Local Roads Improvement Program
2022-23 Program Cycle
Patrick Vander Sanden
Program Manager
LRIP Program Cycle Informational Meeting - Webinar
Statewide
September 29, 2021
# WisDOT Local Programs & Finance

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Jennifer Murray</strong></td>
<td>Director, Bureau of Transit, Local Roads, Railroads &amp; Harbors</td>
<td>(608) 284-8722</td>
<td><a href="mailto:jennifer.murray@dot.wi.gov">jennifer.murray@dot.wi.gov</a></td>
</tr>
<tr>
<td><strong>Merrill Mechler-Hickson</strong></td>
<td>Program &amp; Policy Chief, Local Programs &amp; Finance</td>
<td>(608) 261-8977</td>
<td><a href="mailto:merrill.mechlerhickson@dot.wi.gov">merrill.mechlerhickson@dot.wi.gov</a></td>
</tr>
<tr>
<td><strong>Tim Olusegun</strong></td>
<td>Policy Supervisor, Local Programs &amp; Finance</td>
<td>(608) 266-0254</td>
<td><a href="mailto:tim.olusegun@dot.wi.gov">tim.olusegun@dot.wi.gov</a></td>
</tr>
<tr>
<td><strong>Patrick Vander Sanden - L RIP</strong></td>
<td>Local Roads Improvement Program Manager</td>
<td>(608) 266-0775</td>
<td><a href="mailto:patrick.vandersanden@dot.wi.gov">patrick.vandersanden@dot.wi.gov</a></td>
</tr>
<tr>
<td><strong>Benjamin Radue - L RIP</strong></td>
<td>Local Roads Improvement Program Contract Specialist</td>
<td>(608) 261-0128</td>
<td><a href="mailto:benjamin.radue@dot.wi.gov">benjamin.radue@dot.wi.gov</a></td>
</tr>
<tr>
<td><strong>Travis Houle – TAP, CMAQ</strong></td>
<td>Transportation Alternatives Program, Congestion Mitigation Air Quality Program Manager</td>
<td>(608) 266-9656</td>
<td><a href="mailto:travis.houle@dot.wi.gov">travis.houle@dot.wi.gov</a></td>
</tr>
<tr>
<td><strong>Michael Loughran – STP, Local Bridge</strong></td>
<td>Surface Transportation Program &amp; Local Bridge Program Manager</td>
<td>(608) 266-2870</td>
<td><a href="mailto:michael.loughran@dot.wi.gov">michael.loughran@dot.wi.gov</a></td>
</tr>
<tr>
<td><strong>Jason Starke</strong></td>
<td>Program &amp; Policy Analyst – Local Programs &amp; Finance</td>
<td>(608) 266-0436</td>
<td><a href="mailto:jason.starke@dot.wi.gov">jason.starke@dot.wi.gov</a></td>
</tr>
</tbody>
</table>
LRIP Program – General Overview

• LRIP is governed by §86.31 Wis Stats., Trans 206
• LRIP is designed to address:
  ▪ Seriously deteriorating roads under local jurisdiction
• It is an improvement program, not for maintenance or new construction
  ▪ Project design life: at least 10 years
  ▪ Projects must be built to appropriate standards
  • Towns: Trans 204
  • Cities & Villages: FDM 11-20-01
  • Counties: Trans 205
LRIP Program – General Overview

• LRIP is a reimbursement program
  ▪ Awards allow for up to 50% of eligible costs (except LRIP-S)
  ▪ Project must be completed and contractor(s) paid before reimbursement

• LRIPWeb
  ▪ Web-based program management system – enhanced in June 2020
  ▪ One-time registration into TAS and LRIPWeb: http://tas.wisconsindot.gov
  ▪ Core hub for LRIP project management – new project applications, project changes and reimbursement requests
LRIP
2022-23 Program Overview - Updates

- Budget Updates
  - LRIP Entitlement - $35,131,200
  - LRIP Discretionary - $55,334,800
    - $30,334,400 (2021-23 State Budget Allocation)
    - $25,000,000 (Approved by the State Legislature as part of WisDOT’s 2021 Federal Expenditure Plan)
  - LRIP Supplemental - $100,000,000
LRIP Program
LRIP-Supplemental (LRIP-S – TRIS, MSIS, CHIS)

• 2021-2023 State Budget
  ▪ Allocated $100 million for additional investment in local roads
  ▪ Unlike the past cycle LRIP-S, the program for the coming cycle will be managed through LRIPWeb
  ▪ Timeline: coincide with LRIP-Discretionary (TRID, MSID, CHID)
    • Incoming discretionary applications will be considered for either an LRIP-D or LRIP-S award automatically, unless specified that only a higher cost share will be accepted
    • Projects can only receive 1 award
    • Statewide Review Committees will score and recommend funding for awards
  ▪ LRIP-S will have a maximum 90/10 cost share; LRIP-D will have a maximum 50/50 cost share
Program Timeline

