### <u>Aeronautical & Technical Services Section</u>

- Administers the Wisconsin Aircraft Registration Program.
- Provides products and services that support airport development program standards and processes.
- Manages the regulatory programs for tall structure permits and airport site approvals.
- Conducts airport facility safety inspections.
- Publishes the Wisconsin Airport Directory and the Wisconsin Aeronautical Chart.
- Facilitates airport grant compliance.
- Provides technical expertise to Wisconsin's 728 public and private landing facilities and heliports to help improve operational safety and efficiency.
- Provides airport security consultation.

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- Conducts aviation education and safety seminars for pilots, airport managers and administrators.
- Oversees the Aviation Career Education Program and other aviation education outreach efforts.
- Manages the state's airport weather system network.
- Coordinates compliance of airport projects with protection of the environment.
- Provides review of local projects for wildlife hazard concerns to public use airports.
- Provides technical expertise and support for the bureau's information systems and technology needs.
- Provides oversight and monitors the Disadvantaged Business Enterprise and Labor Compliance.



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## Wisconsin Bureau of Aeronautics





# Getting to Know Us

#### www.wisconsindot.gov

## Director's Office

Manages statewide aeronautics coordination and liaison activities with federal, state and local governments, airport managers, consultants, contractors, aviation associations and businesses.

- Manages the planning and delivery of internal and external products and services through coordinated effort with bureau sections and programs.
- Sets priorities and develops goals in support of the bureau mission.
- Monitors and provides consultation and representation for the department in legislative, congressional, regulatory and other aviation related matters.
- Oversees development and execution of statewide bureau-sponsored workshops, conferences and seminars.
- Statewide support of aviation education and dissemination of aviation education materials including critical to flight safety information.
- Develops policies, procedures and performance measures that guide the bureau in making sound and consistent decisions on aviation issues.
- Oversees the development of the bureau's strategic, business and annual work plans.
- Oversees and provides direction on outreach efforts, programs and events.
- Provides all administrative and program support activities critical to the bureau such as telephone, reception, mail services and communication needs.
- Administers the airport projects bidding and contract award process.
- Develops and maintains airport construction specifications.



## Airport Program Section

- Manage the State and Federal Airport Grant Applications for airport projects.
- Coordinates the development and maintenance of the State Airport System Plan.
- Manages real estate activities necessary for airport development.
- Develops the department's Five-Year Airport Improvement Program which integrates federal, state and local funding to meet the air transportation needs of the state's 98 system airports.
- Administers the financial accounting for projects and operating budgets.
- Maintains the State Airport System Plan to identify airport development needs statewide and prepares economic impact reports of system airports.

## Airport Engineering Section

- Administers the planning, design and construction of approximately \$100 million a year in airport improvement projects statewide. Projects include airfield pavements, electronic navigation equipment, heavy equipment such as trucks and rescue vehicles, terminal buildings, maintenance buildings and specialized electrical work.
- Coordinates all phases of projects from early planning to final inspection, including: consultant selections, negotiations and project and contract administration.
- Provides Computer Aided Design Drafting (CADD) services.
- Manages the statewide Airport Sealcoat and Crack Fill Program and the Pavement Marking Program.
- Provides expertise to federal, state and local governments and airport engineering consultants.
- Develops and manages the Airport Pavement Management Program.

