**APPRAISAL REVIEW REQUEST** Wisconsin Department of Transportation

RE1010 11/14/2023

|  |  |  |  |
| --- | --- | --- | --- |
| *Complete form in as much detail as possible and e-mail to the Bureau of Technical Services Appraisal Manager. This information is used to determine which BTS review appraiser will be assigned to a project. Selections are based upon factors like geography, review appraiser availability, and specialty. Please request the review appraiser prior to beginning the appraisal scope of work.* | | | |
| **Request Date:** Click to enter date | **Region:** Choose an item. | | **Project ID:** |
| **Project Type:**  State  Local  Connecting Highway | | | |
| **Services Requested:**  Review Appraisals  Sales Study Review  Assistance with Scope of Work Spreadsheet | | | |
| **RE Project Manager / Lead Worker Name:** | | **Negotiator Name:** | |
| **Highway:** | **County:** | | **Municipality:** Choose an item. |
| **Approved Appraisals Deadline:**  Click to enter date | **Expected Recorded Plat:**  Click to enter date | | **Est. Appraisal Scoping / Startup Meeting:**  Click to enter date |
| **Est. Appraisal Staking:**  Click to enter date | **PS&E Date:**  Click to enter date | | **Region Review Appraiser (for <$10,000’s):** |
| **Number of parcels requiring relocation services:**  Commercial:        Residential:  Personal Property (including signs): | | **Number / type of appraisal reviews needed from BTS:**  Before & After:        Standard Abbreviated:  Under $10,000:        Sales Study Review: | |
| **Materials Included with Request:**  Appraisal Scoping Checklist  Preliminary/Final Plat  TLE Exhibits  DSR  Plan and Profile  Encroachment Report  Project Description  TLE Duration  Other | | **Unique or Special Circumstances:**  Acquiring Access  Advanced or Early Acquisition(s)  Bike/Ped Accommodations New or Extended  Billboard(s)  Building Improvements Impacted  Contamination  Fencing  Potential Severance Damages  Railroad  Unique Properties (i.e., cemetery, government-owned, etc.)  Utilities Being Acquired via Real Estate  Wetlands  Other | |
| **Project and parcels have been entered in READS.** | | | |
| **Appraisal firm(s) (if known), include appraiser’s name, phone and e-mail:** | | | |
| **Comments / Notes:** | | | |