**Appendix 9**

*Sample Template*

**Fixed Route Service Policy[[1]](#footnote-1)**

*(For all Fixed Route Transit Providers)*

FTA requires that all providers of fixed route public transportation develop *qualitative* policies for vehicle assignment and transit amenities. These policies are to be set by individual transit providers; therefore, these policies will apply to individual agencies rather than across the entire transit industry.

***Vehicle Assignment Policy***

Vehicles will be assigned such that the average age of the fleet serving each route does not exceed XX years. Low-floor buses are deployed on frequent service and other high-ridership routes, so these busses carry a higher share of ridership than their numerical proportion of the overall bus fleet. Low-floor buses are also equipped with air conditioning and automated stop announcement systems.

Bus assignments take into account the operating characteristics of buses of various lengths, which are matched to the operating characteristics of buses of various lengths, which are matched to the operating characteristics of the route. Local routes with lower ridership may be assigned minivans rather than 30-foot or 40-foot buses. Some routes requiring tight turns on narrow streets are operated with 30-foot rather than 40-foot buses.

***Transit Amenities Policy***

Installation of transit amenities along bus routes are based on the number of passenger boarding’s at the stops along those routes.

1. For guidance on how to set system-wide service standards and policies see [FTA C 4702.1B](https://www.transit.dot.gov/sites/fta.dot.gov/files/docs/FTA_Title_VI_FINAL.pdf), Title VI Requirements and Guidelines for FTA Recipients, Chapter IV-4, Section 4. Requirement to Set System-Wide Service Standards and Policies and Appendix H. [↑](#footnote-ref-1)