July 1, 2021
2022-23 program cycle begins

November 1, 2021
Applications due to county highway commissioners

January 15, 2022 (January 15 is a SATURDAY)
Applications due to WisDOT

March 15, 2022
Target Date to execute FY 2022-funded SMAs

By July 15, 2022
Target Date to execute FY 2023-funded SMAs

County Committee meetings take place at this point in the cycle (CTRIC and CMSIC) October – November 2021
# LRIP Project Reimbursement

## Sunset Dates

<table>
<thead>
<tr>
<th>PROGRAM CYCLE</th>
<th>SUNSET DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018-19</td>
<td>June 30, 2023</td>
</tr>
<tr>
<td>2020-21</td>
<td>June 30, 2025</td>
</tr>
<tr>
<td>2022-23</td>
<td>June 30, 2027</td>
</tr>
</tbody>
</table>
Wealth of Educational and Instructional Information on LRIPWeb

- Recorded Webinars
  - Enhanced LRIPWeb Application (June 18, 2020)
  - LRIPWeb: Apply for a New Project (August 4, 2021)
- Videos
  - Introduction to LRIPWeb and View My Work Queue
  - Request Reimbursement
  - Search Applications/Projects
  - Apply for a New Biennium Project

WisDOT LRIP Webpage
http://wisconsindot.gov/lrip
LRIPWeb: Key Function #1

Apply for a New Project

Verify that it is you, who is correctly logged into the application by checking here....
LRIPWeb: Key Function #1
Apply for a New Project

New Biennium Project
Request Status: N/A  Request Number: N/A  Recipient: N/A  County: N/A  Biennium: N/A  Program Type: N/A

Select Recipient and Program Type

Fiscal Year: Please Select  County: Please Select  Municipality: Please Select  Program Type: Please Select

Save and Next  Save and Exit

Alert
Prior to applying for LRIP funds, please verify that all pavement ratings and AADT values in the Wisconsin Information System for Local Roads (WISLR) database are up-to-date. To be eligible for funding, all LRIP project road locations must have pavement ratings of 8-9 for paved roads or 6-7 for gravel roads.

Do you want to proceed? YES NO

Questions about the content of this page: LRIPWebSystem@dot.wi.gov
© 2021 - Local Roads Improvement Program
Notes and out-of-the-ordinary aspects of the LRIP project are listed here.

LRIPWeb: Key Function #1
Apply for a New Project
LRIPWeb: Key Function #1
Apply for a New Project
LRIPWeb: Key Function #1
Apply for a New Project

More opportunity for comments on the LRIP project

Pavement Marking
Sanitary Sewer
Sidewalk
LRIPWeb: Key Function #1
Apply for a New Project

**Identify Other Funding Sources**

Has the City requested or been approved for other federal or state funding for the improvement?
- Yes
- No

If Yes, check all programs that apply:
- Congestion Mitigation and Air Quality Improvement Program (Eligible areas only)
- Highway Safety Improvement Program
- Local Bridge Improvement Assistance Program
- Scenic Byways Program
- Surface Transportation Program - Rural
- Surface Transportation Program - Urban
- Transportation Alternatives Program
- Transportation Economic Assistance Program
- Other Federal or State Program

**Enter Estimated Project Costs**

Will the LRIP funds for this project be used solely to purchase Hot Mix Asphalt materials?
- Yes
- No
LRIPWeb: Key Function #1

Apply for a New Project

<table>
<thead>
<tr>
<th>File Name</th>
<th>Description</th>
<th>Loaded</th>
</tr>
</thead>
<tbody>
<tr>
<td>Q5Route OIAA Map.png</td>
<td>Project Location Map</td>
<td>Thu, 18 Dec 2021, 2:57:44 PM</td>
</tr>
</tbody>
</table>

**LRIPWeb: Key Function #1**

### Apply for a New Project

1. **Comments here**
   - 500 characters remaining (500 character max)

2. **Internal Comments**
   - 500 characters remaining (500 character max)

**Terms and Conditions (Step 5)**

---

**LRIPWeb: Key Function #1**

**Apply for a New Project**

1. **Comments here**
   - 500 characters remaining (500 character max)

2. **Internal Comments**
   - 500 characters remaining (500 character max)

**Terms and Conditions (Step 5)**
LRIPWeb: Key Function #1
Apply for a New Project
LRIPWeb: Key Function #2
Request Reimbursement

Once your LRIP Project is complete, you can request payment as awarded.

