



Highway Maintenance Manual

Chapter 06 Winter Maintenance

Section 01 Winter Maintenance Introduction

Subject 10 Supervision

Bureau of Highway Maintenance

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1.0 General

The supervision of winter maintenance should be a cooperative effort involving department and county personnel. Lines of authority should be adhered to so that the winter maintenance program is run smoothly and efficiently.

2.0 Department

The department should ensure the effective administration of the winter maintenance program through general guidance and control of activities. The gathering of maintenance forces, identification of required activities and establishment of priorities should be requisite duties, and all actions should be done with recognition of goals established in or with the use of this manual. The department should also monitor operations for the following: (1) uniformity of service; (2) consistency with Maintenance Manual guidelines; (3) appropriate usage of salt and other de-icing agents.

3.0 Service Provider

In the process of administering the winter maintenance program, the service provider should provide adequate supervision of personnel, equipment and resources. More specifically, the service provider should ensure that personnel are adequately trained to perform the duties assigned them and operate the necessary pieces of equipment. The service provider working with the department should determine equipment and manpower requirements, taking into account all known and anticipated needs. The service provider is responsible for (1) personnel call-outs; (2) removing operators from the road during extreme conditions, for rest breaks, and number of service hours; (3) determining shift splitting.