



8-95-1 Construction Forms, Spreadsheets and Templates

Updated October 11, 2023

1.1 Originator

Project Development Section

1.2 Introduction

This section contains links to the reference files found throughout SWIG Chapter 8, to provide users with a single location for all of these files. Users are reminded to follow the guidance found throughout Chapter 8 when using these documents. For each linked document, a description (if needed) and a link to the location of the associated guidance in the SWIG is also provided.

1.3 Process

[ACcomps.xlsx](#) – Spreadsheet for calculating AC material in HMA mix – [SWIG 8-45-5.4](#)

[As-BuiltBrdgPaint.pdf](#) – Form for reporting As-built bridge paint information – [SWIG 8-45-5.4](#)

[Box Construction Project File Structure Guidance](#) – [8-75-40](#)

[BAD 1.25 inch QMP Pre-Placement Agenda- La Crosse](#) – [SWIG 8-45-5.4](#)

[BAD 1.25 inch QMP Pre-Placement Agenda- Madison](#) – [SWIG 8-45-5.4](#)

[Buy America Certification \(DT 4567\)](#) - [8-45-5.4](#)

[Buy America Exception](#)

[Cold Weather Paving Flowchart](#) – Figure 1.1 – [8-35-1.3](#)

Cold Weather Paving Letter (no form, email CS) – [8-35-1.3](#)

[Concrete Deck Pre-Pour Agenda](#)- [SWIG 8-45-5.4](#)

[Concrete Substructure Pre-Pour Agenda](#)- [SWIG 8-45-5.4](#)

[Concrete Paving Pre-Pour Agenda](#)- [SWIG 8-45-5.4](#)

Conditional Start Notice (no form, email CS) – [8-1-25.3](#)

[Contract Revisions and Prime Contractor Markup](#) – [8-10-1.3](#) – *link available to internal staff only*

Contract Modification Reason Codes – Table 1.1 – [8-10-1.3](#)

Contract Modification Signature Authority Levels – [8-10-1.3](#)

[Construction Admin Acronyms](#) – [8-1-20.3](#)

[CylinderSummarySheet.xlsx](#) – Spreadsheet for recording concrete cylinders – [8-45-5.4](#)

[ECIP Review Checklist](#) – Erosion Control Implementation Plan Review Checklist – [8-15-1.3](#)

[ECIP Approval Email](#) – [8-15-1.3](#)

[Emergency Project Contacts form](#) – [8-1-5.3](#)

[Emergency Response for Project Staff](#) – Guidance for Emergency Response – [8-1-1.3.3](#)

[Erosion Control Release Report Form](#) – [8-15-5.3](#)

[Finals Tracking Reminder Tools](#) – [8-75-25.3](#) - *link available to internal staff only*

[Flowcharts for SW Region - 11 x 17](#) – SWR 11 x 17 Construction Process Flowcharts – [8-1-1.3.3](#)

[ForceAccount.xlsx](#) – Spreadsheet for project staff to record labor, equipment and materials – [8-25-1.3](#)

[ForceAccountCost.xlsx](#) – Spreadsheet for the contractor to compile force account information – [8-25-1.3](#)

[Highway Closure \(Google Maps/WAZE Closure\)](#) – [8-1-15.3](#)

- [HMA Pre-Pave Agenda - La Crosse](#)– [8-45-5.4](#)
- [HMA Pre-Pave Agenda - Madison](#)– [8-45-5.4](#)
- [HMA PWL Pre-Pave Agenda - La Crosse](#)– [8-45-5.4](#)
- [HMA PWL Pre-Pave Agenda - Madison](#)– [8-45-5.4](#)
- [Inspection Guidelines for SW Region](#) – SWR Inspection Guidelines – [8-30-1.3](#)
- Late Finals Reason Codes – Figure 10-1 – [8-75-10.3](#)
- [Lawn Care Letter - La Crosse](#) – [8-50-15.3](#)
- [Lawn Care Letter - Madison](#) – [8-50-15.3](#)
- [Materials Reminders for Upcoming Construction Year - SW Region](#) – Current SWR Materials Reminders & Guidance – [8-45-1.3](#)
- [NewSampleTAGS.xlsx](#) – Sample tags for Base Aggregate, Rebar, Concrete Aggregate, Cylinders – [8-45.5.4](#)
- Notice to Proceed / Start Notice (no form, email CS) – [8-1-25.3](#)
- [Pantry Files - Statewide](#) - New WisDOT AASHTOWare Project Knowledge Base website (AWPKB)
- [Pantry Files - SW Region](#) – Previous SW Region Pantry Reference sheet – [8-1-1.3.3](#)
- [Post Award Notice Email Template - La Crosse](#) – [8-1-5.3](#)
- [Post Award Notice Email Template - Madison](#) – [8-1-5.3](#)
- [Precon Agenda Template for SW Region](#) – SWR Preconstruction Meeting Agenda Template – [8-1-10.3](#)
- [Precon Attendance Template](#) – Preconstruction Meeting Attendance (sign-in) Template – [8-1-10.3](#)
- [Precon Sign Template](#) – Preconstruction Meeting Sign Template – [8-1-10.3](#)
- [QMP Non-Performance & Non-Conformance Tracking.xlsx](#) – Spreadsheet for QMP NP/NC -
- Reduction of Retainage before Semi-Final Estimate (no form, email CS) – [8-75-1.3](#)
- [Region-Specific Design Documents for Construction Folder](#) – [8-1-1.3.2](#)
- [Request for Precon Notice](#) – [8-1-10.3](#)
- [Statewide Construction Finals Tracking Report](#) –[8-75-25.3](#)- *link available to internal staff only*
- [SWR Construction Finals Tracking Report](#)–[8-75-25.3](#)- *link available to internal staff only*
- [SW Region Project Completion Notification](#) – [8-50-20.3](#)
- [Weekly Progress Meeting Agenda for SW Region](#) – SWR Weekly Meeting Agenda Template – [8-55-1.3](#)
- [Weekly Progress Meeting Attendance Sheet](#) – Weekly Meeting Attendance (sign-in) Template – [8-55-1.3](#)
- [WisDOT Construction Administration Guide](#) – [8-1-1.3.3](#)

1.4 References

Construction SWIG Review Team (see [SWIG 8-95-5](#))

Construction SWIG Team

3/14/2017

Author

Date

8-95-5 Construction SWIG Review Team

Updated October 11, 2023

5.1 Originator

Project Development Section

5.2 Introduction

5.3 Process

The Southwest Region staff listed in the References section below are the current members of the Construction SWIG Review Team.

Please consider them as the points of contact for any sections contained in Chapter 8 of the SWIG that does not specify a region contact.

5.4 References

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