Contract Negotiation & Development in Masterworks

SOLICITATION

CONTRACTS

CONSULTANT ESTIMATE CREATED

Draft

Going back to the beginning here allows WisDOT to modify the scope that the consultant should assign costs to.

ReDraft

WisDOT would contact the consultant before sending it back for ReDrafting.

WisDOT verifies scope

Scope Finalized

Scope Loop

Consultant reviews scope

Consultant inputs costs

Publish

Cost Loop

WisDOT reviews scope and costs

Negotiation Completed

WisDOT waits until ready

No change to scope or costs.

Approved for Contract

BEGIN CONTRACT DEVELOPMENT

New

1. Signature Page
2. Special Provisions
3. Standard Provisions
4. Supporting Documents

Infrequent Process

END

ReDraft

Reject

ReDraft

Infrequent Process

ReDraft

Reject

...if WisDOT erroneously marked it as Scope Finalized or the consultant wants WisDOT to modify the scope.

Consultant to modify scope and/or costs.

ReDraft

ReDraft

WisDOT would contact the consultant before sending it back for ReDrafting.

ReDraft

The consultant updating the status to Reviewed is equivalent to signing it.

WisDOT creates/edits Contract

Submitted for Consultant Review

Consultant proofs Contract

Reviewed

WisDOT proofs Contract

Submit for Approval

WisDOT waits until ready

WisDOT prepares DT25

Approve

CONTRACT SIGNED

Request to Revisit

Infrequent Process

Deny

END

Because Deny is an end status, a new Contract must be created (if needed).

= WisDOT operation

= Consultant operation

= Masterworks action/status

January 2019