



# e-TICKETING EXEMPTION PROCESS

Wisconsin Department of Transportation  
DT1373 2/2025

Project ID	Proposal No.	Letting Month
Prime Contractor/Subcontractor	County	
Person Submitting Document	Telephone Number	
Address	Email Address	

The following documentation requirements are necessary for exemption from the e-Ticketing process. It is critical to list all efforts, attach documentation, and follow the instructions to complete this submission.

**Instructions:** Provide a narrative description of all activities pursued to demonstrate attempts to utilize e-Ticketing. Attached to this form, any additional documentation and justification for the e-Ticketing Exemption Request in separate pages.

## 1. Documentation of Attempted Integration of existing e-Ticketing platform

Document integration attempts and document barriers preventing adoption of e-Ticketing.

**Action:**

- a. Provide detailed reason(s) why an e-Ticketing system could not be adopted. Provide additional pages if needed.

## 2. Documentation of Plan for Submittal of Load Tickets in Lieu of e-Ticketing

Ensure processes are in place to document payment for contract items that require measurement and payment by weight.

**Action:**

- a. Provide process/plan you have in place that document payment for contract items that require measurement and payment by weight. Provide additional pages if needed.

- b. Provide weight tickets, that meet the requirements of the State of Wisconsin Standard Specifications for Highway and Structure Construction, section 109.1.4.2, Load Tickets, to the Project Engineer.