** RECORD OF UNPERMITTED–NONCONFORMING CONNECTION TO STATE TRUNK HIGHWAY**

 Wisconsin Department of Transportation (WisDOT)

 DT2231 5/2024 Wis. Stat. § 86.07(2)(a) & Wis. Adm. Code Ch. Trans 231

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| **Property Owner(s)****Information** | 1. Property Owner(s) Name and Mailing Address Street/PO Box, City, State, ZIP Code      | 2. Telephone Number(s)      | Tracking #: Identification #:  |
|  |  | 3. Email Address(es)                | **WisDOT Office Information** | Telephone:      Email:       |
| **Connection Location****Information** | 4. Highway Number(s) | 5. County | 6. [ ]  City [ ]  Village [ ]  Town | 7. Side of the Highway |
|  |       |       | of       | [ ]  North [ ]  South [ ]  East [ ]  West |
|  | 8. Located within the | 9. Fire or Street Number (if applicable) |
|  |  Quarter, of the Quarter, Section    , Town     North, Range       |       |
|  | 10. Name of Nearest Side Road from Location | Distance and Direction from Side Road | 11. How far is the location from the nearest non-side road connection (driveway or trail crossing) on the same highway? |       |
|  |       |         |  |  |
|  |  |  (Feet or Miles) (N, S, E, W, A) |  | (Feet or Miles) |
|  | 12. Property Tax ID Number:  |       | Completed by WisDOT | Latitude: |       |
|  | 13. Current Zoning (if any): |       |  | Longitude: |       |

**CONNECTION TYPE INFORMATION**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **CURRENT USE** | **OTHER USE(S)** | **OTHER DATA** | **TRIPS PER DAY** | **CULVERT INFORMATION** |
| [ ]  Urban – Commercial/Industrial[ ]  Urban – Residential[ ]  Rural – Commercial/Industrial[ ]  Rural – Residential[ ]  Rural – Agricultural[ ]  Public Road[ ]  Trail or Trail Crossing | [ ]  Recreational[ ]  Private Road[ ]  Utility[ ]  Shared[ ]  Emergency[ ]  Restricted[ ]        | Width      [ ]  Bypass Lane[ ]  Median Opening[ ]  Median[ ]  Right-in, Right-out[ ]  Entrance Only[ ]  Exit Only[ ]  Gated[ ]       Pictures [ ]  Yes  [ ]  No | [ ]  Seasonal[ ]  1–25[ ]  26–50[ ]  51–100[ ]  101–1000[ ]  Over 1000Peak hour traffic count:      [ ]  Estimated[ ]  Actual | Diameter[ ]  18" [ ]  36"[ ]  24" [ ]  48"[ ]  30" [ ]      Elliptical (H” x W”)     Length      # Pipes/Cells    Box Culvert (H’ x W’)      | [ ]  NoneMaterial[ ]  Metal[ ]  Concrete[ ]  Plastic [ ]  Endwalls[ ]  Grates  |
| **COMPOSITION** |
| [ ]  Grass [ ]  Gravel [ ]  Asphalt [ ]  Concrete |
| Additional Description or Explanation:       |
| Reason(s) for Nonconforming Status:       |
| WisDOT Project ID, Description, and Stationing (if applicable):       |

**CONDITIONS OF ISSUANCE:**

1. This RECORD OF UNPERMITTED–NONCONFORMING CONNECTION TO STATE TRUNK HIGHWAY is not a WisDOT decision and **is not a permit**. It simply documents the current conditions for an existing unpermitted–nonconforming connection between your property and a state trunk highway roadway at the location described above.
2. WisDOT has determined that the connection does not meet the requirements of current law, standards, or policy. The connection does not have a WisDOT permit and might not be eligible for a permit as it exists today.
3. WisDOT may alter, relocate, or remove the connection as part of a highway improvement or maintenance project at WisDOT’s expense. If WisDOT does not perform any of these actions, the connection will be allowed to remain as is unless WisDOT documents a safety or operational problem.
4. The property owner shall maintain the connection, which includes surface repairs or sealing, culvert cleaning, snow, sleet, and ice removal, etc. No snow, sleet, or ice removed from the connection shall be deposited on any highway pavement or shoulder or in a manner that creates a safety hazard or obstruction to highway drainage.
5. WisDOT requires the submittal of a DT1504 *State Trunk Highway Connection Application* when any of the following activities are proposed: removing, relocating, or altering (widening, paving, replacing a culvert, etc.) the connection, which includes changing the connection’s existing use. “Changing the use” means any modification that results in a change in the number or types of vehicles using a connection between private property and the roadway. This often results from a property use change when a single residence is replaced with multiple residential use or commercial use, property is subdivided to accommodate additional residences or businesses, or the type of business conducted on a property changes from a business that attracts a modest number of vehicles to one that attracts a large number of vehicles, for example, a typical farm operation hosting tourist or wedding activities, or a small office being converted into a fast food restaurant with a drive-up. None of the activities in #5 may be done unless the connection is also brought into compliance with current law, standards, and policy, which may be at another location on your property.

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| **Notes:**       |  **X**       |   |
| (WisDOT Authorized Representative Signature – If Computer-filled, Brush Script Font) | (Issuance Date) |