

How to Change Template Matching Percent

- 1. Click on the link below to connect you to the WisDOT Production Environment in DocuSign https://www.docusign.net/Member/MemberLogin.aspx
- 2. Type in your email address and your password that you registered in DocuSign
- 3. Click LOG IN

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5. Click Preferences



6. Click Template Matching

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- 7. Change Template Matching Sensitivity to 50%
- 8. Click Save



9. Click Home or Manage or Logout of DocuSign

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