

**LOW RISK PILOT LOCAL BRIDGE PROGRAM  
(STATE FUNDED, NON – NHS)  
CONSTRUCTION PROJECT REVIEW**

**PROJECT ID:** \_\_\_\_\_

**LOCAL PUBLIC AGENCY:** \_\_\_\_\_

**PROJECT REVIEW DATE:** \_\_\_\_\_

**REVIEWER:** \_\_\_\_\_

WisDOT Construction Project Manager's communicate via teleconference with the construction site Project Engineer regularly. Field site visits to occur when project issues arise or when critical construction activities are occurring.

**EXPECTATIONS**

Preconstruction conference to be conducted at the WisDOT Regional Office, or Sponsor's facility if closest to the project. In-person attendance should be limited to the PM. Materials, Utility, SWEC and Labor Compliance personnel should provide needed documentation to the PM prior to the meeting and can call in to the meeting when meeting is held outside of WisDOT Regional Office

Participate in negotiating and approving contract change orders and preparation of the contract modification justification. (The Local Public Agency (LPA) needs to be informed of all change orders prior to making the modifications)

**ACTIVITIES**

- The Project Manager (PM) and Storm Water and Erosion Control Specialist (SWEC) shall review the Erosion Control Implementation Plans (ECIP) and ECIP amendments prior to and throughout the project life.
- Participate in the concrete bridge deck pre-pour conference (PM, region materials).
- Project Manager lead role in resolving construction claims.
- Participate in resolving project issues throughout.
- Participate in creating the final punch list.
- Participate in the project's final Walk-through with LPA.

**FIELD TASKS**

- Review that ECIP is still valid and effectively functioning.
- Review Construction Schedule, controlling items, and time charges to date. Discuss potential delays.
- Review project documentation. (diaries, materials certifications, estimates, etc.)
- Review American Disabilities Act (ADA) requirements.
- Review traffic control devices.
- Review construction site conditions and activities.
- Review the Environmental Commitment document and ensure all commitments are implemented and completed during and following construction.

**ADDITIONAL COMMENTS:**