• Once you are logged into LRIPWeb, gather your project documents:
  ▪ Advertisement for Bid
  ▪ Board Meeting Minutes/Bid Award Notices
  ▪ Contractor Payment Information
  ▪ Engineer’s Certification, if needed
  ▪ An Exception to Standards, if needed
LRIPWeb: Key Function #2
Request Reimbursement

Your name here verifies the authorized user of LRIPWeb

Select this box to begin
LRIPWeb: Key Function #2
Request Reimbursement

These are active projects in your community (like the original LRIPWeb) – click on the appropriate Request Number to open a request.
LRIPWeb: Key Function #2
Request Reimbursement
Requests in the Enhanced LRIPWeb are set up in an ‘accordion-style’ open/close format.

This allows for the efficient movement between steps, you can open one page and move to another page easily using the colored tabs representing each step.

Please refer to the video, “Introduction to LRIPWeb and View My Work Queue” for examples.
LRIPWeb: Key Function #2

Request Reimbursement

Step 1: Recipient

Step 2: Improvement

Step 3: Project Location

Completed fields/required fields are color-coded
LRIPWeb: Key Function #2
Request Reimbursement

(Step 3) Project Improvements and Specifications utilize drop down boxes (like the original LRIPWeb)

Comments related to the project are entered here (and will be part of the public record; all comments for this project are logged and can be viewed in the 'View Comments' button in the top right corner of the screen)

To move to the next step, click on Save and Next; to move to an earlier step, just click on its banner
LRIPWeb: Key Function #2
Request Reimbursement

(Step 4) Funding Page

Project costs, contractor award and payment information are entered here

Final costs are entered along the left column to determine your LRIP Reimbursement Amount (based upon the original grant award)

Contractors, contract award amount, key dates and final payments are entered here

Hit Save and Next to continue
LRIPWeb: Key Function #2
Request Reimbursement

(Step 5) Project Attachments: Maps, Road Improvement Plan, Board Minutes (project award), Advertisement for Bid, etc.

This area includes links to all the documents required during the application stage, and any documents added later.

Similar to the application process, this is the area where required documents are uploaded to your specific project.

Specifically, the middle section highlights documents needed for Reimbursement Requests.

The yellow icons 🟦 indicate required documents for this project that must be uploaded before proceeding.

Hit Save and Next to continue.
LRIPWeb: Key Function #2
Request Reimbursement

<table>
<thead>
<tr>
<th>Recipient (Step 1) - Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Improvement (Step 2) - Completed</td>
</tr>
<tr>
<td>Project Location (Step 3) - Completed</td>
</tr>
<tr>
<td>Funding (Step 4) - Completed</td>
</tr>
<tr>
<td>Attachment (Step 5) - Completed</td>
</tr>
<tr>
<td>Terms and Conditions (Step 6) - Started</td>
</tr>
</tbody>
</table>

The final step – after reviewing the pre-filled fields below, read the compliance statement and check the box if in agreement.

**Read the Project Compliance Statement and Check the Box**

- Brown County certifies that the work on the above described project was performed in accordance with all acceptable federal, state, and local rules, laws, ordinances, and standards, the terms and conditions of the “Local Roads Improvement Program State/Municipal Project Agreement,” work on the LRIP project is complete and reimbursement is requested.

Note the County –
Title of HOG –
Title of Preparer –
And the date –
(These are also pre-populated)

**Submit TO WisDOT** to request your reimbursement.

(Step 6) Terms & Conditions – Sign off
2022-23 LRIP Program Cycle
Notes & Reminders

• Identify your projects

• Keep an eye out for your County Highway Commissioners setting up community meetings
  ▪ Between October 1 & November 1

• Register for LRIPWeb (if you haven’t already)
  ▪ Familiarize yourself with the program, its functions and what will be necessary with regard to your LRIP application

• Visit the WisDOT webpage: http://wisconsindot.gov/lrip
  ▪ Review webinars on the use of LRIPWeb
  ▪ Watch instructional videos: Apply for a New Project, Request Reimbursement
WisDOT LRIP Staff Contacts

Merrill Mechler-Hickson
Program & Policy Chief
(608) 261-8977
merrill.mechlerhickson@dot.wi.gov

Patrick Vander Sanden
LRIP Program Manager
(608) 266-0775
patrick.vandersanden@dot.wi.gov

Benjamin Radue
LRIP Contract Specialist
(608) 261-0128
benjamin.radue@dot.wi.gov

Nina Werner
Information Systems Administrator
(608) 264-8465
nina.werner@dot.wi.gov
Questions?