From: Gent, Anna - DOT

To: DOT DL DTSD Utility Coordinators
Cc: DOT DTSD CO Utility Coordination
Subject: STAR vendor information forms - UPDATED
Date: Tuesday, June 07, 2016 4:15:48 PM

Importance: High

Utility Coordinators: please note, I was just informed by Purchasing that the vendor information forms have been updated.

When you send a new utility company to add to TUMS – please use the below versions (or check this website for the most current versions) of the vendor information forms to send to them:

http://dotnet/purchasing/guidelines.htm

In the right column named "Quick links" you will find the most current versions of the Vendor information forms for TIPS / WisMART.

**DOA-6457 STAR vendor information** 

DOA-6458 STAR change of vendor name

DOA-6459 STAR change of tax ID

I will be out of the office after today until Monday, June 13, 2016, at noon but email me if you have questions.

If you need to contact me for more information, I work - Mon. (12-5), Tue. (12-5) and Thr. (12-5). Thanks....Anna

## **Anna Gent**

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