



Highway Maintenance Manual
Chapter 02 Administration
Section 30 Cost Documentation
Subject 65 Election to Accept Actual Cost

Bureau of Highway Maintenance
February 2022

1.0 Actual Cost Election

This document establishes the election by the named county to use the optional "actual cost" method for equipment cost reimbursement as described in HMM 02-30-60. When a county elects to accept the actual cost method, the county shall agree to this method for two (2) calendar years

The county agrees to comply with all provisions of the agreement including providing reports, sharing data regarding net gains or losses (as defined in the policy), and any other terms included in this special provision.

2.0 Agreement Signatory

The county electing to accept the actual cost method shall enter into an agreement with a signatory page included in the Routine Maintenance Agreement (RMA). If other provisions apply in addition to the standards in HMM 02-30-60, these terms shall also be included in the RMA.

**ACCEPTANCE OF SPECIAL PROVISION OF
ACTUAL COST METHOD FOR EQUIPMENT COST REIMBURSEMENT**

The COUNTY OF _____ has elected to apply the actual cost method for equipment cost reimbursement as described in HMM 02-30-60 and agrees to all the terms outlined in the policy, include all reporting requirements, and any additional requirements as included in the Routine Maintenance Agreement.

This two-year agreement covers the period of January 1, _____ through December 31, _____.

The county agrees to comply with all provisions of the agreement including providing annual reports, sharing data regarding net gains or losses (as defined in the policy), and any other terms included in this special provision.

REQUIRED SIGNATURES

COUNTY OF _____

HIGHWAY COMMISSIONER

Signature: _____

Printed Name: _____

Date: _____

STATE OF WISCONSIN DEPARTMENT OF TRANSPORTATION

REGION DIRECTOR

Signature: _____

Printed Name: _____

Date: _____

BUREAU OF HIGHWAY MAINTENANCE - BUREAU DIRECTOR

Signature: _____

Printed Name: _____

Date: _____