1. Log into eMV PARTNER (<u>emvpartner.wi.gov</u>) using your WAMS ID and password:



2. Select the station you are processing for and select Accept

Welcome to Wisconsin eMV	×
Select an organization on whose behalf you are processing	Required
	•
Attention	
This system is for authorized users only and system access is monitored. Access to a use of information from this system is exclusively limited to work defined in the contr with DMV.	and act
Personal inquiries for one's self, friends, family, coworkers, etc., or for marketing purp are prohibited.	oses
Inappropriate use of DMV information obtained from this system may result in civil penalties and/or criminal prosecution as noted in the Federal Drivers Privacy Protectiand applicable state and federal laws. By using this system you expressly consent to understanding your responsibility to protect the confidentiality of all personal information obtained through this system.	on Act ation
Cancel	

3. Select Salvage Inspector Temp Plate link



- 4. Enter the Wisconsin Title number
- 5. Select Search

Step 1 - Find Title		
Welcome to The Department o	Transportation Titling/Registration Application Enter a title number to g	et starter
Title Number	Required	st startet
	· · ·	

Note: The entered title number must have an existing WI Salvage Vehicle brand in order to continue. Otherwise, the following error will appear:



6. Make the correct selections for the questions below (the 'i' icon, when hovered over, provides additional information)



Enter the customer information:
 7.1. Select customer type



8. Enter customer identifier and select Search

Temp Plate		
< Step 3 - Owners		
Customer Type		Required
Individual		•
WI DL/ID	Required	Social Security Number (SSN) Required
X000-0000-0000-00	Or	000-00-0000
Customer does not have a	WI DL/ID or SSN	
Search		

9. If individual does not have a Wisconsin DL/ID, select *Customer does not have a WI DL/ID or SSN* checkbox

9.1. Enter known informaiont and select Search

< Step 3 - Owners					
Customer Type		Required			
Individual		-			
First Name	Required	Last Name	Requ	red Date of Birth	
Mickey		Mouse			<b>#</b>
City		Zip Code	Gender		
			Select	-	
<ul> <li>Customer does not have a</li> </ul>	WI DL/ID or SSN				
Simple Search					
Search					
Search Results					
Name	Address				Actions
MOUSE MICKEY	MADISON / 4822 MADISO	N YARDS WAY / PO Bo	x: / WI / 53705 / / DANE		Add Owner
MOUSE MICKEY R	MADISON / 4822 MADISO	ON YARDS WAY / PO Bo	x: / WI / 53705 / / DANE		🏝 Add Owner
Previous Next					

12. When correct customer found, select Add Owner button

Temp Plate				
< Step 3 - Owner	s			
Customer Type		Required		
Individual		•		
WI DL/ID	Required	Social Security Number (SSN) Required		
P142-4750-0066-09	Or	000-00-0000		
Customer does not have	e a WI DL/ID or SSN			
Search				
Search Results				
Name	Address			Actions
PUBLIC JOHN Q	MADISON / 4822 MAD	ISON YARDS WAY / PO Box: / WI / 53705 /	9100 / DANE	Add Owner
Previous Next				

- 13. If more than one owner added:
  - 13.1. Select the correct conjunction of *And* or *Or*
  - 13.2. Select a primary owner using the checkbox

		Required	
Select			
Search			
Owner Details			
A The primary que	omor will rocoive all our	ant and future Department of Transportation communications and mail	ingo regarding this vahiolo
• The primary cust	conter will receive all curr	ent and ruture department of transportation communications and main	ings regarding this vehicle.
Required			
And Or			
Primary Owner	Name	Address	Actions
Primary Owner	Name JOHN Q PUBLIC	Address 4822 MADISON YARDS WAY MADISON Wisconsin 53705	Actions
Primary Owner	Name JOHN Q PUBLIC JANE A PUBLIC	Address 4822 MADISON YARDS WAY MADISON Wisconsin 53705 4822 MADISON YARDS WAY MADISON Wisconsin 53705	Actions  Edit Owner Kemove Owner  Edit Owner Kemove Owner
Primary Owner	Name JOHN Q PUBLIC JANE A PUBLIC	Address         4822 MADISON YARDS WAY MADISON Wisconsin 53705         4822 MADISON YARDS WAY MADISON Wisconsin 53705	Actions  C Edit Owner  Remove Owner  Edit Owner  Remove Owner
Primary Owner	Name JOHN Q PUBLIC JANE A PUBLIC	Address 4822 MADISON YARDS WAY MADISON Wisconsin 53705 4822 MADISON YARDS WAY MADISON Wisconsin 53705	Actions  Edit Owner

16. Select *Edit Owner* button if an address change/correction is necessary. Enter the updated information and select *Save* 

Edit Owner	×	
Residence Address		^
Street 4822 MADISON YAR	Required Additional Street	
City Rec MADISON	quired State Required WI - Wisconsin -	
Zip Code Rec 53705	quired	
Mailing Address is Mailing Address	same as Residence Address	
Street 4822 MADISON YAR	Additional Street	
PO Box	City Required MADISON	~
State Cancel Save	Required Zip Code Required	

- 17. Verify information on the Review Transaction screen. Select the *Edit* link if any of the information is incorrect and proceed through the rest of the transaction.
- 18. Select Complete Application if all the information displayed is correct

