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| wisdot-agency-name-logo-100-black-rgb**MIS RENEWAL ACCOUNT DISBURSEMENT REQUEST**Wisconsin Department of Transportation (WisDOT)**DT1366 8/2015** |

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|  |
| Scope of Work |
|       |
| Business Need |
|       |
| Amount Requested |
| $      |
| *Solicitation of at least* ***3*** *competitive quotes/bids is required (attach quotes)* |
| Bid Received from | Bid |
| 1.
 | $      |
| 1.
 | $      |
| 1.
 | $      |
| ***FOR INTERNAL WISDOT USE ONLY*** |
| **YES** | **NO** |  |
| [ ]  | [ ]  | Renewal account has sufficient funds available |
| [ ]  | [ ]  | Eligible Purpose (see Lease Articles 3.1,7,8.6 and 19.10) |
| [ ]  | [ ]  | Eligible Business Need |
| [ ]  | [ ]  | Scope of Work effectively and efficiently addresses the Eligible Business Need |
| [ ]  | [ ]  | Three competitive bids provided |
| [ ]  | [ ]  | Cost of work is acceptable |
| [ ]  | [ ]  | Denial creates unacceptable risk to WisDOT |
| **[ ]  APPROVED****[ ]  DENIED** – *see attached justification* |
|  |
|       |       |  |  |
| (Authorized Representative Signature) | (Date) |  |  |
|       | Date Received |       |
| (Print Name) |  |  |
|       | Date Response Transmitted |       |
| (Title) |  |  |