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Attention Trucking Companies: Are you interested in being highlighted in our next issue? Contact Paul.Ndon@dot.wi.gov.

2022 Contractor's Annual EEO Report (FHWA-1391)

The FHWA-1391 is an annual workforce report **required** by the Federal Highway Administration (FHWA) for all prime contractors and subcontractors working on WisDOT Federal-Aid highway projects with a current prime contract or subcontract of \$10,000 or more.

Are trucking companies required to complete the FHWA-1391?

Trucking only companies are required to fill in sections 1 and 2 and complete Table A. If your company does more than trucking, then you complete the entire form.

The FHWA-1391 Notice/Instructions, FAQ, and 2022 FHWA-1391 form (Excel and PDF) are located here <https://wisconsin.gov/Pages/doing-bus/civil-rights/laborwage/eo.aspx>.

Please refer to the FAQ's for questions.

FHWA-1391 forms are due by August 19, 2022.

Is spoil/material hauled off the project covered?

With the repeal of the state prevailing wage law in 2017, there was a change in the type of hauls that require prevailing wage. Spoil/material being hauled off the project no longer require prevailing wage **UNLESS** there is contaminated soil being hauled off the project to an approved DNR site listed in the contract. Those hauls require prevailing wage round trip.



[Trucking Guidelines \(wisconsin.gov\)](https://wisconsin.gov/Trucking-Guidelines)

DBE Offsite Hauling and CUF Monitoring

Beginning with the January letting, use the [Attachment A](#) to indicate if offsite hauling is involved for the trucking firm listed. What is offsite hauling? This is hauling from any site that is not the actual worksite, such as from pit to plant, often a site not dedicated to the project, but for which the prime can substantiate the amount of material hauled for the named project and thus the commitment to the DBE associated with the contract.

In order to complete CUF (commercially useful function) monitoring, WisDOT will implement the following:

- At weekly progress meetings- ask the prime if there will be offsite hauling utilizing DBEs in the coming week and indicating the potential for the PE to visit the pit/plant
- Conduct spot checks of pits/plants to verify DBE truck is hauling and/or verifying hauling log

Prime should be prepared to submit haul tickets, plant/pit tickets, timecards, and other pertinent documentation that WisDOT may request to substantiate the haul in question.

Contracting with DBE page: [Wisconsin Department of Transportation Contracting with a DBE \(wisconsin.gov\)](https://wisconsin.gov/Contracting-with-a-DBE)

Submit questions, comments, ideas for articles to: Teresa.Rademacher@dot.wi.gov or Paul.Ndon@dot.wi.gov