



# REQUEST FOR MANUAL PROCESSING – DEALER & AGENT

Wisconsin Department of Transportation  
MV2132 8/2017

Terminal ID Number

The attached application could not be completed electronically for the following reason(s):

(Check at least ONE box)

- Act 277 – OWI
- Administrative suspension
- Damage judgments or safety responsibility (SR) cases
- No Wisconsin title – NO-WI-TI
- Out-of-sequence title
- Out-of-state title – VIN less than 17 digits
- Ready-to-pay registration exists for product
- Title only/Wisconsin resident (for dealers)
- Title status: history – reason: surrendered out of state
- TVRPs (parking citations)
- Wisconsin title no longer on record
- Other (describe): \_\_\_\_\_

(Include any pertinent error messages or screen prints)

## \$19.50 listed on MV1/MV11 form refunded to customer:

- Yes
- No

## Dealer/Agent:

- Include a completed MV1 or MV11 form and all necessary documents
- Include a check for all appropriate fees
- Make check payable to: **Registration Fee Trust (RFT)**

## Mail to:

WI Dept. of Transportation  
P.O. Box 7949  
Madison, WI 53707-7949