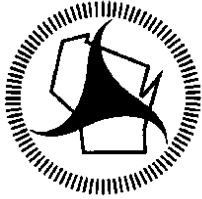


Process that is followed for a
Highway Improvement Project with a Railroad Crossing
but **No** Railroad Work is Anticipated

1. Region Planning Unit identifies there is a railroad in the vicinity of the project.
2. Region Planning Unit informs Regional Railroad Coordinator (RRC).
3. Region sends a letter notifying the railroad of the scope of the project and invites them to the OPM.
4. RRC identifies there is **NO** railroad work to be done in conjunction with a project.
5. Region sends an "86.13 letter" to the railroad informing them no railroad force work is anticipated *.
6. RRC reviews with Railroad and Harbors Section (RHS) to determine if a letter agreement (or other agreement) is necessary (example: paving within the track zone may require a letter agreement).
7. RHS drafts agreement and sends to RRC for comments.
8. RRC and project manager/designer review the agreement.
9. RHS makes necessary changes.
10. RHS sends agreement to the railroad.
11. May need further negotiations or amended agreement based on railroad comments.
12. Railroad approves agreement, keeps a copy, and sends to RHS.
13. RHS sends a copy of the executed agreement to the RRC.
14. RRC provides a copy to the project manager.
15. Project manager ensures a copy of the executed agreement is given to the construction project manager.

* If the railroad responds that they have work that they would like to do then the RRC contacts RHS to determine what process needs to be followed.



Wisconsin Department of Transportation

_____ , _____

_____, Wisconsin 54481

TRANSPORTATION DISTRICT 3
944 Vanderperren Way
P.O. Box 28080
Green Bay, WI 54324-0080
Telephone (920) 492-5643
FAX (920) 492-5640

Dear M _____:

Subject: Project ID _____ DOT Crossing # _____
Proposed Letting Date _____
STH ___ To USH ___ Anticipated Construction Start _____
USH ___
_____ County

In accordance with s. 86.13, Wisconsin Statutes, we are advising you of this proposed _____ project. We are not proposing any grade revisions or widening at this grade crossing. It is proposed to match the present rail grade and crossing width. {The condition of the crossing is considered to be adequate. However, if your company is planning to make any repairs or improvements to the crossing, we suggest that they be coordinated with our project.} **-OR-** {The crossing is in need of repair or rehabilitation. As required by s. 86.13(1), your company is to carry out the necessary work at its expense. We suggest that the work be coordinated with our project.}

We would appreciate knowing your plans for this crossing by _____, 2____. If you have any questions or if a field meeting is desired, please call me at ____ - ____ - _____. Thank you.

Sincerely,

Region Railroad Coordinator

Cc: Railroad and Harbors
Section Design File

**ESTIMATED MINIMUM LEAD TIMES
FOR RAILROAD PROJECTS**

Crossing Signals	24 months	New Installations
Crossing Signals	24 months	Signal Relocations and Upgrades
At-grade Crossings	24 months	New Crossings
At-grade Crossings	24 months	Alterations/Replacement of Existing Crossings
At-grade Crossings	15 months	Roadway Paving/within the Railroad limit of responsibility only (no crossing work)
At-grade Crossings	18 months	Crossing Repairs [86.13(5)]
Structure	48 months	Construct Highway Underpass (New and replacement)
Structure	36 months	Construct New Highway Overpass
Structure	24 months	Widen or Modify Highway Overpass
Culvert extensions; Cut and Fill Slopes,	12 months	Highway Encroachment



Division of Transportation Investment Management
Railroads and Harbor Section
4802 Sheboygan Ave.
P.O. Box 7914
Madison, WI 53707-7918

Scott Walker, Governor
Mark Gottlieb, P.E., Secretary
Internet: www.dot.wisconsin.gov
Telephone: (608) 267-7348

Date

ATTN:
COMPANY NAME
STREET ADDRESS
P.O. BOX
CITY, STATE 9-DIGIT ZIP CODE

SAMPLE OF LETTER
AGREEMENT WITH
RAILROAD (LUMP SUM)

Dear (Name):

Subject: Project I.D. 1351-00-70
43rd Street, W. Lincoln - W. National Avenue
STH 41
City of Milwaukee
Milwaukee County

This letter is prepared in duplicate as a Lump Sum Agreement for the relocation of one railroad signal and communication line pole.

The Wisconsin Department of Transportation plans to construct an off-ramp from STH 41 (43rd Street) between West Lincoln Avenue and West National Avenue in the City of Milwaukee. A single Soo Line signal and communication line pole is in conflict with the highway construction. The proposed construction schedule requires the pole be moved by June 1, 1988.

