

# WisDOT Construction Management Committee Meeting

When: Wednesday, April 26, 2017

Time: 9:00 am - 3:00 pm

Location: SE MIL Hoan Rm - 1001 W. St. Paul Ave, Milwaukee

Skype Meeting: Join Skype Meeting

#### **PLANNED BREAK TIMES:**

AM - 10:30-10:45 Lunch - 12:00-1:00 PM - 2:15-2:30

#### ATTENDEES:

X	Bremser, Sharon		Czerneski, Annette		King, Michael	X	Robinette, James
X	Weber, Cathy		Degrave, Chad	X	Kutka, Justin	Х	Roper, Brian
X	Hodgson, Tammy	X	Demeter, Audrey	X	LeVeque, Joshua	Х	Roselle, Jason
X	Meinen, Dan	Х	Engstrom, Alicia	X	Liutikas, Vid	Х	Sackman, Heather
	Afsari, Nahid		Esse, David	X	Luck, Ryan	Х	Schunke, Fred
X	Anguiano, Carlos	X	Fehrman, Jillene		McNichols, Amanda	Х	Stenz, Josh
X	Bhathena, Jasmine	X	Feltes, Katrina	X	Meurer, Bob	Х	Van Fossen, Todd
	Bleskacek, Adam		Gallamore, Joe	X	Mitchell, Mark	Х	Veeser, Brenda
X	Bliesner, Brian	X	Grisar, Emlynn		Moriarty, Josh	Х	Walsh, Debra
	Bohen, Jeff	X	Higley, Mark	X	Oemig, Patricia	Х	Webb-Franseen, Deb
	Buros, Travis	X	Hubbard, David	X	Parve, Lance	Х	Williams, Geoffrey
	Castleberg, David		Jacobsen, Peter		Pritzlaff, Frank		
	Chapple, Dina	X	Juneja, Alok	X	Reed, Kathleen		

# <u>Agenda</u>

## 1. Introductions

## 2. Overview

- Review schedule update
- Reviewing use of legacy WisDOT applications
- Masterworks Phase I timeline will be just in time delivery
- Review WisDOT training schedule for 2017
- add acronyms for: forms, reports and master libraries

## 3. Scope of this Statement of Delivery (SOD)

#### Discussion in bulleted points

- Review As-is, To-Be user stories, data entry forms, list of reports, master libraries to be created for SOD
- Construction Management Functional Requirements and Deliverables
  - Financial Tracking shall be across all phases of Construction Management
  - All Megas will be able to add in an inflation rate
  - Documentation of terms will be needed

#### i. Budget Estimation

- User will do versioning of budget and provide justification
- Add risks in the contingency stage
- User may want report to see follow up estimate by segment, region, etc

#### ii. Contractor Pre-Qualification

#### iii. PS&E Submittal

- PS&E can be on shelf for many years between submitted an approved –
   could note this with a status field
- Add Q/A post advertisement

#### iv. Construction Contract

#### v. Construction Change Management

- Step "Rough order of magnitude...", "No Change Notification..." should be done in Masterworks
- Utilize mail merge functionality when possible for notification
- Contract change order actual, approved \$ vs budget \$ vs pending \$
- There are different workflows for different regions
- Add roles Design Project Manager and Construction Project Manager

#### vi. Request for Information

#### vii. Design Issue Notice

- New Section Submittal Management
- New Section Punch List
- New Section Correspondence

- Set turnaround time
- viii. Risk Management
- ix. Issue Management
- x. Project Schedule
- xi. Document Management
  - Correspondence/Transmittals, Meeting Minutes, Submittals/Materials may be managed by Document Management Folder
  - Document register creation of document register list
  - Update latest file structure and RDA file
  - Document Number is unique. MW should autogenerate number for identification
  - Expand role names

#### xii. Financial Tracking

- Inflation rates shall be global or project
- Connected process in As-Is, To-Be should have reference numbers
- Railroad project estimates to come from FIIPS
- Rename C/E, CCO \$ to be C/E, Contract Amendments; CCO\$ from CCO module in MW to CCO\$ from CCO module in MW/AWP, LET\$ from AWP to LET@, CCO from AWP
- Add report to see variation of data in Peoplesoft and AWP
- Update pending amount in Build Out Budget (BOB)
- xiii. Pay Estimates
- xiv. Purchase Orders
- xv. Daily Diary
- xvi. Explanation of Variation
- xvii. Item Daily Record
- xviii. Force Account Cost
- xix. Construction Project

## 4. Masterworks Navigation Tree

- Project Navigation Tree
- Contract Navigation Tree
- Enterprise Navigation Tree

## 5. Integration

- Masterworks Integration with WisDOT systems Business Process
- Masterworks and AWP Integration User Stories

## 6. Data Migration

- Data Migration Scope
- Data Migration Process
- Data Migration Business Requirements

- 7. Appendix
- 8. Questions