



# SALVAGE BUYER IDENTIFICATION (BID) CARD APPLICATION

Wisconsin Department of Transportation  
MV2651 3/2019 Ch. 218 Wis. Stats.

Driver License Number <b>OR</b> Photo ID Number		State of License or ID	
Employee Applicant Name (Last, First, MI)			
Social Security Number (for verification purposes)			
Residence Street Address, City, State, ZIP Code			
Height	Weight	Eye Color	Hair Color
Gender <input type="checkbox"/> Male <input type="checkbox"/> Female		Birth Date (m/d/yyyy)	
Dealer License Number		License Expiration (m/yyyy)	
Dealer Name			
Business Owner Name		Business Owner Phone No.	
Business Street Address, City, State, ZIP Code			
Email Address			

**DEALER'S STATEMENT** – I request that a card be issued and agree that the dealer take full responsibility for the actions of the above named employee as a salvage buyer identification cardholder.

**X** \_\_\_\_\_  
 (Owner, Officer or Authorized Agent Signature) (Date – m/d/yyyy)  
 Title

## APPLICATION TYPE

- In-State  
 If Dealer license expires in **less** than 1 year, fee is \$6  
 If Dealer license expires in **more** than 1 year, fee is \$12  
 Out-of-State – 1 year, fee \$6  
 Original  
 Renewal  
 Duplicate (check reason below)  
 Lost  Destroyed  Stolen  Illegible  
 Name Change (give former name)  
 Address Change (give former address)

## APPLICANT'S STATEMENT You must check a box for statement 1-2

- Yes  No (1) Were you ever denied a Salvage BID card\*, salesperson, representative or dealer license in this or any other state?  
 If Yes, attach explanation.  
 Yes  No (2) Have you ever been convicted of a crime?  
 If Yes, attach explanation.

I understand pursuant to s.218.0114 Wisconsin Statute that this license alone does not allow me to sell vehicles to retail customers in the state of Wisconsin.

I certify with my signature below that I have read and understand all the provisions pertaining to the Salvage BID card for which I am making application and that the answers and statements made are complete, correct and true.

**X** \_\_\_\_\_  
 (Employee/Applicant Signature) (Date – m/d/yyyy)  
 Print Name

\* A **Salvage Buyer Identification (BID) Card** is required to submit bids and purchase motor vehicles held and offered for sale by a motor vehicle salvage pool. Motor vehicle dealers, wholesalers, salvage dealers and their employees are eligible for BID cards.

**In-State Salvage Buyer Identification (BID) card is valid until employing dealer's license expires. Out-of-State Salvage Buyer Identification (BID) card is valid until employing dealer's license expires, for a maximum of 12 months. The BID card expiration date will appear on your card.**

**All licenses are mailed to the dealer license credential address only**

## APPLICATION INSTRUCTIONS

- A separate Salvage BID card application is required for each dealership for which you will be purchasing salvage vehicles.
- Complete all blanks on the application.
- Copy the ID Number from a driver's license or other official government issued PHOTO IDENTIFICATION card belonging to the applicant, exactly as it appears on the photo ID card.
- Provide social security number. The Salvage BID card cannot be issued without it.
- Give physical description and birth date.
- Enter the motor vehicle dealer, wholesaler, or salvage dealer license number issued to the business if licensed in Wisconsin. If the dealer is an out-of-state business, include the two-letter state abbreviation as a prefix to your dealer number. Include with the application a PHOTOCOPY of the credential which is issued to the business by the regulating authority in that jurisdiction verifying the authority of the entity to do business.
- Indicate the type of application: In-State or Out-of-State, original, renewal, or duplicate. Include the appropriate fee with the application. If a DUPLICATE application, indicate the reason. Include original Salvage BID card with this application if not lost, stolen or destroyed. If a lost or stolen card is recovered after a duplicate is issued, return the recovered card. If name and/or address have changed, enter former name and/or address.
- Sign the application where applicant's signature is indicated.
- Have Dealer's statement signed by an owner, officer or agent of the dealership.
- Make check payable to: **Registration Fee Trust**  
 Submit completed application with check to:  
 Wisconsin Department of Transportation  
 Dealer and Agent Section  
 P.O. Box 7909, Madison, WI 53707-7909

**NOTE:** If the dealer license is not in English, you must include an English translation. The license must allow buying and selling, not just importing and exporting, to qualify.

**Upon termination of employment, the Salvage BID card shall be surrendered to the dealer or firm named on the card. This dealer or firm shall return the card to the department for cancellation at the address listed above.**

If you have questions, please call (608) 266-1425