Attached are a right of way plat sheet and a highway plan sheet which show the location of the off-ramp and the pole location at Hwy. Sta. 2+03, 8 feet left of the "C" Ramp reference line. A suitable location for relocating the pole would be about 5 to 6 feet right of the "C" Ramp reference line. The exact location can be arranged with the project engineer in the field. Please contact our District Construction Engineer in Waukesha about two weeks prior to starting this work so that construction can be coordinated.

The Wisconsin Department of Transportation agrees to pay the Soo Line Railroad Company the lump sum amount of \$1,526 upon completion of the pole line work described above. The amount is based on the attached detailed estimate dated April 1, 1988.

If these terms are satisfactory to the railroad, we would appreciate your signature approval in the space provided below and the return of one signed copy for our records.

Thank you.

Sincerely,

(Name)

Director, Railroads and Harbors Section
Attachment

Agreement for pole line work
by Railroad Approved
Soo Line Railroad Company

By: _____
(Name)

(Title)



Division of Transportation Investment
Management
Railroads and Harbor Section
4802 Sheboygan Ave.
P.O. Box 7914
Madison, WI 53707-7918

Scott Walker, Governor
Mark Gottlieb, P.E., Secretary
Internet: www.dot.wisconsin.gov
Telephone: (608) 267-7348

Date

ATTN:
COMPANY NAME
STREET ADDRESS
P.O. BOX
CITY, STATE 9-DIGIT ZIP CODE

SAMPLE OF LETTER
AGREEMENT WITH
RAILROAD (DESIGN APPROVAL)

Dear (Name):

Project I.D. 1193-6-71
Gordon - Solon Springs Road
USH 53
Douglas County
RR Crossing No. _____

The Wisconsin Department of Transportation, proposes to construct a portion of U.S. Highway 53 between Gordon and Solon Springs, Wisconsin. As part of this construction, it is proposed to install type "W" Steel Plate Beam Guard under the USH 53 subway located north of Gordon and Solon Springs, Wisconsin.

Attached are a location map, two plan sheets showing the beam guard locations, two details showing the beam guard attachments to your structure, and Standards 14B-2-8b and 8a (Exhibits "A" through "C" inclusive).

The proposed vertical clearance under your structure will be reduced about 1-inch to 19.0'±.

The attached Detail Sheet (Exhibit "D") indicates 6" x 8" x 1'-1" offset blocks and type "W" thrie beam guard rail attached to your piers by means of 5/8-inch expansion bolts. It indicates the holes will be drilled into your abutment footings.

Since no work is being done in the track zone, we do not propose to provide railroad protective insurance in connection with this work.

It is proposed that the railroad permit this work on the railroad structure subject to the following conditions:

The cost of the work will be at the expense of the state.

The work will be carried out in a manner and completed to the satisfaction of the railroad's General Manager Engineering or his authorized representative without expense to the railroad.

The steel plate beam guard and accessories covered herein will be maintained by the public highway authorities.

(Date)
(Name)
Project I.D. 1193-6-71
Page 2

This letter is being furnished in duplicate and if the terms are satisfactory to the railroad we would appreciate execution of the attached duplicate copy of this agreement on the part of the railroad and the return thereof for our files.

Sincerely,

(Name)
Director

Railroads and Harbors Section: a5577

Attachment

Agreement for work on railroad bridge approved:

Soo Line Railroad Company

(Name) Date

(Title)



Division of Transportation Investment
Management
Railroads and Harbor Section
4802 Sheboygan Ave.
P.O. Box 7914
Madison, WI 53707-7918

Scott Walker, Governor
Mark Gottlieb, P.E., Secretary
Internet: www.dot.wisconsin.gov
Telephone: (608) 267-7348

Date

ATTN:
COMPANY NAME
STREET ADDRESS
P.O. BOX
CITY, STATE 9-DIGIT ZIP CODE

SAMPLE OF LETTER
SEEKING APPROVAL OF CONTRACTOR WORK

Project I.D. 4125-01-71
USH 141 - East County Line Road
(FV & W Crossing)
STH 29
Brown County
RR Crossing No. 181 499D

Dear (Name):

During the 1997 construction season, the Wisconsin Department of Transportation proposed to alter the STH 29 crossing of your company's Green Bay Junction - Denmark single mainline track at Bellevue in Brown County by constructing a curb and gutter section. The crossing material already extends to the backs of the proposed curbs, and the existing locations of the crossing warning devices will provide a minimum distance of 4'-3" from the faces of curbs.

The Department needs to have its contractor extend the surface through the track a distance varying from three feet to seven feet to match the new curb lines.

If this is agreeable with your company, please sign and return the two "letter agreement" copies for our Administrator to sign.

The project Special Provisions will include flagging requirements and Railroad Protective Liability Insurance. The current letting date is March 18, 1997.

