Wisconsin Department of Transportation

**Dispute Review Board (DRB) Candidate Solicitation**

**This form is to be filled out electronically. Type your information in the gray areas in the space allowed by the boxes. You can use the tab key to go from one field to the next. When you have completed this form, save it to your computer, then attach your completed form in an email to** **[DOTDTSDBPDDisputeReviewBoard@wi.gov](mailto:DOTDTSDBPDDisputeReviewBoard@wi.gov) with the subject line as “(Your name)’s DRB Application. Do not include any other attachments to this form.**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Candidate Information** | | | | | | | Employer | |
| Name | | | | | | |  | |
|  | | | | | | |  | |
| Address | | | City | | | State | Zip Code | |
|  | | |  | | |  |  | |
| Phone Number | | | | | Email Address (required) | | | |
|  | | | | |  | | | |
| **Education** | | | | | | | | |
| University/College | | Degree | | | | | | Year Graduated |
|  | |  | | | | | |  |
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|  | |  | | | | | |  |
| **Professional Licenses/Certifications and Professional Organizations** | | | | | | | | |
| 1. | | | | 2. | | | | |
| 3. | | | | 4. | | | | |
| **Major Employment History** | | | | | | | | |
| Employer | Number of Years Employed | | | Your Job Title(s) | | | | |
| 1. |  | | |  | | | | |
| 2. |  | | |  | | | | |
| 3. |  | | |  | | | | |
| 4. |  | | |  | | | | |

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| **Experience and General Information:** (Continued on next page) |
| 1. Describe your major areas of work experience/expertise: |
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| 2. Describe your experience with construction claims: |
|  |
| 3. Describe your knowledge of construction contract law |
|  |
| 4. Describe your experience with construction contract administration: |
|  |
| 5. Describe your construction field experience: |
|  |
| 6. Describe your DRB (or arbitration) training, certification, and experience: |
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| 7. Describe your employment/retirement status and availability to serve on a DRB and geographical area: |
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| DRB members are compensated as per *WisDOT Dispute Resolution Procedures / Formal Dispute Review Board, Appendix A* and *WisDOT Dispute Resolution Procedures / Informal Dispute Review Board, Appendix A*. The dispute review board procedures can be viewed at the following WisDOT website:<http://wisconsindot.gov/Pages/doing-bus/eng-consultants/cnslt-rsrces/rdwy/admin.aspx>Please declare your hourly rate with full consideration given to the current procedures and agreements listed above. If you are accepted as a standing DRB member, your declared hour rate will be used when seated on a board. Statewide Standing DRB Roster members will be allowed to change their rates. To effect a rate change – submit revised rate by email to the email address listed on the header of this application. $       per hour |

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| **List 2 References For Your Experience With Construction Claims** | | | | |
| Name | Title | Organization | Phone Number | Email Address |
|  |  |  |  |  |
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