(Sample Partial Release of Mortgage – Owner Authorization)

LETTERHEAD OF LOCAL PUBLIC AGENCY

*(Date)*

Project ID:

Highway Project:

County:

Parcel No.:

*(Property Owner Name[s])*

*(Address)*

*(City, WI Zip)*

# OWNER AUTHORIZATION

In order to obtain payoff information regarding any liens or encumbrances attached to your property, written authorization is required by your lender. Please sign below and return this form at your earliest convenience in the self-addressed, stamped envelope. This is in connection with a highway project and your mortgage payoff.

Property address:

Owners(s):

Authorized agent (Acquisition Agent name; title; address; phone; email):

The undersigned hereby authorize and instructs our authorized agent to obtain the following:

1. Partial Release of Mortgage (loan account and/or document numbers listed below).

2. Any other payoff information in connection with any liens or judgments encumbering the property identified above (loan account and/or document numbers listed below).

Lender:

Account number(s):

Document number(s):

OWNER:       DATE

OWNER:       DATE

Respectfully,

*(LPA signature)*

*(LPA Title)*

*(Contact information)*

Attached: Partial Release of Mortgage (lpa1549)