If you would like to field-review this location with us prior to signing the Agreement, please let me know within the next several weeks and arrangements will be made to meet with you.

Sincerely,

(Name)
Railroad Coordination Engineer

**Agreement to Place Asphaltic Surfacing
within the Track Zone**

This Agreement permits the Wisconsin Department of Transportation to contract with its highway paving contractor to place asphaltic pavement through the STH 29 crossing of Fox Valley and Webster LTD. (RR Crossing No. 181 499D) at Bellevue in Brown County.

The Department agrees that the contractor will perform the work in accordance with the 1989 Edition of the "Standard Specifications for Road and Bridge Construction." This would include provisions for Railroad Protective Liability Insurance and flagging requirements.

(Name)

(Date)

Fox Valley and Western Ltd.

(Title)

(Name)

(Date)

Wisconsin Department of Transportation

Director Bureau of Railroads and Harbors



Division of Transportation Investment
Management
Railroads and Harbor Section
4802 Sheboygan Ave.
P.O. Box 7914
Madison, WI 53707-7918

Scott Walker, Governor
Mark Gottlieb, P.E., Secretary
Internet: www.dot.wisconsin.gov
Telephone: (608) 267-7348

August 29, 2001

Mr. Randy Henke, Vice President – Engineering
Wisconsin Central Ltd.
6250 North River Road, PO Box 5062
Rosemont, IL 60017-5062

Dear Mr. Henke:

Project I.D. 9996-03-70
Second Street, City of Merrill
(WCL Crossing)
STH 64
Lincoln County
RR Crossing No. 392 898X MP 110.82

LETTER AGREEMENT

The following is an agreement I am presenting in advance of our proposed highway project. The Wisconsin Department of Transportation and the City of Merrill are planning to reconstruct Second Street in the vicinity of your company's crossings in the City of Merrill during the 2002 construction season. The project is scheduled for letting on November 13, 2001. The improvement crosses your company's Valley Sub.

The project plans to remove and replace the asphaltic pavement in the track zone of the timber and asphalt crossing surface in the roadway and for the sidewalks on both sides of the road at the expense of the roadway project. In exchange for the project repaving the crossing for your Company, your Company will provide the railroad flagging at the railroad's expense. The existing timber and asphalt crossing is in good shape and we anticipate no work to be done with the crossing. It will be possible for your company to replace the flange and guard crossing timbers during the project.

As per sections 107.17.1 and 107.17.3 of the State of Wisconsin Department of Transportation Standard Specifications for Highway and Structure Construction and Supplemental Specifications, the contractor will be required to provide Railroad Protective Insurance for your company along with complying with our standard flagging requirements.

This Letter Agreement is furnished in duplicate. If the arrangement described above is satisfactory with your company, please sign in the space provided below to indicate agreement by Wisconsin Central Ltd. and return one signed copy to me.

Sincerely,

Director

APPROVED:
WISCONSIN CENTRAL LTD.

By _____
Signature Date

Title



Division of Transportation Investment Management
Railroads and Harbor Section
4802 Sheboygan Ave.
P.O. Box 7914
Madison, WI 53707-7918

Scott Walker, Governor
Mark Gottlieb, P.E., Secretary
Internet: www.dot.wisconsin.gov
Telephone: (608) 267-7348

July 2, 20XX

Mr. Randy Henke, Vice President - Engineering
Fox Valley & Western Ltd.
6250 North River Road, PO Box 5081
Rosemont, IL 60017-5081

Dear Mr. Henke:

Project I.D. 6200-08-71
Winneconne Road, City of Oshkosh
STH 110 (FVW Crossing)
Winnebago County
RR Crossing No. 179 806A MP 20.20

LETTER AGREEMENT

The following is an agreement I am presenting in advance of our proposed highway project. The Wisconsin Department of Transportation is planning to reconstruct Winneconne Road (STH 110) in the vicinity of your company's crossing in the City of Oshkosh, during the 2003 construction season. The project is scheduled for letting on March 11, 2003. The improvement crosses your company's North Oshkosh line.

This crossing was discussed with you and other representatives of your company on December 7, 2000 in our Green Bay District Office. At that meeting the possibility of abandoning this crossing was discussed. As pointed out at the meeting, the track is currently red boarded and the crossing has not been used in approximately 3 years.

Based on the discussions at the meeting the crossing should be abandoned and the warning devices removed. The Department at its own cost will remove the existing rubber crossing and track structure within the highway right of way, dispose of the material, fill the void left by the removal and pave where the crossing existed. The department at its own cost will also remove and dispose of the existing rotateable cantilevered signals and foundations.

If this is satisfactory with your company, please sign in the space provided below to indicate agreement by FVW.

Sincerely,

Director

APPROVED:
WISCONSIN CENTRAL LTD.

By _____
Signature Date

Title