**APPRAISAL REVIEW REQUEST** Wisconsin Department of Transportation

RE1010 2/14/2025

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| **Complete form in as much detail as possible and e-mail to the Bureau of Technical Services appraisal manager. BTS review appraiser assignments are based upon availability, geography, and specialty. Please request the review appraiser prior to beginning the appraisal scope of work.** |
| **Request Date:** Click to enter date | **Region:** Choose an item. | **Project ID:**       |
| **Services Requested:** [ ]  Review Appraisals [ ]  Sales Study Review [ ]  Assistance with Scope of Work Spreadsheet |
| **Project Type:** [ ]  State [ ]  Local [ ]  Connecting Highway |
| **Real Estate Project Manager or Lead Worker:**      | **Negotiator:**       |
| **Highway:**       | **County:**       | **Municipality:** Choose an item.       |
| **Total # of Parcels on Project:**       | **Expected Recorded Plat:**Click to enter date | **Est. Appraisal Staking:**Click to enter date |
| **Est. Appraisal Scoping / Startup Meeting:**Click to enter date | **PS&E Date:**Click to enter date | **Region Review Appraiser (for <$10,000’s):**       |
| **NOTE: The following project deadline information is critical to forecasting BTS review appraiser availability. Missing or inaccurate data may cause delays in delivery of reviews. If all information is not yet known, requester must communicate the status of unknown items as soon as they become known.** |
| **Est. Date Sales Study Draft will be Received:**Click to enter date | **Sales Study Approval Deadline:**Click to enter date |
| **Est. Date First Appraisal Draft will be Received:**Click to enter date | **Approved Appraisals Deadline:**Click to enter date |
| **Number of parcels requiring relocation services:**[ ]  Commercial:       [ ]  Residential:      [ ]  Personal Property (including signs):       | **Number / type of appraisal reviews needed from BTS:**[ ]  Before & After:       [ ]  Standard Abbreviated:      [ ]  Under $10,000:       [ ]  Sales Study Review:       |
| **Materials Included with Request:**[ ]  Appraisal Scoping Checklist[ ]  Preliminary/Final Plat[ ]  TLE Exhibits[ ]  DSR[ ]  Plan and Profile[ ]  Encroachment Report[ ]  Project Description[ ]  TLE Duration      [ ]  Other       | **Unique or Special Circumstances:** [ ]  Acquiring Access[ ]  Advanced or Early Acquisition(s)[ ]  Bike/Ped Accommodations New or Extended[ ]  Billboard(s)[ ]  Building Improvements Impacted[ ]  Contamination[ ]  Fencing[ ]  Potential Severance Damages[ ]  Railroad[ ]  Unique Properties (i.e., cemetery, government-owned, etc.)[ ]  Utilities Being Acquired via Real Estate[ ]  Wetlands[ ]  Other       |
| [ ]  **Project and parcels have been entered in READS.** |
| **Appraisal firm(s) (if known), include appraiser’s name, phone and e-mail:**      |
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| **Comments / Notes:**       |