

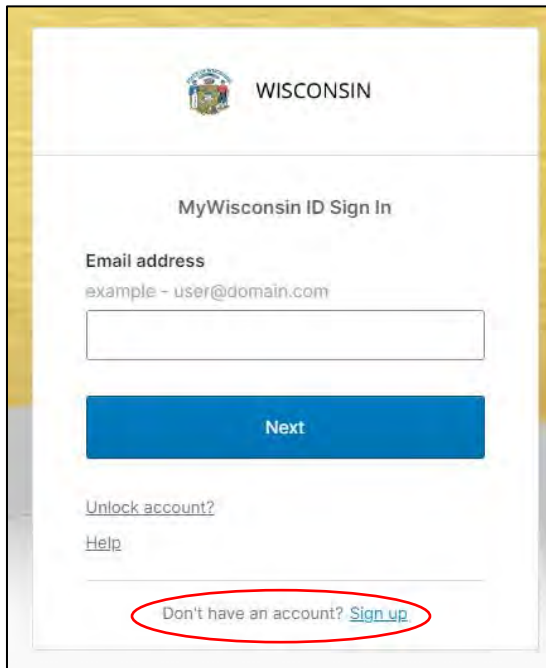
Appendix D – Registering for AccessGov

Signing up for a MyWisconsinID in AccessGov

1. To create an AccessGov account, you first must sign up for a MyWisconsinID. When you get to a login screen, select *Public User*.



2. Select *Sign Up* at the bottom of the box shown on the next screen

A screenshot of the 'MyWisconsin ID Sign In' form. At the top is the Wisconsin state seal and 'WISCONSIN'. Below that is the title 'MyWisconsin ID Sign In'. There is a label 'Email address' followed by a text input field containing 'example - user@domain.com'. Below the input field is a blue 'Next' button. At the bottom of the form, there are links for 'Unlock account?' and 'Help'. A red circle highlights the text 'Don't have an account? Sign up' at the very bottom of the form.

3. Enter your first and last name, as well as your email address, then select *Sign Up*

WISCONSIN

Sign up

First name

Last name

Email

Sign Up

[Already have an account?](#)

4. Set up both your email verification and password by selecting the *Set Up* buttons beneath each step. Please note – once you complete one step, it will bring you back to this page to complete the next.

WISCONSIN

Set up security methods

hillary.pelton@gmail.com

Security methods help protect your account by ensuring only you have access.

Set up required

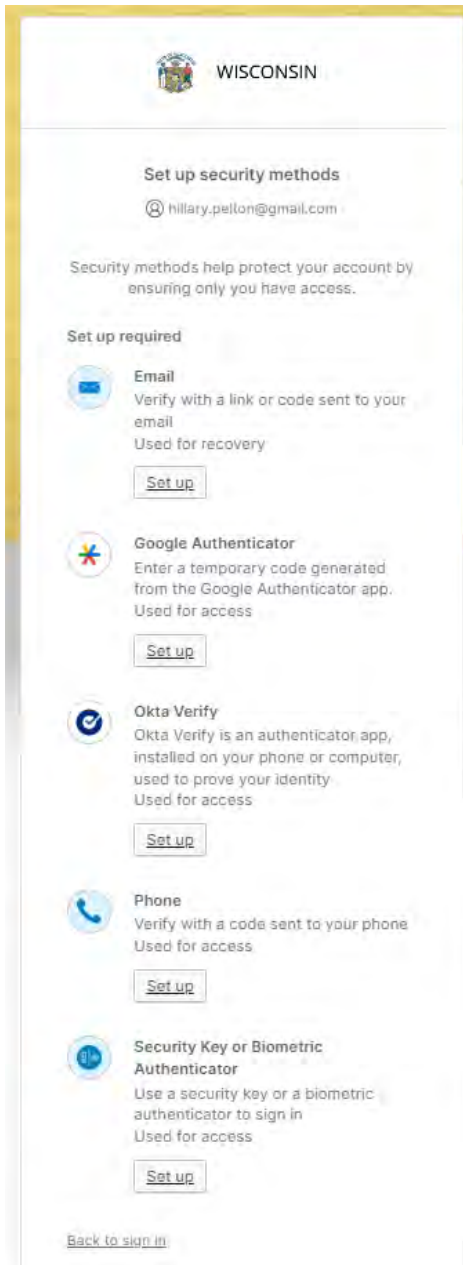
Email
Verify with a link or code sent to your email
Used for recovery
[Set up](#)

Password
Choose a password for your account.
Used for access
[Set up](#)

[Back to sign in](#)

5. After you've set up both your email verification and your password, you will be asked to set up security methods. You only need to set up one of these items to proceed. Additional security methods are optional, not required. The phone option is highly recommended.

Please do not exit this page or select the back button to sign in before setting up at least one option. Your account will not be created if you do not select at least one security method.



6. Once you have set up an additional security method, you can proceed into the application.
 - a. Note: you may receive an error message. Don't be concerned, close internet browser and reopen the link to proceed.