Edit	Co-Owner Information	Edi
463 Wi -	NAME JANE A PUBLIC RESIDENCE ADDRESS 4822 MADISON YARD WISCONSIN DANE 53705 MAILING ADDRESS 4822 MADISON YARDS V WISCONSIN DANE 53705	IS WAY MADISON WI -
Edit	Registration Information	
	AUT OR LTK ≤ 8000 LBS. YES	
	Edit WI - Edit	Edit       Co-Owner Information         NAME       ANE A PUBLIC         RESIDENCE ADDRESS       4822 MADISON YARDS WISCONSIN DANE 53705         MAILING ADDRESS       4822 MADISON YARDS WISCONSIN DANE 53705         Edit       Registration Information         AUT OR LTK \$ 8000 LBS. YES

19. Select I Agree button to continue

Certification of Application	
<ul> <li>I certify to the best of my knowledge, the information and statements on this application are true and correct.</li> </ul>	
Back I Agree	

- 20. One of 2 different modals will appear depending if the vehicle qualifies for mandatory display
  - 20.1. Modal for vehicles that require the \$3 temporary plate fee to be sent to WisDOT along with the inspection fees, any other fees, and required rebuilt salvage inspection documents

Temp Plate Instructions
<ol> <li>Print the temporary plate and provide it to the customer for <u>display</u>.</li> <li>Mail all required documents and fees, including the temporary plate fee, to the address on the application.</li> </ol>
ОК

20.2. Modal for vehicles that *do not* require the \$3 temporary plate fee

## **Temp Plate Instructions**

- 1. Print the temporary plate and provide it to the customer for display.
- 2. Mail all required documents and fees to the address on the application.



- 21. Temporary Plate PDF
  - 21.1. Click on the link to open the temporary plate with Adobe
  - 21.2. Print and/or email temporary plate to customer

Temp Plate
<ul> <li>Step 5 - Final Steps</li> </ul>
ENVELOPE NUMBER TOTAL AMOUNT PAID 0.00
La DownloadTempPlate.pdf
Back to Main Menu

## Reset a completed transaction:

1. Select the Reset/Cancel Transaction link



2. Enter the Envelope Number, Title Number, or VIN and select Search



3. Verify the information; if the transaction should be reset, select the Reset button

Step 1 - Reset Tran	saction			
Reset By	Required	VIN	Required	
VIN	•	1FTRF12275NC08042		
Search VIN VEHICLE YEAR 2005 VEHICLE TYPE TRUCK VEHICLE MAKE FORD BODY STYLE PICKUP MAJOR COLOR WHITE MINOR COLOR WHITE MINOR COLOR WHITE MINOR COLOR WHITE MINOR COLOR WHITE MINOR COLOR WHITE MAJOR COLOR WHITE MINOR COLOR WHITE MAJOR COLOR WHITE MAJOR COLOR WHITE MAJOR COLOR WHITE MINOR COLOR WHITE MAJOR COLOR WHITE MAJOR COLOR WHITE MAJOR COLOR WHITE MAJOR COLOR WHITE MAJOR COLOR WHITE MAJOR COLOR WHITE MINOR COLOR WHITE MAJOR COLOR WHITE MAJOR COLOR WHITE MAJOR COLOR WHITE MINOR	/A EMPT LVAGE VEHICLE TORY WISCONSIN	WI TITLE NU LAST TITLE PREVIOUSLI PLATE NUM PLATE TYPI REGISTRAT REGISTRAT GROSS WEN VKI COUNTY VKI MUNICI VKI OUT-OF DECAL N/A TITLE STAT TITLE STAT REGISTRAT ELECTRONI	UMBER DATE 12/5/19 YTITLED IN N/A IBER E TMP ION EXPIRATION DATE 3/31/19 ION PERIOD TYPE 90 DAY YFREE GHT 6,001-10,000 Y WAUKESHA PALITY NEW BERLIN -STATE NO A US VALID US REASON NOT APPLICABLE ION STATUS REASON NOT APPLICABLE CTITLE NO ED TO	PRIMARY OWNER NAME PRIMARY OWNER ADDRESS OWNER CONJUNCTION UNKNOWN CO OWNER NAME N/A CO OWNER ADDRESS N/A PRIMARY LESSEE NAME N/A PRIMARY LESSEE ADDRESS N/A CO LESSEE ADDRESS N/A PRIMARY DRIVER NAME N/A PRIMARY DRIVER NAME N/A CO DRIVER NAME N/A CO DRIVER ADDRESS N/A
Existing Lien				
No matching records fou	nd			
Cancel Reset				

4. Select Reset in the Reset Transaction modal

Reset Transaction	×
A reset of a transaction can not be reversed. Are you sure you would like to reset this transaction?	
Do Not Reset	

5. The transaction is now reset. Select the Back to Main Menu button

Reset Transaction	
Step 2 - Reset Confirmation	
Transaction for VIN	was reset successfully.
No Available Documentation	
Back To Main Menu	

## Reprinting a temporary plate that has been issued:

1. Select the Reprint Forms link:



2. Enter the completed title number or VIN

Search By	Required
Select	-
Title	
VIN	

3. Select the Files button

Search Results						
Envelope Number	Date	Processors WAMS ID	VIN #	Title #	Envelope Status	Documentation
88115193393	2019-12-05T15:30:19.783Z	N/A	_	N/A	Complete	Files

4. Select the link to download the temporary plate

Transaction Files	×
📩 Download 88115193393_TempPlate.pdf	
Cancel	