 4. Participate in the WisDOT Mentor-Protégé Program (https://wisconsindot.gov/Pages/doing-bus/civil-rights/dbe/business-growth-development.aspx) and/or consider a less formal, shorter term Coaching Partnership with a DBE.
- 5. Participate & attend WisDOT's Annual DBE Workshop & Networking Summit. Please visit (https://wisconsindot.gov/Pages/doing-bus/civil-rights/annual-event-page.aspx) for updated yearly information on dates and location.
- 6. Loan equipment out the Local XXX Operating Engineers Training Hall to use for training purposes each year. (Ex: Two (2) pieces of equipment (describe equipment) were loaned during the 20XX Winter Season).
- 7. Consistently subcontract with DBEs, DBE trucking firms, and/or DBE material suppliers when not required. (Add dates & project location: Ex: In XX/20XX for STH XX Project in XX County ABS Sawing & XYZ Supplier were used).
- 8. Maintain & update a **DBE section on your company website** that encourages DBE participation for the current letting <u>and</u> also encourages **WisDOT hiring subcontractors** to utilize DBEs, DBE trucking firms, and/or DBE material suppliers within their quotes. Include an online query DBEs can complete for any current & future DBE subcontracting opportunities.

 9. Contact **Wisconsin Procurement Institute** (wispro.org) and understand how WPI can assist DBEs in areas that are outside your company's scope of knowledge. WPI offers a range of
- services to DBEs.

 10. Contact NAWIC (National Association of Women in Construction)— Milwaukee, WI Chapter. NAWIC will provide contact lists for women-owned contractors & material suppliers in Wisconsin.
- 11. Contact XXXX Area Chamber of Commerce requesting information on area DBEs that would have interest in the Proposal #X project in that county or region.
- 12. Provide CDL training for company employees or subcontractors.
- 13. Utilize the **Supplier Diversity Program Database** to seek out new and/or non-certified DBE firms and invite them to quote on a current project. Work with these DBEs to become more comfortable with WisDOT work and the process; encourage non-certified DBEs to seek out DBE Certification with OBOEC.
- 14. Assistance to a DBE out in the field on a project (Describe type of assistance offered, project location & date(s)).
- 15. Host an informational Open House before a bid letting. Provide information and assistance to potential DBE's on how the bid letting process works with WisDOT.
- 16. Meet or exceed the DBE goal on projects with a previous GFE request(s). Identify the following: project, bid letting, original DBE goal and achieved DBE participation with post-bid/after contract execution DBE commitments.

Date	Name of person in company involved in outreach activity	Outreach details